# **HENRY BROOK & COMPANY LIMITED** ABBREVIATED FINANCIAL STATEMENTS **FOR** 31 JULY 2000



COMPANIES HOUSE

### **FRED SHEARD & SONS**

Chartered Accountants & Registered Auditors Vernon House 40 New North Road Huddersfield HD1 5LS

# ABBREVIATED FINANCIAL STATEMENTS

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# OFFICERS AND PROFESSIONAL ADVISERS

The board of directors Mr N A R Ranshaw

Mr M Flockton

Company secretary Mr M Flockton

Registered office Leeds Road

Huddersfield HD2 1XU

Auditors Fred Sheard & Sons

Chartered Accountants & Registered Auditors

Vernon House 40 New North Road

Huddersfield HD1 5LS

Bankers Barclays Bank Plc

Minerva House 29 East Parade

Leeds LS1 5TW

### **AUDITORS' REPORT TO THE COMPANY**

#### PURSUANT TO SECTION 247B OF THE COMPANIES ACT 1985

We have examined the abbreviated accounts on pages 5 to 15, together with the financial statements of the company for the year ended 31 July 2000 prepared under Section 226 of the Companies Act 1985.

#### RESPECTIVE RESPONSIBILITIES OF THE DIRECTORS AND THE AUDITORS

The directors are responsible for preparing the abbreviated accounts in accordance with section 246A of the Companies Act 1985. It is our responsibility to form an independent opinion as to whether the company is entitled to deliver abbreviated accounts prepared in accordance with section 246A(3) of the Act to the registrar of companies and whether the accounts to be delivered are properly prepared in accordance with those provisions and report our opinion to you.

#### **BASIS OF OPINION**

We have carried out the procedures we consider necessary to confirm, by reference to the financial statements, that the company is entitled to deliver abbreviated accounts and that the abbreviated accounts to be delivered are properly prepared. The scope of our work for the purpose of this report did not include examining or dealing with events after the date of our report on the financial statements.

#### **OPINION**

In our opinion the company is entitled to deliver abbreviated accounts prepared in accordance with section 246A(3) of the Act, and the abbreviated accounts on pages 5 to 15 are properly prepared in accordance with those provisions.

OTHER INFORMATION

On  $\leq 12/01$ ... we reported as auditors to the members of the company on the financial statements prepared under Section 226 of the Companies Act 1985 and our report included the following paragraph:

Vernon House 40 New North Road Huddersfield HD1 5LS

5.2.01.

FRED SHEARD & SONS Chartered Accountants & Registered Auditors

#### THE DIRECTORS' REPORT

#### YEAR ENDED 31 JULY 2000

The directors have pleasure in presenting their report and the financial statements of the company for the year ended 31 July 2000.

#### PRINCIPAL ACTIVITIES AND BUSINESS REVIEW

The principal activity of the company during the year was that of constructional engineering.

During the year the company went through a period of considerable change with the intention of making the business successful and profitable again.

Turnover is increased by approximately 15% to £3.5m with a resultant loss before taxation of £48,904. Bad debts and redundancy pay totalled £61,616. Work in progress costs were substantially higher than last year at £191,817.

Capital project work with AstraZeneca represented a high proportion of turnover with organisational changes necessary to meet the needs of these contracts. The strong pound played havoc with exports.

The company, with the assistance of PriceWaterhouseCoopers continued to review important issues on an ongoing basis, including sales and marketing activity, overhead cost reductions and production efficiencies.

#### RESULTS AND DIVIDENDS

The trading results for the year, and the company's financial position at the end of the year are shown in the attached financial statements.

The directors have recommended the following dividends:

	2000	1999
	£	£
Proposed dividends on preference shares	168	168

No dividend is proposed to be paid on ordinary shares.

#### THE DIRECTORS AND THEIR INTERESTS IN SHARES OF THE COMPANY

The directors who served the company during the year together with their beneficial interests in the shares of the company were as follows:

	Class of share	At 31 July 2000	At 1 August 1999
Mr N A R Ranshaw	Ordinary shares	1,138	-
	Preference shares	-	-
Mr M Flockton	Ordinary shares	-	
	Preference shares	_	-

Mr K Leah was not re-appointed as a director at the Annual General Meeting on 20 December 1999.

#### RETIREMENT OF DIRECTORS

In accordance with the Articles of Association, Mr M Flockton will retire from the board and, being eligible, will stand for re-appointment.

#### **FIXED ASSETS**

During the year, capital expenditure and disposals amounted to £55,769 and £107,648 respectively The property was revalued on 10 March 1998.

