



For further information, please
refer to our guidance at
www.gov.uk/companieshouse

1 Company details

Company number 0 0 1 2 0 0 0 2

Company name in full J E Beale Public Limited Company

→ Filling in this form

Please complete in typescript or in
bold black capitals.

2 Administrator's name

Full forename(s) William James

Surname Wright

3 Administrator's address

Building name/number 15 Canada Square

Street Canary Wharf

Post town London

County/Region

Postcode E 1 4 5 G L

Country

4 Administrator's name ①

Full forename(s) Stephen John

Surname Absolom

① Other administrator

Use this section to tell us about
another administrator.

5 Administrator's address ②

Building name/number 15 Canada Square

Street Canary Wharf

Post town London

County/Region

Postcode E 1 4 5 G L

Country

② Other administrator

Use this section to tell us about
another administrator.

AM10

Notice of administrator's progress report

6 Period of progress report

From date	^d 2	^d 0	^m 0	^m 1	^y 2	^y 0	^y 2	^y 1
To date	^d 1	^d 9	^m 0	^m 7	^y 2	^y 0	^y 2	^y 1

7 Progress report

☒ I attach a copy of the progress report

8 Sign and date

Administrator's
signature

Signature

X

SA

X

Signature date

^d 0	^d 6	^m 0	^m 8	^y 2	^y 0	^y 2	^y 1
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**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name Hayley Jennings

Company name Interpath Advisory

Address 2 Forbury Place

33 Forbury Road

Post town Reading

County/Region

Postcode R G 1 3 A D

Country

DX

Telephone Tel +44 (0) 118 214 5926

**Checklist**

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.

**Important information**

All information on this form will appear on the public record.

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.

**Further information**

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse

Joint Administrators' progress report for the period 20 January 2021 to 19 July 2021

J E Beale Public Limited Company - in
Administration

6 August 2021

Deemed delivered: 6 August 2021

Notice to creditors

Please note that KPMG LLP sold its Restructuring practice in the UK to Interpath Ltd ('Interpath Advisory') on 4 May 2021. This will not have an impact on your day to day dealings of the administration of the Company and your case contacts remain the same. Please note that the contact details for your primary case contacts may have changed, please check the insolvency portal at www.ia-insolv.com/case+INTERPATH+BK114A3436.html for the latest contact details.

This progress report provides an update on the administration of the Company.

We have included (Appendix 2) an account of all amounts received and payments made since the date of our appointment.

We have also explained our future strategy for the administration and how likely it is that we will be able to pay each class of creditor.

You will find other important information in this progress report such as the costs which we have incurred to date.

A glossary of the abbreviations used throughout this document is attached (Appendix 5).

Finally, we have provided answers to frequently asked questions and a glossary of insolvency terms on the following website, www.ia-insolv.com/case+INTERPATH+BK114A3436.html. We hope this is helpful to you.

Please also note that an important legal notice about this progress report is attached (Appendix 6).

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1 Executive summary

This progress report covers the period from 20 January 2021 to 19 July 2021.

Following the closure of the remaining mothballed stores, steps were taken to dispose of the remaining stock. In addition, we continue to sell remaining stock from the Peterborough store with New Start 2020 Limited (Section 2 - Progress to date).

We anticipate that secured creditors will suffer a significant shortfall in respect of the funding provided to the Company and the wider Group (Section 3 - Dividend prospects and dividends paid).

Preferential creditors are expected to be paid in full. (Section 3 - Dividend prospects and dividends paid).

Based on current estimates, we anticipate that a distribution will be made to the unsecured creditors however we are not yet able to confirm the quantum or timing of any future dividend (Section 3 - Dividend prospects and dividends paid).

The administration is currently due to end on 19 January 2022.

Please note: you should read this progress report in conjunction with our previous progress reports and proposals issued to the Company's creditors which can be found at www.ia-insolv.com/case+INTERPATH+BK114A3436.html. Unless stated otherwise, all amounts in this progress report and appendices are stated net of VAT.



Steve Absolom
Joint Administrator

2 Progress to date

This progress report covers the period from 20 January 2021 to 19 July 2021. This section updates you on our strategy for the administration and on our progress to date. It follows the information provided in our previous progress report.

2.1 Strategy and progress to date

Strategy

Our proposals discuss in detail the full administration strategy, however we have set out below an overview of the remaining key workstreams we have undertaken during the reporting period.

Trading

As detailed in our last report, due to ongoing effects of the Covid-19 pandemic, the remaining mothballed stores in Bedford, St. Neots and Mansfield were vacated in late 2020 and all remaining stock from these stores was sold. All material trading costs have been discharged, with a small number of residual trading costs due to be settled shortly.

