Report and Financial Statements

30 April 2002

Deloitte & Touche Leeds



# **REPORT AND FINANCIAL STATEMENTS 2002**

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### REPORT AND FINANCIAL STATEMENTS 2002

#### OFFICERS AND PROFESSIONAL ADVISERS

#### DIRECTORS

P J Moorhouse FCCA D Henderson FCIS

#### **SECRETARY**

D Henderson FCIS

#### REGISTERED OFFICE

Norflex House Allington Way Darlington Durham DL1 4DY

#### **BANKERS**

The Royal Bank of Scotland plc 27 Blackwellgate Darlington County Durham DL1 5HX

#### **SOLICITORS**

Merritt & Co The Manor House 83 High Street Yarm Cleveland TS15 1BG

### **AUDITORS**

Deloitte & Touche
Chartered Accountants Leeds

#### **DIRECTORS' REPORT**

The directors present their annual report and the audited financial statements for the year ended 30 April 2002.

#### REVIEW OF THE BUSINESS

The company carries on business as a property holding and development company. The directors consider the performance of the company to be satisfactory and remain optimistic about its future prospects.

#### DIVIDENDS AND TRANSFERS TO RESERVES

The net profit retained for the year attributable to shareholders of the company was £80,790 (2001 restated: £614,778). The directors do not recommend the payment of a dividend (2001: £nil).

#### **DIRECTORS AND THEIR INTERESTS**

The directors who served during the year are shown on page 1.

No director had any interest in the share capital of the company at 1 May 2001 or 30 April 2002. P J Moorhouse is also a director of the ultimate parent company, Northgate plc. His interests in the shares of Northgate plc are disclosed in that company's financial statements.

The interests of the other director in the shares of Northgate plc were as follows. All interests were beneficial:

| D Henderson                                    | 30 April 2002<br>No. | 1 May 2001<br>No. |
|--|----------------------|-------------------|
| New Share Option Scheme - Number of options    | 8,000                | 3,000             |
| Long Term Incentive Scheme - Number of options | 5,700                | 7,200             |
| 5p ordinary shares                             | 313                  | 2,200             |
| 3.5% preference shares                         | 1,375                | 1,375             |

Approved by the Board of Directors and signed on behalf of the Board

D Henderson FCIS

Secretary

2003

#### STATEMENT OF DIRECTORS' RESPONSIBILITIES

United Kingdom company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company as at the end of the financial year and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Board of Directors and signed on behalf of the Board

D Henderson FCIS Secretary

It February

2003

# INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF GOODE DURRANT ADMINISTRATION LIMITED

We have audited the financial statements of Goode Durrant Administration Limited for the year ended 30 April 2002 which comprise the profit and loss account, the statement of total recognised gains and losses, the balance sheet and the related notes 1 to 18. These financial statements have been prepared under the accounting policies set out therein.

This report is made solely to the company's members, as a body, in accordance with section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

#### Respective responsibilities of directors and auditors

As described in the statement of directors' responsibilities, the company's directors are responsible for the preparation of the financial statements in accordance with applicable United Kingdom law and accounting standards. Our responsibility is to audit the financial statements in accordance with relevant United Kingdom legal and regulatory requirements and auditing standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report if, in our opinion, the directors' report is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the company is not disclosed.

We read the directors' report for the above year and consider the implications for our report if we become aware of any apparent misstatements.

#### Basis of audit opinion

We conducted our audit in accordance with United Kingdom auditing standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion, we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### Opinion

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 30 April 2002 and of its profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Deloitte & Touche

Chartered Accountants and

Registered Auditors

27 febran

2003

### PROFIT AND LOSS ACCOUNT Year ended 30 April 2002

| Year ended 50 April 2002   | Note       | 2002             | 2001<br>Restated |
|--|------------|------------------|------------------|
|  |            | £                | (Note 13) £      |
| TURNOVER: continuing operations  | 2          | 30,000           | 30,000           |
| Administrative income  |            | 45,430           | 6 46,271         |
| Other operating income   | 3          | 15,600           | 63,763           |
| OPERATING PROFIT: continuing operations  | 4          | 91,03            | 5 140,034        |
| Profit on disposal of fixed assets   |            |                  | - 520,207        |
| Interest payable and similar charges   | 6          | 8                | <u> </u>         |
| PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION Tax on profit on ordinary activities | 7          | 91,12<br>(10,333 | •                |
| PROFIT FOR THE FINANCIAL YEAR TRANSFERRED TO RESERVES                              | 15         | 80,79            | 614,778          |
| STATEMENT OF TOTAL RECOGNISED GAIN for the 12 months ended 30th April 2002         | S AND LOSS | SES 200          | Restated         |
|  |            | :                | (Note 13) £      |
| Profit for the financial year Prior period adjustment (see note 13)                |            | 80,79<br>8,00    |                  |
| Total recognised gains and losses for the financial                                | year       | 88,79            | 0                |