### THE DIRECTORS' REPORT (continued)

#### YEAR ENDED 31 JULY 2000

#### **EMPLOYEES**

All employees are working towards making the company successful again. Shop floor personnel have increased to match our output need and morale has improved.

#### PROSPECTS FOR 2000/2001

An original annual sales plan of £5m was agreed, resulting from a much improved and very active sales and marketing function - as outlined in the three year business plan. Our reputation with AstraZeneca is extremely good and this work will again feature well.

The company is in a very good position to achieve the sales target with current workload indicating full capacity during the first six months, including sub letting to outside fabricators.

With the management changes now in place, the company can now look forward with renewed confidence.

#### **DIRECTORS' RESPONSIBILITIES**

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company at the end of the year and of the profit or loss for the year then ended.

In preparing those financial statements, the directors are required to select suitable accounting policies, as described on pages 8 to 9, and then apply them on a consistent basis, making judgements and estimates that are prudent and reasonable. The directors must also prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. The directors are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **AUDITORS**

A resolution to re-appoint Fred Sheard & Sons as auditors for the ensuing year will be proposed at the annual general meeting in accordance with section 385 of the Companies Act 1985.

Registered office:

Leeds Road

Huddersfield

HD2 1XU

Signed by order of the directors

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MR M FLOCKTON

Company Secretary

Approved by the directors on 1st February 200

# ABBREVIATED PROFIT AND LOSS ACCOUNT

### YEAR ENDED 31 JULY 2000

	Note	2000 £	1999 £
GROSS PROFIT		1,599,581	1,475,921
OPERATING COSTS: Staff costs Depreciation written off fixed assets Other operating charges	2	(1,222,929) (46,001) (338,940)	(1,164,541) (68,467) (301,371)
OPERATING LOSS	3	(8,289)	(58,458)
Interest receivable Interest payable	5	1,217 (41,832)	2,373 (44,267)
LOSS ON ORDINARY ACTIVITIES BEFORE TAXATION  Tax on loss on ordinary activities		(48,904)	(100,352)
LOSS ON ORDINARY ACTIVITIES AFTER TAXATION		(48,904)	(100,352)
Dividends (including non-equity)	6	(168)	(168)
LOSS FOR THE FINANCIAL YEAR		(49,072)	(100,520)
Balance brought forward		219,414	319,934
Balance carried forward		170,342	219,414

The company has no recognised gains or losses other than the results for the year as set out above.

All of the activities of the company are classed as continuing.

The notes on pages 8 to 15 form part of these financial statements.

### ABBREVIATED BALANCE SHEET

### 31 JULY 2000

. , , -	Note				
		2000 £	£	1999 £	£
FIXED ASSETS					
Tangible assets	7		870,382		887,260
CURRENT ASSETS					
Stocks	8	258,446		36,417	
Debtors	9	1,022,045		1,063,823	
Cash in hand		1,182		1,027	
		1,281,673		1,101,267	
CREDITORS: Amounts falling due					
within one year	10	(1,355,193)		(1,173,643)	
NET CURRENT LIABILITIES			(73,520)		(72,376)
TOTAL ASSETS LESS CURRENT	LIAB	ILITIES	796,862		814,884
CREDITORS: Amounts falling due					
after more than one year	11		(31,050)		•
			765,812		814,884
PROVISIONS FOR LIABILITIES	AND C	CHARGES			
Deferred taxation	12		-		(27,178)
			765,812		787,706
CAPITAL AND RESERVES			4.4.40.0		44 444
Called-up share capital	16		13,600		13,600
Revaluation reserve	17		581,870		554,692
Profit and Loss Account			170,342		219,414
SHAREHOLDERS' FUNDS					
(including non-equity interests)	18		765,812		787,706

These accounts have been prepared in accordance with the special provisions for medium-sized companies under Part VII of the Companies Act 1985.

These financial statements were approved by the directors on the ......, and are signed on their behalf by:

MR N A R RANSHAW

MR M FLOCKTON

# **CASH FLOW STATEMENT**

# YEAR ENDED 31 JULY 2000

7	Note	2000		1999	
		£	£	£	£
NET CASH INFLOW FROM					
OPERATING ACTIVITIES	19		47,558		140,897
RETURNS ON INVESTMENTS AND					
SERVICING OF FINANCE					
Interest paid		(39,699)		(42,557)	
Interest element of hire purchase		(1,676)		(3,331)	
Non-equity dividends paid		(168)		(168)	
NET CASH OUTFLOW FROM		<del></del>		<del></del>	
RETURNS ON INVESTMENTS AND					
SERVICING OF FINANCE			(41,543)		(46,056)
TAXATION			-		395
CAPITAL EXPENDITURE					
Payments to acquire tangible fixed assets	;	(55,769)		(14,798)	
Receipts from sale of fixed assets		26,646		1,290	
NET CASH OUTFLOW FROM				<del></del>	
CAPITAL EXPENDITURE			(29,123)		(13,508)
CASH (OUTFLOW)/INFLOW BEFO	RE				
FINANCING			(23,108)		81,728
FINANCING					
Capital element of hire purchase		29,142		(22,214)	
Capital element of fine purchase				(22,214)	
NET CASH INFLOW/(OUTFLOW)					
FROM FINANCING			29,142		(22,214)
INCREASE IN CASH	20		6,034		59,514
INCREASE IN CASH	20				39,314

The notes on pages 8 to 15 form part of these financial statements.

#### NOTES TO THE ABBREVIATED FINANCIAL STATEMENTS

#### YEAR ENDED 31 JULY 2000

#### 1. ACCOUNTING POLICIES

#### Basis of accounting

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of certain fixed assets, and in accordance with applicable accounting standards.

#### **Turnover**

The turnover shown in the Profit and Loss Account represents amounts invoiced during the year, exclusive of Value Added Tax.

#### Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Leasehold Property

2% straight line

Plant & Machinery

- reduce to residual value after 3 to 20 years

Fixtures & Fittings

written off over 3 to 10 years

Motor Vehicles

- reduce to residual value after 4 to 8 years

#### Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

#### Long term contracts

Turnover on long term contracts is ascertained in a manner appropriate to the stage of completion of the contracts. Where the outcome of the contracts can be assessed with reasonable certainty, attributable profit is calculated on a prudent basis. Where the outcome of contracts cannot be assessed with reasonable certainty, no profit is reflected in the profit and loss account. All potential future losses on contracts are recognised as foreseen.

#### Hire purchase agreements

Assets held under hire purchase agreements are capitalised and disclosed under tangible fixed assets at their fair value. The capital element of the future payments is treated as a liability and the interest is charged to the Profit and Loss Account on a straight line basis.

#### Operating lease agreements

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against profits on a straight line basis over the period of the lease.

#### NOTES TO THE ABBREVIATED FINANCIAL STATEMENTS

#### YEAR ENDED 31 JULY 2000

#### 1. ACCOUNTING POLICIES (continued)

#### Pension costs

The company operates a defined benefit pension scheme covering the majority of its senior staff. Pension costs are charged to the profit and loss account over the expected service lives of employees in the scheme.

The net assets of the scheme are held in a separate trustee-administered fund, and the pension cost is assessed in accordance with advice from qualified actuaries.

The last actuarial valuation was at 1st June 1999 using the projected unit method with a 20 year control period. The main assumption was a real return on investments above general earnings inflation of 2% per annum.

The total market value of the scheme's assets at that date was £829,244. The total actuarial value of the assets represented 100% of the benefits that had accrued to members, after allowing for projected increases in salaries.

The actuary has recommended that employer contributions rates should be 26.1% of pensionable salary roll, with an additional 6% to be contributed by the members.

#### Deferred taxation

Provision is made, under the liability method, to take account of timing differences between the treatment of certain items for accounts purposes and their treatment for tax purposes. Tax deferred or accelerated is accounted for in respect of all material timing differences to the extent that it is considered that a net liability may arise.

### 2. PARTICULARS OF EMPLOYEES

The average number of staff employed by the company during the financial year amounted to:

	2000	1999
	No.	No.
Number of production staff	48	47
Number of administrative staff	2	2
Number of management staff	5	3
•	55	52
	<del>===</del>	:
The aggregate payroll costs of the above were:		
	2000	1999
	£	£
Wages and salaries	1,060,699	1,007,607
Social security costs	95,025	90,851
Other pension costs	67,205	66,083
	1,222,929	1,164,541
	<u></u>	<del></del>