Concession agreement

As detailed in our last report, the Company entered into a concession agreement with New Start 2020 Limited to sell through the stock which was stored in the Peterborough store. The concession agreement was extended to 14 June 2021.

We are currently working with our trading agents, Hilco Capital, to establish the best strategy to take in respect of the remaining stock and maximising returns to the estate.

2.2 Asset realisations

Realisations during the period are set out in the attached receipts and payments account (Appendix 2).

Summaries of the most significant realisations during the period are provided below.

Trading account

Sales

Following the decision not to re-open the remaining stores, we have continued to work with merchant acquirers to release funds held in their reserves. During the period £22,260 has been received from Amex relating to post-appointment sales.

Poole concession sales

As noted above, certain stock continues to be sold via concession. During the period we have received further income of £46,467 of concession commission income. This was significantly lower than anticipated due to Government enforced closures of retail shops as a result of the continued impact of COVID-19.

Asset Realisations

Stock

We reported in our last progress report that all remaining stock located within the four mothballed stores sold to Hilco Capital Limited for £1.6 million. The sale consideration was received after the end date and therefore showing within the receipts and payments account (Appendix 2) for the current reporting period.

Cash in transit

Following their reconciliation, Worldpay have released £149,066 of pre-appointment reserves due to the Company.

Third party VAT payable – funds received

Both the Company and Beale, an associated company in administration, form a VAT Group with J E Beale being the representative member. The Company previously paid £183,649 in respect of VAT liability arising in the estate of Beale. The VAT liability was reimbursed by Beale.

Receipt on behalf of Beale

These funds are due to Beale relating to rental income received in connection to the Yeovil property and will shortly be re-imbursed to Beale.

Rates refunds

During the period we realised further £14,955 in respect of business rates rebates from the rating authorities.

2.3 Costs

Payments made in this period are set out in the attached receipts and payments account (Appendix 2).

Summaries of the most significant payments made during the period are provided below.

Trading costs

Agents' costs

In order to effectively deploy the administration trading strategy, following a competitive tendering process we engaged Hilco Capital as trading agents. We have paid £1.05 million to Hilco Capital in respect of their services and assistance with the trading process. Since the appointment we have generated a trading profit of c.£2.6m (after trading costs).

Purchases

In addition to concession stock, the Joint Administrators have placed a number of orders with non-concession suppliers in order to supplement stock levels during the trading period as well as consumables such as carrier bags and till rolls. During the period we paid final costs of £240,149 in this respect.

Rent and rates

During the period we have settled £46,571 of rent costs and further £74,200 of rates incurred across the stores.

Insurance

We have settled insurance costs of £56,720 relating to property, public liability, plant and machinery, terrorism cover, stock held across the four retained stores until exit. Some of the costs will be re-charged to Beale.

Cash service provider charges

We paid a total of £35,266 to cash providers in respect of processing charges.

Water, heat and light

We have settled £11,144 of water rates and further £5,390 of heat and light costs relating to the trading activities. We are working closely with utility companies to finalise the position and settle any residual costs.

Other costs

Legal Fees

We have paid £60,322 to DLA Piper during the period for their assistance on number of legal matters arising during the course of the administration including assistance with the sale of Bedford long-leasehold, various property matters and ad-hoc asset realisations.

2.4 Schedule of expenses

We have detailed the costs incurred during the period, whether paid or unpaid, in the schedule of expenses attached (Appendix 3).

Summaries of the most significant expenses which have been incurred in the period but have not yet been paid are provided below.

Legal costs

Legal costs incurred in the period which remain unpaid are estimated at £20,000 which primarily relates to ad-hoc advice provided by DLA Piper on matters affecting the progress of the administration.

3 Dividend prospects and dividends paid

3.1 Secured creditors

Please refer to our proposals and subsequent progress reports for (1) details of security and (2) the Secured creditors' indebtedness at the date of our appointment.

During the period, we have distributed £310,000 to Mulino Investments Trust Limited, all of which relates to floating charge realisations.

3.2 Preferential creditors

We estimate the amount of preferential claims to be £247,000.

Based on current estimates, we anticipate that preferential creditors should receive a dividend of 100p in the £. We are aware of a small number of employment tribunals that are currently ongoing. Our employment specialists are liaising with the relevant parties including the Redundancy Payments Services to ascertain timing and any settlement of tribunal claims. Once all outstanding matters have been resolved, we will take steps to adjudicate employees preferential claims. As a result we are yet to confirm the timing of any dividend which is dependent on these matters being concluded.