| BALANCE SHEET<br>30 April 2002                          | Note | 2002        | 2001        |
|---|------|-------------|-------------|
| 30 April 2002   | Note | 2002        | Restated    |
|   |      |             | (Note 13)   |
|   |      | £           | £           |
| FIXED ASSETS  |      |             |             |
| Tangible Assets   | 8    | 41,993      | 30,681      |
| Investments   | 9    | 1,174,299   | 1,174,299   |
|   |      | 1,216,292   | 1,204,980   |
| CURRENT ASSETS  | 10   | 2 200 701   | 2 455 510   |
| Debtors due within one year                             | 10   | 3,290,781   | 3,455,512   |
| Debtors due after more than one year                    | 10   | 348,067     | 348,067     |
| Cash at bank and in hand                                |      | 228,196     | 133         |
|   |      | 3,867,044   | 3,803,712   |
| CREDITORS: amounts falling due within one year          | 11   | (137,148)   | (148,936)   |
| NET CURRENT ASSETS                                      |      | 3,729,896   | 3,654,776   |
| TOTAL ASSETS LESS CURRENT LIABILITIES                   |      | 4,946,188   | 4,859,756   |
| CREDITORS: amounts falling due after more than one year | 12   | (1,453,835) | (1,455,193) |
| PROVISIONS FOR LIABILITIES AND CHARGES                  | 13   | 1,000       | 8,000       |
|   |      | 3,493,353   | 3,412,563   |
| CAPITAL AND RESERVES                                    |      |             |             |
| Called up share capital                                 | 14   | 707,500     | 707,500     |
| Profit and loss account                                 | 15   | 2,785,853   | 2,705,063   |
| TOTAL EQUITY SHAREHOLDERS' FUNDS                        | 16   | 3,493,353   | 3,412,563   |

The financial statements were approved by the Board of Directors on 24 february 2003. Signed on behalf of the Poard of Directors

### NOTES TO THE ACCOUNTS Year ended 30 April 2002

#### 1. ACCOUNTING POLICIES

The financial statements are prepared in accordance with applicable United Kingdom accounting standards. The particular accounting policies adopted are described below.

#### Accounting convention

The financial statements are prepared under the historical cost convention.

#### Tangible fixed assets and depreciation

Depreciation is provided on cost in equal annual installments over the estimated useful lives of the assets. All fixed assets are depreciated on a straight line basis at 25% - 33% per annum.

#### **Deferred taxation**

FRS 19 Deferred tax has been adopted in the year.

Deferred taxation is provided in full on timing differences which result in an obligation at the balance sheet date to pay more tax, or a right to pay less tax at a future date, at rates expected to apply when they crystallise based on tax rates and law. Timing differences arise from the inclusion of items of income and expenditure in taxation computations in periods different from those in which they are included in financial statements. Deferred tax is not provided on timing differences arising from the revaluation of fixed assets where there is no commitment to sell the asset. Deferred tax assets are recognised to the extent that it is regarded as more likely than not that they will be recovered. Deferred tax assets and liabilities are not discounted.

#### Investments

- i) Investments held as current assets are shown at the lower of cost and market value
- ii) Shares in group companies are stated at cost less provision of permanent diminution in value
- iii) The parent company's shares held by Kleinwort Benson (Guernsey) Trustees Limited as trustees of the Goode Durrant Employees' Trust are included in the balance sheet as a fixed asset investment until such time as the interest in the shares is transferred unconditionally to the employees. The shares are held as a hedge against the company's obligations under the Long Term Incentive Plan and accordingly the shares purchased are recorded at cost. The cost of meeting these obligations is charged to the profit and loss account on a systematic basis over the period of service in respect of which options are granted.

#### Cashflow

The company is exempt from the requirement of FRS1 to include a cashflow statement as part of its accounts as it is a wholly owned subsidiary of a group preparing consolidated accounts, which include a consolidated cashflow statement.

#### 2. TURNOVER

Turnover and pre-tax profit, all of which arises in the United Kingdom, includes management fees and similar charges made to the parent company and fellow subsidiary companies.