# NOTES TO THE ABBREVIATED FINANCIAL STATEMENTS

3.	OPERATING LOSS		
	Operating loss is stated after charging/(crediting):		
		2000	1999
	Danielia	£	£
	Depreciation  Profit on disposal of fixed assets	55,475 (9,474)	69,757
	Profit on disposal of fixed assets Auditors' remuneration	(9,474)	(1,290)
	- as auditors	6,255	6,925
	Operating lease costs:	0,233	0,723
	Plant and equipment	1,837	1,837
	Vehicles	10,614	6,547
4.	DIRECTORS' EMOLUMENTS		
	The directors' aggregate emoluments in respect of	qualifying services were:	
		2000	1999
		£	£
	Emoluments receivable	126,037	148,692
	The number of directors who are accruing benefollows:	fits under company pension	n schemes were as
		2000	1999
		No.	No.
	Defined benefit schemes	<b>1</b>	
		2	3
5.	INTEREST PAYABLE		
5.	INTEREST PAYABLE	<del></del>	3
5.	INTEREST PAYABLE	2000 £	
5.	Interest payable on bank borrowing	<b>2000</b> £ 40,156	1999 £ 40,936
5.		2000 £	1999 £
5.	Interest payable on bank borrowing	<b>2000</b> £ 40,156	1999 £ 40,936
	Interest payable on bank borrowing Finance charges	<b>2000 £</b> 40,156 1,676	1999 £ 40,936 3,331
<ol> <li>6.</li> </ol>	Interest payable on bank borrowing Finance charges  DIVIDENDS	2000 £ 40,156 1,676 41,832	1999 £ 40,936 3,331
	Interest payable on bank borrowing Finance charges	2000 £ 40,156 1,676 41,832 espect of the year:	1999 £ 40,936 3,331 44,267
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### NOTES TO THE ABBREVIATED FINANCIAL STATEMENTS

### YEAR ENDED 31 JULY 2000

#### 7. TANGIBLE FIXED ASSETS

	Leasehold Property £	Plant & Machinery £	Fixtures & Fittings £	Motor Vehicles £	Total £
COST OR VALUATION	1				
At 1 August 1999	620,000	457,202	237,576	153,186	1,467,964
Additions	-	7,855	4,714	43,200	55,769
Disposals	-	(1,182)	(9,668)	(96,798)	(107,648)
At 31 July 2000	620,000	463,875	232,622	99,588	1,416,085
DEPRECIATION					
At 1 August 1999	4,900	289,533	171,926	114,345	580,704
Charge for the year	4,900	17,744	19,586	13,245	55,475
On disposals	-	(952)	(9,668)	(79,856)	(90,476)
At 31 July 2000	9,800	306,325	181,844	47,734	545,703
NET BOOK VALUE					
At 31 July 2000	610,200	157,550	50,778	51,854	870,382
At 31 July 1999	615,100	167,669	65,650	38,841	887,260

#### Revaluation of fixed assets

Land and buildings were revalued on 10 March 1998.

In respect of assets stated at valuations, the comparable historical cost and depreciation values are as follows:

	2000 £	1999 £
NBV of revalued tangible fixed assets:	*	£.
Net book value at end of year	610,200	615,100
Historical cost	86,882	86,882
Depreciation:	<del></del>	
At 1 August 1999	55,682	52,217
Charge for year	3,465	3,465
At 31 July 2000	59,147	55,682
Net historical cost value:		
At 31 July 2000	27,735	31,200
At 1 August 1999	31,200	34,665

### Hire purchase agreements

Included within the net book value of £870,382 is £40,581 (1999 - £19,249) relating to assets held under hire purchase agreements. The depreciation charged to the accounts in the year in respect of such assets amounted to £819 (1999 - £9,286).

# NOTES TO THE ABBREVIATED FINANCIAL STATEMENTS

8.	STOCKS	<del></del>	· · · · · · · · · · · · · · · · · · ·
		2000	1999
		£	£
	Raw materials	66,629	25,908
	Work in progress	191,817	10,509
		258,446	36,417
9.	DEBTORS		
		2000	1999
		£	£
	Trade debtors	427,689	391,081
	Amounts recoverable on contracts	499,547	592,786
	Prepayments and accrued income	94,809	79,956
		1,022,045	1,063,823
10.	CREDITORS: Amounts falling due within o	one year	
		2000	1999
		£	£
	Bank loans and overdrafts	497,346	503,225
	Trade creditors	756,602	528,081
	Corporation tax	2,484	2,484
	Non-corporate tax and social security	35,340	79,070
	Hire purchase agreements	10,350	12,258
	Dividends payable	168	168
	Accruals and deferred income	52,903	48,357
		1,355,193	1,173,643
	The following liabilities disclosed under credit company:	tors falling due within one year	ar are secured by the
		2000	1999
		£	£
	Bank loans and overdrafts	497,346	503,225
	Barclays Bank plc holds legal mortgages over charges over the other assets.	r the company's properties, ar	nd fixed and floating
11.	CREDITORS: Amounts falling due after me	ore than one year	
		2000	1999
	Hire purchase agreements	<b>£</b> 31,050	£
	L as assess a work a serial property of	51,020	