3.3 Unsecured creditors

Based on current estimates, we anticipate that unsecured creditors should receive a dividend. Due to outstanding matters as noted above, we have yet to determine the amount of this and timing, but we will do so when we have completed the realisation of assets, payment of associated costs and all remaining employee matters as detailed in section 3.2 have been resolved.

4 Joint Administrators' remuneration and expenses

4.1 Joint Administrators' remuneration and expenses

During the period the Secured creditors have provided approval that:

- our remuneration will be drawn on the basis of time properly given by us and the various grades of our staff in accordance with the initial fees estimate provided to creditors and Interpath's usual charge-out rates for work of this nature.
- disbursements for services provided by Interpath (defined as Category 2 disbursements in Statement of Insolvency Practice 9) will be charged in accordance with Interpath's policy as set out in Appendix 4.

Time costs

From 20 January 2021 to 19 July 2021, we have incurred time costs of £222,061. These represent 576 hours at an average rate of £386 per hour.

Remuneration

During this reporting period no remuneration has been drawn on account of our time costs for the last six months. Please note that we are in the process of drawing fees of £950,000, all of which relates to time costs incurred and reported in the prior periods.

Administrators' Expenses

During the period, we have incurred expenses of £1,203. None of these have yet been paid.

Additional information

Our time costs have increased largely in relation to trading, property matters as well as dealing with employee related matters as detailed in section 3.2 above. Store closures in light of COVID-19 delayed the timeline and created uncertainties in realising the remaining stock as explained in our strategy in section 2.1. Our increased costs also include time spent extending the administration as a result of these delays that has not been previously envisaged and ongoing compliance with tax and VAT relating obligations during the period of the administration to date.

We do not intend to seek approval for our increased time costs and therefore do not provide a revised fees estimate.

We have attached (Appendix 4) an analysis of the time spent, the charge-out rates for each grade of staff and the expenses paid directly by Interpath for the period from 20 January 2021 to 19 July 2021. We have also attached our charging and expenses policy.

4.2 Pre-administration costs

During the period we have also obtained approval from the Secured creditors to pay outstanding KPMG pre-administration costs, as disclosed in our proposals and previous progress reports, as an expense of the administration. These costs are yet to be discharged.

5 Future strategy

5.1 Future conduct of the administration

We will continue to manage the affairs, the business and the property of the Company in order to achieve the purpose of the administration. This will include but not be limited to:

- Concluding the realisation of the Company's remaining stock, which is currently being sold on a concession basis by New Start 2020 Limited;
- Monitor matters in respect of any potential surplus recoverable into the administration in respect of the assigned credit card claim;
- Finalising the tax and VAT affairs of the Company, to include submission of tax Group VAT returns, settlement of any liabilities and seeking tax clearance (when appropriate);
- Agreeing the claims of preferential and unsecured creditors with a view of making distribution to each class of creditors;
- Payment of administration expenses including our remuneration; and complying with statutory and compliance obligations.

5.2 Discharge from liability

During the period we obtained approval from the first ranking secured creditor that we shall be discharged from liability in respect of any action of ours as Joint Administrators upon the filing of our final receipts and payments account with the Registrar of Companies. We are yet to receive the same from the second secured creditor.

Should the circumstances of the administration change, we reserve the right to revert to the unsecured creditors in order to obtain discharge from liability.

As advised, the preferential creditors provided their approval to the above in September 2020.

5.3 Future reporting

We intend to provide our final progress report by 19 January 2022. Should the position change we will report to creditors accordingly.

Appendix 1 Statutory information

Company name	J E Beale Public Limited Company
Date of incorporation	1 February 1912
Company registration number	00120002
Present registered office	15 Canada Square, Canary Wharf, London, E14 5GL
Administration appointment	The administration appointment granted in High Court of Justice, Business and Property Courts in Leeds, LDS-000026 of 2020
Appointor	Directors
Date of appointment	20 January 2020
Joint Administrators' details	Will Wright and Steve Absolom
Estimated values of the Net Property and Prescribed Part	Estimated Net Property is yet to be determined however the Prescribed Part is expected to be capped at the statutory maximum of £600,000.
	The Prescribed Part has been taken into account when determining the dividend prospects for unsecured creditors (Section 3.3).
Prescribed Part distribution	The Joint Administrators do not intend to apply to Court to obtain an order that the Prescribed Part shall not apply. Accordingly, the Joint Administrators intend to make a distribution to the unsecured creditors.
Functions	The functions of the Joint Administrators are being exercised by them individually or together in accordance with Paragraph 100(2)
Current administration expiry date	19 January 2022

