# MIDS & HORSEY LTD DIRECTOR'S REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2001

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COMPANIES HOUSE 27/10/01

### **COMPANY INFORMATION**

**Directors** D P K Christian

R A Anstey C G Brown

Mrs M E A Jeffery (resigned 31st

March 2001) C J Oake I P Byrne

SHC Verdon (resigned 13th July

2001)

**Secretary** Mrs M E A Jeffery

Company number 116571

Registered office 26 Chapel Street

Chichester West Sussex PO19 1DL

Auditors Stoner Cottingham

42 London Road

Horsham West Sussex RH12 1AY

Bankers National Westminister Bank plc

23 West Street

Havant Hants PO9 1EU

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# DIRECTORS' REPORT FOR THE YEAR ENDED 31ST MARCH 2001

The directors present their report and the financial statements for the company for the year ended 31st March 2001.

### Principal activities and review of business

The company's principal activity continued to be that of printing and personalising plastic cards and stationery.

### Results and dividends

The results for the year are set out in the profit and loss account on page 4.

The directors are pleased with the results for the year and in particular the relocation to the new purpose built high security premises within Petersfield and look forward to a similar result in the following year.

The directors do not recommend a dividend.

### Directors and their interests

The directors who held office during the year and their beneficial interests in the company's issued share capital are given below:

Name of director	Share type	At 31st March 2001	At 1st April 2000
D P K Christian	£1 Ordinary	1	1
R A Anstey		-	-
C G Brown		-	_
Mrs M E A Jeffery (resigned 31st March		-	-
2001)			
C J Oake		-	_
IP Byrne		-	
S H C Verdon (resigned 13th July 2001)		-	-
The balance of the issued share capital is ov	vned by the holding com	ipany, Woodpecker Plc.	

### Statement of directors' responsibilities

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss for that year. In preparing those financial statements the directors are required to:

Select suitable accounting policies and then apply them consistently;

Make judgements and estimates that are reasonable and prudent;

State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# DIRECTORS' REPORT FOR THE YEAR ENDED 31ST MARCH 2001

### Auditors

A resolution to re-appoint Stoner Cottingham Chartered Accountants as auditors will be put to the members at the Annual General Meeting.

By order of the Board

Mrs M E A Jeffery, Secretary

24th September 2001

26 Chapel Street Chichester West Sussex PO19 1DL

# INDEPENDENT AUDITORS' REPORT TO THE SHAREHOLDERS OF MIDS & HORSEY LTD

We have audited the financial statements of Mids & Horsey Limited for the year ended 31st March 2001 on pages 4 to 12. These financial statements have been prepared under the historical cost convention as modified by the revaluation of certain fixed assets and the accounting policies set out on page 6.

### Respective responsibilities of directors and auditors

As described in the Statement of Directors' Responsibilities the company's directors are responsible for the preparatio of the financial statements in accordance with applicable law and United Kingdom Accounting Standards.

Our responsibility is to audit the financials statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the companies Act 1985. We also report to you if, in our opinion, the Directors' Report is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the company is not disclosed.

We read the Directors' Report and consdier the implications for our report if we become aware of any apparent misstatements within it.

### Basis of audit opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the accounts. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the accounts, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of the information in the accounts.

### Opinion

In our opinion the accounts give a true and fair view of the state of the company's affairs as at 31st March 2001 and of its profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Stoner Cottingham

**Chartered Accountants and Registered Auditors** 

42 London Road Horsham

West Sussex

RH12 1AY

Date: 24th September 2001

# PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2001

	Notes	2001 £	2000 £
Turnover	2	4,950,135	4,821,410
Cost of sales		(2,561,204)	(2,615,097)
Gross profit	_	2,388,931	2,206,313
Production costs Selling Expenses Administrative expenses Reorganisation costs		(617,848) (216,028) (1,239,498) (83,298)	(598,124) (173,775) (1,128,343) (400)
Operating profit	3	232,259	305,671
Profit/(loss) on sale of fixed assets		24,502	(145,319)
Profit on ordinary activities before interset	-	256,761	160,352
Interest payable	4	(63,747)	(61,193)
Profit on ordinary activities before taxation		193,014	99,159
Tax on profit on ordinary activities	6	-	(9,363)
Profit for the financial year		193,014	89,796
Retained profit brought forward		880,429	790,633
Retained profit carried forward		1,073,443	880,429

All amounts relate to continuing activities.