### NOTES TO THE ACCOUNTS Year ended 30 April 2002

### 3 OTHER OPERATING INCOME

| Sundry Income  | 2002<br>£<br>15,600 | 2001<br>£<br>63,763 |
|--|---------------------|---------------------|
| 4 OPERATING PROFIT   | 2002<br>£           | 2001<br>£           |
| Operating profit is stated after charging:  Depreciation and amortisation  Owned assets  Auditors' remuneration - audit fees | 14,654<br>3,800     | 29,325<br>3,800     |

### **5 INFORMATION REGARDING DIRECTORS AND EMPLOYEES**

No fees, remuneration or other emoluments were paid to directors in respect of their services to the company during the year or the prior year. There were no employees (2001: nil).

| 6 INTEREST PAYABLE AND SIMILAR CHARGES                           | 2002 | 2001 |
|--|------|------|
|  | £    | £    |
| Bank loan, overdraft and other loans repayable within five years | 87   | -    |

### NOTES TO THE ACCOUNTS Year ended 30 April 2002

| 7 TAX ON PROFIT ON ORDINARY ACTIVITIES  | 2002                          | 2001<br>Restated<br>(Note 13)       |
|---|-------------------------------|-------------------------------------|
|   | £                             | £                                   |
| UK Corporation tax on profits for the period  | -                             | 36,000                              |
| Group relief for the current year   | 3,000                         | -                                   |
| Over provision of corporation tax for prior years   | (34,667)                      | 1,463                               |
| Group relief adjustment for prior years   | 35,000                        | (1,000)                             |
| Total current taxation  | 3,333                         | 36,463                              |
| Deferred taxation   |                               |                                     |
| Origination and reversal of timing differences  | 7,000                         | 9,000                               |
|   | 10,333                        | 45,463                              |
| The tax assessed for the period is higher than the standard rate of corporation explained below:                | ,                             | erences are                         |
|   | 2002                          | 2001                                |
|   | £                             |                                     |
| Profit on ordinary activities before tax  |                               | £                                   |
|   | 91,123                        |                                     |
| Tax on profit on ordinary activities at the standard rate<br>Effect of:   | 91,123<br>27,337              | £                                   |
|   | 27,337                        | £ 660,241 198,072                   |
| Effect of:  | <del></del>                   | £ 660,241                           |
| Effect of: Expenses not deductible for tax purposes   | 27,337 (18,224)               | £ 660,241 198,072 (153,417)         |
| Effect of: Expenses not deductible for tax purposes Capital allowances for the period in excess of depreciation | 27,337<br>(18,224)<br>(7,000) | £ 660,241 198,072 (153,417) (9,000) |

### NOTES TO THE ACCOUNTS Year ended 30 April 2002

### **8 TANGIBLE FIXED ASSETS**

|                          | Motor<br>vehicles<br>£ | Furniture<br>and Equip.<br>£ | Total<br>£ |
|--------------------------|------------------------|------------------------------|------------|
| Cost                     |                        |                              |            |
| At 1 May 2001            | 49,273                 | 24,536                       | 73,809     |
| Additions                | -                      | 38,440                       | 38,440     |
| Disposals                | (49,273)               | -                            | (49,273)   |
| At 30 April 2002         |                        | 62,976                       | 62,976     |
| Accumulated depreciation |                        |                              |            |
| At 1 May 2001            | 24,740                 | 18,388                       | 43,128     |
| Charge for the year      | 12,059                 | 2,595                        | 14,654     |
| Disposals                | (36,799)               | -                            | (36,799)   |
| At 30 April 2002         |                        | 20,983                       | 20,983     |
| Net book value           |                        |                              |            |
| At 30 April 2002         | <del>-</del>           | 41,993                       | 41,993     |
| At 30 April 2001         | 24,533                 | 6,148                        | 30,681     |

### NOTES TO THE ACCOUNTS Year ended 30 April 2002

#### 9 INVESTMENTS HELD AS FIXED ASSETS

|  | Shares in<br>parent<br>company<br>£ | Shares in<br>subsidiary<br>undertakings<br>£ | Total<br>£ |
|--|-------------------------------------|--|------------|
| Cost<br>1 May 2001 and 30 April 2002           | 382,300                             | 1,706,927                                    | 2,089,227  |
| Provisions<br>1 May 2001 and 30 April 2002     | 212,316                             | 702,612                                      | 914,928    |
| Net book value<br>1 May 2001 and 30 April 2002 | 169,984                             | 1,004,315                                    | 1,174,299  |

#### Shares in parent company

At 30 April 2002 81,634 ordinary shares in Northgate plc with a market value of £410,619 were held by Kleinwort Benson (Guernsey) Trustees Limited as a hedge against the group's obligations under the Long term Incentive Plan ("The Plan"). Further details of the Plan are outlined in the Remuneration Report on pages 12 to 16 in the accounts of Northgate plc.

#### Shares in subsidiary undertakings

The following were the principal subsidiaries at 30 April 2002, all of which are incorporated in Great Britain and registered in England and Wales. Shareholdings are 100% of the ordinary share capital. These subsidiaries are no longer trading.