Appendix 2

Joint Administrators' receipts and payments account

J E Beale Public Limited Company - in Administration

Trading accounts

Statement of Affairs (£)	From 20/01/2021 To 19/07/2021 (£)	From 20/01/2020 To 19/07/2021 (£)
POST-APPOINTMENT SALES		
Sales	22,259.98	15,769,152.50
Misc. concession commission income	NIL	361,385.23
Poole - Concession sales	46,466.54	160,264.17
Other income	NIL	65,286.76
JRS Grant	NIL	152,543.25
	68,726.52	16,508,631.91
PURCHASES		
Concession partner funds paid	NIL	(5,255,015.02)
Purchases - with VAT invoice	(240,149.00)	(1,839,983.41)
Purchases - proforma invoice	871.84	(90,430.67)
Purchases - catering	(1,741.91)	(55,123.02)
	(241,019.07)	(7,240,552.12)
OTHER DIRECT COSTS		
Wages and salaries	(3,563.12)	(1,869,832.41)
PAYE/NIC	(711.10)	(322,384.48)
Employee disbursements	NIL	(3,221.01)
	(4,274.22)	(2,195,437.90)
TRADING EXPENSES		
Health and safety	(1,130.07)	(171,478.70)
Agent costs	(1,050,000.00)	(1,198,231.44)
Rent	(46,571.27)	(506,435.66)
Rates	(74,200.27)	(271,030.07)
Water rates	(11,144.30)	(15,514.45)
Heat & light	(5,390.26)	(363,428.37)
Travel	NIL	(4,482.88)
Ransom payments	(9,326.91)	(127,474.93)
IT and telecom expenses	(49.05)	(98,795.61)
Insurance	(56,720.12)	(125,941.25)
Professional fees	(11,250.00)	(14,053.00)
Cash service provider charges	(35,266.48)	(64,635.26)
Licence fees	NIL	(3,950.00)

J E Beale Public Limited Company - in Administration**Trading accounts**

Statement of Affairs (£)	From 20/01/2021 To 19/07/2021 (£)	From 20/01/2020 To 19/07/2021 (£)
Repairs and maintenance	NIL	(3,608.94)
Sundry expenses	NIL	(1,000.00)
Advertising costs	NIL	(1,494.00)
ROT settlements	NIL	(1,344,149.13)
Marketing and promotions	NIL	(77,497.35)
	(1,301,048.73)	(4,393,201.04)
Trading surplus/(deficit)	(1,477,615.50)	2,679,440.85

J E Beale Public Limited Company - in Administration**Abstract of receipts & payments**

Statement of affairs (£)	From 20/01/2021 To 19/07/2021 (£)	From 20/01/2020 To 19/07/2021 (£)
FIXED CHARGE ASSETS		
3,370,000.00 Freehold property	NIL	3,300,000.00
Interest Income	NIL	55.03
Brand/IP	NIL	2,500.00
	NIL	3,302,555.03
FIXED CHARGE COSTS		
Legal fees	(30,000.00)	(30,000.00)
Agents'/Valuers' fees	NIL	(2,750.00)
	(30,000.00)	(32,750.00)
FIXED CHARGE CREDITORS		
(19,585,479.00) Fixed charge creditor	NIL	(3,250,000.00)
	NIL	(3,250,000.00)
ASSET REALISATIONS		
Awaiting Analysis	3,372.22	3,372.22
Leasehold property (SoFA Nil)	NIL	NIL
Assigned credit card claim (SoFA Nil)	NIL	NIL
20,000.00 Fixtures & Fittings	NIL	12,000.00
5,538,778.00 Stock	1,600,000.00	1,601,400.00
80,531.00 Book debts	3,485.27	17,192.84
Contribution to cost	NIL	1,020.00
Third party VAT payable - funds received	183,649.05	183,649.05

J E Beale Public Limited Company - in Administration**Abstract of receipts & payments**

