

# AD03

## Change of location of the company records to the single alternative inspection location (SAIL)

### What this form is for

You may use this form to tell us  
which of the company records are  
held at the SAIL

### What this form is NOT for

You cannot use this form to tell  
us which company records are  
returning to the registered office. If  
you do this, please use form AD04

THURSDAY



A24 \*AL7BMMO9\* 19/08/2010 260  
COMPANIES HOUSE

### 1 Company details

Company number 0 0 1 4 7 0 9 0

Company name in full BRITISH TIME LIMITED

#### → Filling in this form

Please complete in typescript or in  
bold black capitals

### 2 Company records

The following records are now kept at the single alternative inspection location  
which is as stated on the last filed form AD02 'Notification of single alternative  
inspection location (SAIL)'

Please tick as appropriate

- ☒ Register of members
- ☒ Register of directors
- ☐ Directors' service contracts
- ☐ Directors' indemnities
- ☒ Register of secretaries
- ☒ Records of resolutions etc
- ☐ Contracts relating to purchase of own shares
- ☐ Documents relating to redemption or purchase of own share out of  
capital by private company
- ☒ Register of debenture holders
- ☐ Report to members of outcome of investigation by public company into  
interests in its shares
- ☐ Register of interests in shares disclosed to public company
- ☐ Instruments creating charges and register of charges England and Wales  
or Northern Ireland
- ☐ Instruments creating charges and register of charges Scotland

### 3 Signature

I am signing this form on behalf of the company

Signature

Signature

This form may be signed by

Director, Secretary, ~~Person authorised~~ Liquidator, Administrator,  
Administrative receiver, Receiver, Receiver manager, Charity Commission receiver  
and manager, CIC manager, Judicial factor

**AD03**

Change of location of the company records to the single alternative inspection location (SAIL)

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below

**For companies registered in England and Wales**

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ  
DX 33050 Cardiff

**For companies registered in Scotland**

The Registrar of Companies, Companies House,  
Fourth floor, Edinburgh Quay 2,  
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF  
DX ED235 Edinburgh 1  
or LP - 4 Edinburgh 2 (Legal Post)

**For companies registered in Northern Ireland**

The Registrar of Companies, Companies House,  
Second Floor, The Linenhall, 32-38 Linenhall Street,  
Belfast, Northern Ireland, BT2 8BG  
DX 481 N R Belfast 1