### NOTES TO THE ABBREVIATED FINANCIAL STATEMENTS

#### YEAR ENDED 31 JULY 2000

#### 12. DEFERRED TAXATION

	2000	1999
	£	£
The movement in the deferred taxation pro-	vision during the year was:	
Provision brought forward	27,178	29,810
Increase in provision	(27,178)	(2,632)
Provision carried forward	<del></del> -	27,178

The provision for deferred taxation consists of the tax effect of timing differences in respect of:

	2000	1999
	£	£
Provision for deferred tax on revaluation surplus	-	27,178
	====	

#### 13. COMMITMENTS UNDER HIRE PURCHASE AGREEMENTS

Future commitments under hire purchase agreements are as follows:

	2000	1999
	£	£
Amounts payable within 1 year	10,350	12,258
Amounts payable between 2 to 5 years	31,050	-
	41,400	12,258

#### 14. COMMITMENTS UNDER OPERATING LEASES

At 31 July 2000 the company had annual commitments under non-cancellable operating leases as set out below.

	Assets Other Than Land & Buildings		
	2000	1999	
	£	£	
Operating leases which expire:			
Within 1 year	-	1,225	
Within 2 to 5 years	19,717	1,597	
	19,717	2,822	

### 15. CONTINGENCIES

There is a dispute regarding the termination of employment of Mr K Leah, a former director. At present, the potential outcome of this dispute is uncertain, and therefore cannot be quantified.

# NOTES TO THE ABBREVIATED FINANCIAL STATEMENTS

16.	SHARE CAPITAL				
	Authorised share capital:				
			2000 £		1999 £
	3,000 Ordinary shares of £5.00 each 1,000 4.2% Cumulative Preference shares	of £5.00	15,000		15,000
	each		5,000		5,000
			20,000		20,000
	Allotted, called up and fully paid:				
		200( No.		199	
	Ordinary shares	1,920	£ 9,600	No. 1,920	£ 9,600
	4.2% Cumulative Preference shares	800	4,000	800	4,000
		2,720	13,600	2,720	13,600
17.	REVALUATION RESERVE				
			2000		1999
	Balance brought forward		<b>£</b> 554,692		£ 552,060
	Transfer deferred taxation		27,178		2,632
	Balance carried forward		581,870		554,692
18.	RECONCILIATION OF MOVEMENT	'S IN SHARE	EHOLDERS' F	UNDS	
	EQUITY SHAREHOLDERS' FUNDS				
			2000 £		1999 £
	Loss for the financial year		(48,904)		(100,352)
	Dividends		(168)		(168)
			(49,072)		(100,520)
	Other net recognised gains and losses		27,178		2,632
	Net reduction to funds		(21,894)		(97,888)
	Opening shareholders' equity funds		783,706		881,594
	Closing shareholders' equity funds		761,812		783,706
	NON-EQUITY SHAREHOLDERS' FU	NDS			
	Opening and closing shareholders' non-eq	uity funds	4,000		4,000
	TOTAL SHAREHOLDERS' FUNDS		765,812		787,706

### NOTES TO THE ABBREVIATED FINANCIAL STATEMENTS

### YEAR ENDED 31 JULY 2000

19.	RECONCILIATION OF OPERATING LOSS TO			
	NET CASH INFLOW FROM OPERATING ACTIVITIES			

	2000	1999
	£	£
Operating loss	(8,289)	(58,458)
Depreciation	55,475	69,757
Profit on disposal of fixed assets	(9,474)	(1,290)
(Increase)/Decrease in stocks	(222,029)	10,767
Decrease/(Increase) in debtors	42,995	(165,689)
Increase in creditors	188,880	285,810
Net cash inflow from operating activities	47,558	140,897
	<del></del>	<del></del>

### 20. RECONCILIATION OF NET CASH FLOW TO MOVEMENT IN NET DEBT

	2000		1999	
Increase in cash in the period	<b>£</b> 6,034	£	£ 59,514	£
Net cash (inflow)/outflow in respect of hire purchase	(29,142)		22,214	
	<del></del>	(23,108)		81,728
Change in net debt		(23,108)		81,728
Net debt at 1 August 1999		(514,456)		(596,184)
Net debt at 31 July 2000		(537,564)		(514,456)

### 21. ANALYSIS OF CHANGES IN NET DEBT

	At		At
	1 Aug 1999	Cash flows	31 Jul 2000
	£	£	£
Net cash:			
Cash in hand and at bank	1,027	155	1,182
Overdrafts	(503,225)	5,879	(497,346)
	(502,198)	6,034	(496,164)
Hire purchase agreements	(12,258)	(29,142)	(41,400)
Net debt	(514,456)	(23,108)	(537,564)