Statement of affairs (£)		From 20/01/2021 To 19/07/2021 (£)	From 20/01/2020 To 19/07/2021 (£)
	Third party VAT receivable	14,704.52	40,772.19
319,451.00	Cash at bank	NIL	37,053.43
	Subtenant Rent	NIL	1,949.76
	Insurance Settlement	NIL	4,281.60
		1,805,211.06	1,902,691.09
	OTHER REALISATIONS		
	Bank interest, gross	NIL	3,412.74
30,000.00	EP(C)A funds	NIL	NIL
	Sundry refunds	NIL	579.73
	Trading surplus/(deficit)	(1,477,615.50)	2,679,440.85
	Rate refunds	14,955.09	22,561.01
310,104.00	Cash in transit	149,065.55	572,354.50
108,535.00	Cash floats	NIL	241,210.00
	Prepayments (SoFA Nil)	NIL	NIL
	Receipts on behalf of Beale Limited	18,466.74	28,161.09
		(1,295,128.12)	3,547,719.92
	COST OF REALISATIONS		
	Payments on behalf of Beale Ltd	(246.38)	(3,094.48)
	Third Party VAT receivable – paid out	(18,333.32)	(38,426.22)
	Agents'/Valuers' fees	(7,259.94)	(52,613.94)
	Third Party VAT payable	NIL	(183,649.05)
	Legal fees	(30,322.00)	(121,872.00)
	Reimbursements to/from Beale	(6,817.95)	(6,817.95)
	Storage costs	(181.44)	(2,698.92)
	Statutory advertising	NIL	(79.00)
	Other costs	NIL	(23,335.82)
	Insurance of assets	(3,034.02)	(45,706.19)
	Bank charges	(290.00)	(5,740.00)
	Store closure costs	NIL	(62,531.38)
		(66,485.05)	(546,564.95)
	PREFERENTIAL CREDITORS		
(227,672.00)	Employees' holiday pay	NIL	NIL
		NIL	NIL
	FLOATING CHARGE CREDITORS		

J E Beale Public Limited Company - in Administration

Abstract of receipts & payments

Statement of affairs (£)		From 20/01/2021 To 19/07/2021 (£)	From 20/01/2020 To 19/07/2021 (£)
	Floating charge	(310,000.00)	(2,310,000.00)
		(310,000.00)	(2,310,000.00)
	UNSECURED CREDITORS		
(10,001,181.00)	Trade & expense	NIL	NIL
(4,626,803.00)	Connected companies	NIL	NIL
(523,458.00)	Corp tax etc/nonpref PAYE	NIL	NIL
(1,700,545.00)	Non-preferential VAT	NIL	NIL
(1,423,205.00)	Postponed or deferred	NIL	NIL
		NIL	NIL
	DISTRIBUTIONS		
(1,023,254.00)	Ordinary shareholders	NIL	NIL
		NIL	NIL
(29,334,198.00)		103,597.89	2,613,651.09
	REPRESENTED BY		
	Floating ch. VAT rec'able		2,240,276.20
	Floating charge current		2,580,358.04
	Fixed charge VAT rec'able		6,550.00
	Trade creditors		22,794.24
	Floating ch. VAT payable		(3,674,466.66)
	Floating ch. VAT control		1,438,458.73
	Fixed charge VAT control		(550.00)
			2,613,420.55

Appendix 3

Schedule of expenses

Schedule of expenses (20/01/2021 to 19/07/2021)			
Expenses (£)	Incurred and paid in the period (£)	Incurred in the period not yet paid (£)	Total (£)
Purchases			
Purchases - with VAT invoice	0.00	0.00	240,149.00
Purchases - proforma invoice	0.00	0.00	0.00
Purchases - catering	1,405.05	0.00	1,405.05
Other direct costs			
Wages and salaries	3,494.35	0.00	3,494.35
PAYE/NIC	711.10	0.00	711.10
Trading expenses			
Health and safety	0.00	0.00	0.00
Agent costs	0.00	0.00	0.00
Rent	0.00	0.00	0.00
Rates	0.00	0.00	0.00
Water rates	0.00	0.00	0.000.00
Heat & light	2,481.88	328.10	5,718.36
Ransom payments	9,326.91	0.00	9,326.91
Insurance	0.00	5000.00	5,000.00
Professional fees	11,250.00	0.00	11,250.00
Cash service provider charges	31,080.32	0.00	31,080.32
Fixed charge costs			
Legal fees	0.00	0.00	0.00
Administrators' fees	0.00	25,043.60	25,043.60
Cost of realisations			
Administrators' fees	0.00	0.00	197,017.10
Payments on behalf of Beale Ltd	218.08	0.00	218.08
Third Party VAT receivable – paid out	0.00	0.00	0.00
Agents'/Valuers' fees	7,259.94	0.00	7,259.94
Legal fees	0.00	20,000.00	20,000.00

Reimbursements to/from Beale	6,817.95	0.00	6,817.95
Storage costs	0.00	300.00	300.00
Insurance of assets	0.00	0.00	0.00
Bank charges	90.00	300.00	390.00
TOTAL	74,135.58	247,988.80	340,212.68

Please note that there is a difference between the payments made during the period (per the receipts and payments account) and the expenses incurred and paid in the period (per the schedule of expenses). This is due to the fact that some of the payments made in the period relate to expenses incurred in a prior period and were disclosed in our proposals and/or our previous progress reports.