United Kingdom Guarantee Corporation Limited Goode Durrant & Murray Limited British Overseas Stores Limited Goode Durrant Trustees Limited

Group accounts are not prepared as the company is a wholly owned subsidiary of Northgate plc.

In the opinion of the directors, the value of the company's investment in its subsidiries is not less than the amount at which it is stated in the balance sheet.

### NOTES TO THE ACCOUNTS Year ended 30 April 2002

| 10 DEBTORS   | 2002<br>£  | 2001<br>£ |
|--|------------|-----------|
| Amounts owed by parent company                                     | 3,256,157  | 3,424,506 |
| Amounts owed by group undertakings                                 | 16,600     | 27,390    |
| Other debtors  | 13,219     | 3,616     |
| Prepayments and accrued income                                     | 4,805      | -         |
| -<br>-   | 3,290,781  | 3,455,512 |
| Due after more than one year:                                      | 348,067    | 348,067   |
|  | 3,638,848  | 3,803,579 |
|  |            |           |
| 11 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR                  | 2002       | 2001      |
|  | £          | £         |
| Bank overdraft   | _          | 10,102    |
| Trade creditors  | 57,239     | 2,725     |
| Amounts owed to fellow subsidiary undertakings                     | 41,909     | -         |
| Corporation tax  | •          | 106,578   |
| Taxation and social security                                       | -          | 24,531    |
| Group relief   | 38,000     | 5,000     |
| _  | 137,148    | 148,936   |
|  |            |           |
| 12 CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR         | 2002       | 2001      |
|  | £          | £         |
|  | 1 455 00 - | 1 4== 10- |
| Amounts owed to subsidiary companies due between two to five years | 1,453,835  | 1,455,193 |

### NOTES TO THE ACCOUNTS Year ended 30 April 2002

### 13 PROVISIONS FOR LIABILITIES AND CHARGES

| 3 PROVISIONS FOR LIABILITIES AND CHARGES | 2002    | 2001          |
|--|---------|---------------|
|  | £       | Restated<br>£ |
| Deferred tax provided                    |         |               |
| Accelerated capital allowances           | 1,000   | 8,000         |
|  | 1,000   | 8,000         |
| Movement in deferred tax                 |         |               |
| Balance at 1 May 2001                    | 8,000   |               |
| Credited in profit and loss account      | (7,000) |               |
| Balance at 30 April 2002                 | 1,000   |               |

The adoption of FRS19 has required changes in the method of accounting for deferred tax assets and liablities. These changes have resulted in a prior period adjustment of £8,000 in respect of deferred tax assets and in a restatement of the 2001 figures. The figure for tax on profit on ordinary activities for 2001 has been restated from the previously reported amount of £36,463 to £45,463, an increased tax charge of £9,000.

The impact on the current year is a reduction in the tax charge of £1,000.

| 14 CALLED UP SHARE CAPITAL         | 2002    | 2001    |
|------------------------------------|---------|---------|
|                                    | £       | £       |
| Authorised                         |         |         |
| 1,000 ordinary shares of £1 each   | 800,000 | 800,000 |
| Allotted, called up and fully paid |         |         |
| 707,500 ordinary shares of £1 each | 707,500 | 707,500 |

### 15 RESERVES

| Profit and loss account At 1 May 2001 As previously reported Prior period adjustment (see note 13) | £<br>2,697,063<br>8,000 |
|--|-------------------------|
| As restated  | 2,705,063               |
| Profit for the financial year  | 80,790                  |
| At 30 April 2002   | 2,785,853               |

### NOTES TO THE ACCOUNTS Year ended 30 April 2002

#### 16 RECONCILIATION OF MOVEMENTS IN SHAREHOLDERS' FUNDS

| RECONCIDENTION OF MOVEMENTS IN SHAREMOLDERS FUNDS               | 2002<br>£ | 2001<br>£ |
|---|-----------|-----------|
| Profit for the financial year                                   | 80,790    | 614,778   |
| Net increase on shareholders' funds Opening shareholders' funds | 80,790    | 614,778   |
| As previously reported  | 3,404,563 | 2,780,785 |
| Prior period adjustment (see note 13)                           | 8,000     | 17,000    |
| As restated   | 3,412,563 | 2,797,785 |
| Closing shareholders' funds                                     | 3,493,353 | 3,412,563 |

#### 17 RELATED PARTY TRANSACTIONS

The company has taken advantage of the exemption contained in FRS8 not to disclose details of related party transactions with other group companies as it is a wholly owned subsidiary.

#### 18 ULTIMATE PARENT COMPANY

The ultimate parent company is Northgate plc and the immediate parent company is Northgate Vehicle Hire Limited. Both of these companies are registered in England and Wales. Copies of the financial statements of both companies can be obtained from Norflex House, Allington Way, Darlington, County Durham, DL1 4DY.