# BALANCE SHEET AS AT 31ST MARCH 2001

	Notes	£	2001 €	£	2000 £
Fixed assets Tangible assets	7		1,427,127		1,378,924
Current assets					
Stocks Debtors Cash at bank and in hand	8 9	210,628 1,734,867 17,970		261,056 1,217,294 166,334	
Creditors: amounts falling due within one year	10	1,963,465 (1,755,339)	_	1,644,684 (1,415,481)	
Net current assets	_		208,126		229,203
Total assets less current liabilities		-	1,635,253	-	1,608,127
Creditors: amounts falling due after more					
than one year	11		(553,810)		(719,698)
		•	1,081,443	-	888,429
Capital and reserves Share capital Profit and loss account	15		8,000 1,073,443	-	8,000 880,429
Shareholders' funds	16		1,081,443	-	888,429

These accounts were approved by the board on 24th September 2001 and signed on its behalf by:

D P K Christian Director

# NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2001

### 1 Accounting policies

### Basis of accounting

The financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain fixed assets, and in accordance with applicable accounting standards.

### Turnover

Turnover comprises the value of sales excluding value added tax and trade discounts.

### Tangible fixed assets and depreciation

Depreciation has been provided at the following rates in order to write down the cost or valuation, less estimated residual value of all tangible fixed assets, with the exception of freehold land, by equal annual instalments over their expected useful lives:

Plant and machinery	10% / 20%
Motor vehicles	25%
Fixtures and fittings	10% / 20%

### Stocks and Work in Progress

Stocks and work in progress are stated at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

### **Deferred taxation**

Provision is made for deferred taxation using the liability method to take account of timing differences between the incidence of income and expenditure for taxation and accounting purposes except to the extent that the directors consider that a liability to taxation is unlikely to crystallise.

### Contribution to pension funds

The company operates a defined contribution pension scheme. The amount charged to the profit and loss account in respect of pension costs is the contributions payable in the year. Differences between contributions payable in the year and contributions actually paid are shown as either accruals or prepayments in the balance sheet.

### Hire purchase and leased assets

Assets held under finance leases and hire purchase contracts are capitalised in the balance sheet at their fair value and depreciated over their expected useful lives. The interest element of leasing payments represents a constant proportion of the capital balance outstanding and is charged to the profit and loss account over the period of the lease.

All other leases are regarded as operating leases and the payments made under them are charged to the profit and loss account on a straight line basis over the lease term.

# NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2001

2	Turnover		
	The geographical analysis of turnover is as follows:		
		2001	2000
		£	£
	Europe	291,535	285,557
	Middle East	7,450	· -
	UK	4,641,826	4,535,853
	America	1,126	-
	Other 1	2,848	-
	Other 2	5,350	
		4,950,135	4,821,410
3	Operating profit		
	The operating profit is stated after charging or crediting:	2001	2000
		£	£
	Depreciation of tangible fixed assets:		
	-owned assets	88,353	166,166
	-assets held under finance leases and hire purchase	200,373	192,124
	Profit on disposal of fixed assets	(24,502)	145,319
	Hire of equipment	5,253	6,460
	Auditors' remuneration - non audit work	1,500	750
	Auditors' remuneration	8,000	5,000
4	Interest navable and similar charges	2001	2000
4	Interest payable and similar charges	2001 £	£
	Finance logger and him numbers contracts	-	
	Finance leases and hire purchase contracts	63,747	61,193
		63,747	61,193

# NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2001

5

Directors and employees		
Staff costs, including directors' remuneration, were as follows:	2001 £	2000
Wages and salaries Social security costs Other pension costs	1,703,825 207,866 44,133	£ 1,555,956 189,826 20,510
	1,955,824	1,766,292
The average monthly number of employees, including directors, during the year was as follows:	ows:	
Office and management Direct labour	2001 Number 16 80	2000 Number 16 78
	96	94
Directors' emoluments	2001	2000
Aggregate emoluments Directors' pension contributions under defined contribution schemes	£ 175,748 16,514 192,262	£ 112,834 11,230 124,064
Retirement benefits were accruing to directors as follows:	2001 Number	2000 Number
Defined contribution pension scheme	4	3
Highest paid director	2001 £	2000 £
Aggregate emoluments Contributions to a defined contribution pension scheme	49,396 4,647	45,000 4,458
	54,043	49,458
Highest paid director other information. Accrued pension Other	-	- -

# NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2001

6	Taxation				
				2001	2000
				£	£
	Based on the profit for the year:				
	UK corporation tax at 20% (2000 31%)			-	9,363
			==	-	9,363
7	Tangible fixed assets				
		Plant and	Motor	Fixtures	Total
		machinery	vehicles	and	
	C. A		_	fittings	
	Cost	£	£	£	£
	At 1st April 2000 Additions	2,004,334	118,256	189,884	2,312,474
	Disposals	220,386	(40.500)	123,216	343,602
	Dispositio	(17,280)	(42,580)	(700)	(60,560)
	At 31st March 2001	2,207,440	75,676	312,400	2,595,516
	Depreciation				
	At 1st April 2000	788,952	78,898	65,699	933,549
	Charge for the year	218,387	17,919	52,420	288,726
	Disposals	(10,678)	(42,578)	(630)	(53,886)
	At 31st March 2001	996,661	54,239	117,489	1,168,389
	Net book value				
	At 31st March 2001	1,210,779	21,437	194,911	1,427,127
	At 31st March 2000	1,215,382	39,358	124,185	1,378,925
	Assets held under finance leases and hire purchase of value of £1,062,549 (2000: £1,135,835). Depreciation				
8	Stocks			2001	2000
				£	£
	Raw materials			64,724	115,374
	Work in magness				

Work in progress

145,682

261,056

145,904

210,628

# NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2001

9	Debtors	2001	2000
		£	£
	Trade debtors	855,722	1,007,075
	Amounts owed by related companies	779,777	156,175
	Other debtors	3,000	-
	Prepayments and accrued income	96,368	54,044
		1,734,867	1,217,294
10	Creditors: amounts falling due within one year	2001	2000
		£	£
	Obligations under hire purchase and finance lease (Note 13)	334,312	307,115
	Trade creditors	1,267,407	840,491
	Amounts owed to associated undertakings (Note 12)	39,086	32,343
	Corporation tax	(24,331)	84,845
	Other taxes and social security	51,990	48,466
	Other creditors	8,119	263
	Accruals and deferred income	78,756	101,958
		1,755,339	1,415,481
11	Creditors: amounts falling due after more than one year  Obligations under hire purchase and finance lease (Note 13)	2001 £ 553,810	2000 £ 719,698
		553,810	719,698
12	Loans and borrowings	2001 £	2000 £
	Analysis of loans Obligations under hire purchase and finance lease	000 122	1.026.012
	Amounts owed to associated undertakings	888,122	1,026,813
	Amounts owed to associated undertakings	39,086	32,343
		927,208	1,059,156
	Maturity of debt		
	In one year or less, or on demand	39,086	32,343
		39,086	32,343
	In one year or less, or on demand	39,086	

# NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2001

13	Obligations under hire purchase and finance leases	2001 £	2000 £
	Obligations under hire purchase contracts and finance leases are		
	analysed between amounts payable:		
	In the next year	334,312	307,115
	In the second to fifth years inclusive	547,262	706,939
	In more than five years	6,548	12,759
		888,122	1,026,813

### 14 Deferred taxation

Deferred taxation provided and unprovided for in the accounts is set out below. The amount unprovided represents a contingent liability at the balance sheet date and is calculated using a tax rate of 30% (2000 31%).

		Amount unpro	
		2001	2000
		£	£
	Accelerated capital allowances	173,891	148,084
		173,891	148,084
15	Share capital	2001	2000
		£	£
	Authorised		
	Equity shares		
	10,800 Ordinary shares of £1.00 each	10,800	10,800
	12,000 Preference shares of £1.00 each	12,000	12,000
		22,800	22,800
	Allotted	<del></del> =	<del>=</del>
	Equity shares		
	8,000 Allotted, called up and fully paid ordinary shares of £1.00 each	8,000	8,000
		8,000	8,000
16	Reconciliation of movement in shareholders' funds	2001	2000
		£	£
	Profit for the financial year	193,014	89,796
	Increase in the shareholders' funds	193,014	89,796
	Opening shareholders' funds	888,429	798,633
	Closing shareholders' funds	1,081,443	888,429

# NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2001

### 17 Pension scheme

The company operates a defined contribution pension scheme for the benefit of the directors & senior employees. The assets of the scheme are administered by trustees in a fund independent from those of the company.

The total contributions paid in the year amounted to £44,133 (2000 £20,510).

### 18 Contingent assets/liabilities

The company has a mortgage debenture in favour of National Westminister Bank plc. It is also party to a composite guarantee with Woodpecker Plc, its holding company, and Adpads Limited and Lockie Limited, fellow susidiaries, in favour of National Westminister Bank Plc.

### 19 Related parties

In the directors' opinion the company's ultimate parent company and controlling party is Woodpecker Plc which is incorporated in England. Copies of its group accounts are available from the registered office.

During the year the company paid £524,641 (2000: £575,773) management fees and £72,000 (2000: £72,000) to related companies.