Requests for further information and right to challenge our remuneration and expenses

Creditors' requests for further information

If you would like to request more information about our remuneration and expenses disclosed in this progress report, you must do so in writing within 21 days of receiving this progress report.

Requests from unsecured creditors must be made with the concurrence of at least 5% in value of unsecured creditors (including, the unsecured creditor making the request) or with the permission of the Court.

Creditors' right to challenge our remuneration and expenses

If you wish to challenge the basis of our remuneration, the remuneration charged, or the expenses incurred during the period covered by this progress report, you must do so by making an application to Court within eight weeks of receiving this progress report.

Applications by unsecured creditors must be made with concurrence of at least 10% in value of unsecured creditors (including the unsecured creditor making the challenge) or with the permission of the Court.

The full text of the relevant rules can be provided on request by writing to Hayley Jennings at 15 Canada Square, Canary Wharf, London, E14 5GL.

Appendix 4 Joint Administrators' charging and expenses policy

Joint Administrators' charging policy

The time charged to the administration is by reference to the time properly given by us and our staff in attending to matters arising in the administration. This includes work undertaken in respect of in-house Interpath Advisory tax, VAT and employee specialists. This also includes work undertaken by KPMG Pensions specialists up to 1 March 2020 who, until this date were part of the same firm as the office holders and their staff.

Our policy is to delegate tasks in the administration to appropriate members of staff considering their level of experience and requisite specialist knowledge, supervised accordingly, so as to maximise the cost effectiveness of the work performed. Matters of particular complexity or significance requiring more exceptional responsibility are dealt with by senior staff or us.

A copy of "A Creditors' Guide to Joint Administrators Fees" from Statement of Insolvency Practice 9 ('SIP 9') produced by the Association of Business Recovery Professionals is available at:

<https://www.r3.org.uk/technical-library/england-wales/technical-guidance/fees/more/29113/page/1/guide-to-administrators-fees/>

If you are unable to access this guide and would like a copy, please contact Hayley Jennings on 0118 214 5926.

Hourly rates

Set out below are the relevant hourly charge-out rates for the grades of our staff actually or likely to be involved on this administration. Time is charged by reference to actual work carried out on the administration; using a minimum time unit of six minutes.

All staff who have worked on the administration, including cashiers and secretarial staff, have charged time directly to the administration and are included in the analysis of time spent. The cost of staff employed in central administration functions is not charged directly to the administration but is reflected in the general level of charge-out rates.

Table of charge-out rates

Partner	690	690	690
Director	620	620	620
Senior Manager	560	560	560
Manager	467	467	467
Senior Administrator	325	325	325
Administrator	236	236	236
Support	147	147	147

The charge-out rates used by us might periodically rise (for example to cover annual inflationary cost increases) over the period of the administration. In our next statutory report, we will inform creditors of any material amendments to these rates.

Policy for the recovery of expenses

Where funds permit the officeholders will seek to recover both Category 1 and Category 2 expenses from the estate. For the avoidance of doubt, such expenses are defined within SIP 9 as follows:

Expenses: These are any payments which are neither an office holder's remuneration nor a distribution to a creditor or a member. Expenses also includes disbursements which are payments first met by the office holder, and then reimbursed to the office holder from the estate.

Category 1 expenses: These are payments to persons providing the service to which the expense relates who are not an associate of the office holder. These may include, for example, advertising, room hire, storage, postage, telephone charges, travel expenses, and equivalent costs reimbursed to the officeholder or his or her staff.

Category 2 expenses: These are payments to associates or which have an element of shared costs. They may include shared or allocated costs that can be allocated to the appointment on a proper and reasonable basis, for example, business mileage.

Associates: are defined in the insolvency legislation but also extends to parties where a reasonable and informed third party might consider there would be an association between the third party and the office holder or their firm.

Category 2 expenses charged by Interpath Restructuring include mileage. This is calculated as follows:

Mileage claims fall into three categories:

Use of privately-owned vehicle or car cash alternative – 45p per mile.

Use of company car – 60p per mile.

Use of partner's car – 60p per mile.

For all of the above car types, when carrying Interpath passengers an additional 5p per mile per passenger will also be charged where appropriate.

We have incurred the following expenses (excluding VAT) during the period 20 January 2021 to 19 July 2021.

External printing	1.36	NIL	1.36
Postage	1,201.44	NIL	1,201.44
Total	1,202.80	NIL	1,202.80

We have the authority to pay Category 1 expenses without the need for any prior approval from the creditors of the Company.

Narrative of work carried out for the period 20 January 2021 to 19 July 2021

The key areas of work have been:

Statutory and compliance	collating initial information to enable us to carry out our statutory duties, including creditor information, details of assets and information relating to the licences; posting information on a dedicated web page; preparing statutory receipts and payments accounts; ensuring compliance with all statutory obligations within the relevant timescales.
Strategy documents, Checklist and reviews	formulating, monitoring and reviewing the administration strategy, including the decision to trade and meetings with internal and external parties to agree the same; briefing of our staff on the administration strategy and matters in relation to various work-streams; regular case management and reviewing of progress, including regular team update meetings and calls; meeting with management to review and update strategy and monitor progress; reviewing and authorising junior staff correspondence and other work; dealing with queries arising during the appointment; reviewing matters affecting the outcome of the administration; allocating and managing staff/case resourcing and budgeting exercises and reviews; liaising with legal advisors regarding the various instructions;; complying with internal filing and information recording practices, including documenting strategy decisions.
Reports to debenture holders	providing written and oral updates to representatives of Secured creditors regarding the progress of the administration and case strategy.
Cashiering	preparing and processing vouchers for the payment of post-appointment invoices; creating remittances and sending payments to settle post-appointment invoices; preparing payroll payments for retained staff, dealing with salary related queries and confirming payments with the employee's banks; reviewing and processing employee expense requests; reconciling post-appointment bank accounts to internal systems; ensuring compliance with appropriate risk management procedures in respect of receipts and payments.
Tax	analysing and considering the tax effects of various sale options, tax planning for efficient use of tax assets and to maximise realisations; working initially on tax returns relating to the periods affected by the administration and submitting the same to HM Revenue and Customs; analysing VAT related transactions, complying with ongoing VAT reporting obligations and attending to HM Revenue and Customs' enquiries; dealing with post appointment tax compliance.
Shareholders	responding to enquiries from shareholders regarding the administration; providing copies of statutory reports to the shareholders.
General	reviewing time costs data and producing analysis of time incurred which is compliant with Statement of Insolvency Practice 9; locating relevant Company books and records, arranging for their collection and dealing with the ongoing storage.
Trading and post-trading related matters	preparing cash flow statements to monitor the cash position; attending to supplier and customer queries and correspondence; raising, approving and monitoring purchase orders and setting up control systems for trading; dealing with issues in relation to stock and other assets required for trading; communicating and negotiating with customers regarding ongoing supplies, including agreeing terms and conditions; monitoring stock and stock reconciliations; ensuring ongoing provision of emergency and other essential services to site.
Asset realisations	collating information from the Company's records regarding the assets; liaising with finance companies in respect of assets subject to finance agreements; liaising with agents regarding the sale of assets; dealing with issues associated with the sale of stock;

	reviewing outstanding debtors and management of debt collection strategy; liaising with Company credit control staff and communicating with debtors; seeking legal advice in relation to store debts collections; reviewing the inter-company debtor position between the Company and other group companies.
Property matters	reviewing the Company's leasehold properties, including review of leases; communicating with landlords regarding rent, property occupation and other issues; performing land registry searches.
Health and safety	liaising with health and safety specialists in order to manage all health and safety issues and environmental issues; liaising with the Health and Safety Executive regarding the administration and ongoing health and safety compliance.
Open cover insurance	liaising with the post-appointment insurance brokers to provide information, assess risks and ensure appropriate cover in place; assessing the level of insurance premiums.
Employees	dealing with queries from employees regarding various matters relating to the administration and their employment; dealing with statutory employment related matters, including statutory notices to employees and making statutory submissions to the relevant government departments; communicating and corresponding with HM Revenue and Customs; dealing with issues arising from employee redundancies, including statutory notifications and liaising with the Redundancy Payments Office; managing claims from employees; ensuring security of assets held by employees.
Pensions	liaising with the trustees of the defined benefit pension scheme, the Pensions Regulator and the Pensions Protection Fund concerning the changes caused to the pension scheme as a result of our appointment; ensuring death-in-service cover for employees remains in place; communicating with employees representatives concerning the effect of the administration on pensions and dealing with employee queries.
Creditors and claims	updating the list of unsecured creditors; responding to enquiries from creditors regarding the administration and submission of their claims; reviewing completed forms submitted by creditors, recording claim amounts and maintaining claim records; drafting our progress report.

Time costs

Fund management	0.40	130.00	325.00
General (Cashiering)	34.15	9,705.90	284.21
Reconciliations (& IPS accounting reviews)	0.90	248.00	275.56
Books and records	1.80	577.80	321.00
Fees and WIP	9.70	5,130.20	528.89
Budgets & Estimated outcome statements	38.00	21,490.00	565.53

SIP 9 –Time costs analysis (20/01/2021 to 19/07/2021)

	Hours	Time Cost (£)	Average Hourly Rate (£)
Checklist & reviews	9.25	3,246.20	350.94
Statutory receipts and payments accounts	8.50	4,592.30	540.27
Strategy documents	10.35	5,961.60	576.00
Tax			
Post appointment corporation tax	37.15	18,724.65	504.03
Post appointment VAT	39.90	16,695.20	418.43
Creditors			
Creditors and claims			
General correspondence	34.50	13,794.30	399.83
Secured creditors	14.80	7,847.60	530.24
Statutory reports	32.50	12,949.70	398.45
Employees			
Correspondence	11.15	4,816.55	431.98
Realisation of assets			
Asset Realisation			
Cash and investments	11.60	2,737.60	236.00
Debtors	4.50	1,500.90	333.53
Freehold property	22.35	9,261.90	414.40
Insurance	7.20	2,369.10	329.04
Intellectual Property	1.30	728.00	560.00
Leasehold property	22.95	12,684.60	552.71
Other assets	2.60	1,232.80	474.15
Stock and WIP	2.00	1,120.00	560.00
Trading code used outside trading period			
Trading			
Negotiations with suppliers / landlords	1.00	325.00	325.00
Post trading related matters	146.55	46,450.10	316.96
Purchases and trading costs	66.60	16,014.70	240.46
Sales	4.00	1,726.00	431.50
Total in period	575.70	222,060.70	385.72
Brought forward time (appointment date to SIP 9 period start date)	6,464.79	2,464,193.69	
SIP 9 period time (SIP 9 period start date to SIP 9 period end date)	575.70	222,060.70	
Carry forward time (appointment date to SIP 9 period end date)	7,040.49	2,686,254.39	

All staff who have worked on this assignment, including cashiers and secretarial staff, have charged time directly to the assignment and are included in the analysis of time spent. The cost of staff employed in central administration functions is not charged directly to the assignment but is reflected in the general level of charge out rates.

All time shown in the above analysis is charged in units of six minutes.

Appendix 5 Glossary

American Express	American Express Payment Services Limited
Avison Young	Avison Young LLP
Company/JEB	J E Beale Public Limited Company - in Administration
Group	The Company together with Beale Limited – in Administration
Hilco Capital	Hilco Capital Limited
HMRC	HM Revenue and Customs
JLT	JLT Speciality Limited
DLA Piper	DLA Piper LLP
Joint Administrators/we/our/us	Will Wright and Steve Absolom
Interpath/Interpath Advisory	Interpath Ltd
KPMG	KPMG LLP
Scheme	The Beales Pension Scheme
Secured creditors	Mulino Investments Trust Limited and The Beales Pension Scheme
Worldpay	Worldpay (UK) Limited

Any references in this progress report to sections, paragraphs and rules are to Sections, Paragraphs and Rules in the Insolvency Act 1986, Schedule B1 of the Insolvency Act 1986 and the Insolvency Rules (England and Wales) 2016 respectively.

Appendix 6 Notice: About this report

This report has been prepared by Will Wright and Steve Absolom, the Joint Administrators of J E Beale Public Limited Company – in Administration (the ‘Company’), solely to comply with their statutory duty to report to creditors under the Insolvency Rules (England and Wales) 2016 on the progress of the administration, and for no other purpose. It is not suitable to be relied upon by any other person, or for any other purpose, or in any other context.

This report has not been prepared in contemplation of it being used, and is not suitable to be used, to inform any investment decision in relation to the debt of or any financial interest in the Company or any other company in the Group.

Any estimated outcomes for creditors included in this report are illustrative only and cannot be relied upon as guidance as to the actual outcomes for creditors.

Any person that chooses to rely on this report for any purpose or in any context other than under the Insolvency Rules (England and Wales) 2016 does so at its own risk. To the fullest extent permitted by law, the Joint Administrators do not assume any responsibility and will not accept any liability in respect of this report to any such person.

William James Wright and Stephen John Absolom are authorised to act as insolvency practitioners by the Institute of Chartered Accountants in England & Wales.

We are bound by the Insolvency Code of Ethics.

The Officeholders are Data Controllers of personal data as defined by the Data Protection Act 2018. Personal data will be kept secure and processed only for matters relating to the appointment. For further information, please see our Privacy policy at – www.interpathadvisory.com/privacy-insolvency.

The Joint Administrators act as agents for the Company and contract without personal liability. The appointments of the Joint Administrators are personal to them and, to the fullest extent permitted by law, Interpath Ltd does not assume any responsibility and will not accept any liability to any person in respect of this report or the conduct of the administration.

www.interpathadvisory.com

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