The Yarmouth Stores Limited
Abbreviated accounts
For the year ended
31 January 2004

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COMPANIES HOUSE

12/08/04

# **Abbreviated accounts**

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# **Company information**

The board of directors

C W Knights Mrs C A Knights J N Johnson R A Read

R A Read **Company secretary** 

117 South Quay Great Yarmouth Norfolk Registered office

Lovewell Blake **Auditors** 

**Chartered Accountants** 

& Registered Auditors
Sixty Six
North Quay
Great Yarmouth

Norfolk NR30 1HE

### Chairman's statement

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## Year ended 31 January 2004

The year ended 31st January 2004 has been another difficult year with disappointing results. Turnover for the Company decreased from £2,270,543 to £1,966,158 Resulting in a loss of £63,060.

Your directors are not recommending a dividend to be paid this year.

The Retail Division's sales have declined slightly which has resulted in a reduced profit for this division.

The Chandlery and Corporate Workwear Division has declined over the past twelve months due to low value imports from abroad and reduced oil industry activity.

The Workwear Manufacturing Division has again seen a downturn in sales due to competition from cheap imports and the increase in the minimum wage.

Trading conditions over the last twelve months have again not been easy. Resulting in the necessity to make a number of employees redundant.

I would like to thank the Staff and Management for their continuing commitment. My thanks go to the Directors for their contributions and support during another difficult year.

C W Knights (

# The directors' report

## Year ended 31 January 2004

The directors have pleasure in presenting their report and the financial statements of the company for the year ended 31 January 2004.

#### Principal activities and business review

The principal activity of the company continued to be that of retail outfitters, cotton clothing manufacturers, ship chandlers and corporate workwear suppliers.

A detailed review of the business is included in the chairman's statement.

#### Results and dividends

The trading results for the year, and the company's financial position at the end of the year are shown in the attached financial statements.

The directors have not recommended a dividend.

#### The directors and their interests in the shares of the company

The directors who served the company during the year together with their beneficial interests in the shares of the company were as follows:

	Class of share	At 31 January 2004	At 1 February 2003
C W Knights	Ordinary	5,676	5,676
Mrs C A Knights	Ordinary	200	200

Mr R A Leggett, a partner in Messrs Lovewell Blake, is a trustee of three trusts holding in total 18,467 ordinary shares, 4,641 4.2% 'A' preference shares and 4,735 3.5% 'B' preference shares in which the children of Mr C W Knights are beneficially interested.

#### Directors' responsibilities

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company at the end of the year and of the profit or loss for the year then ended. In preparing those financial statements, the directors are required to:

select suitable accounting policies, as described on pages 9 to 10, and then apply them consistently;

make judgements and estimates that are reasonable and prudent; and

prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. The directors are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### Close company provisions

In the opinion of the directors, the company is a close company within the meaning of S.414 Income and Corporation Taxes Act, 1988 (as amended).

# The directors' report (continued)

# Year ended 31 January 2004

### **Auditors**

A resolution to re-appoint Lovewell Blake as auditors for the ensuing year will be proposed at the annual general meeting in accordance with section 385 of the Companies Act 1985.

Registered office: 117 South Quay Great Yarmouth Norfolk Signed by order of the directors

R A Read Company Secretary

Approved by the directors on 17 June 2004

### Independent auditors' report to the company

### **PURSUANT TO SECTION 247B OF THE COMPANIES ACT 1985**

We have examined the abbreviated accounts on pages 6 to 15, together with the financial statements of the company for the year ended 31 January 2004 prepared under Section 226 of the Companies Act 1985.

This report is made solely to the company's shareholders, as a body, in accordance with Section 247B of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's shareholders those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's shareholders as a body, for our audit work, for this report, or for the opinions we have formed.

### Respective responsibilities of the directors and the auditors

The directors are responsible for preparing the abbreviated accounts in accordance with section 246A of the Companies Act 1985. It is our responsibility to form an independent opinion as to whether the company is entitled to deliver abbreviated accounts prepared in accordance with section 246A(3) of the Act to the Registrar of Companies and whether the accounts to be delivered are properly prepared in accordance with those provisions and report our opinion to you.

#### Basis of opinion

We have carried out the procedures we consider necessary to confirm, by reference to the financial statements, that the company is entitled to deliver abbreviated accounts and that the abbreviated accounts to be delivered are properly prepared. The scope of our work for the purpose of this report did not include examining or dealing with events after the date of our report on the financial statements.

#### Opinion

In our opinion the company is entitled to deliver abbreviated accounts prepared in accordance with section 246A(3) of the Act, and the abbreviated accounts on pages 6 to 15 are properly prepared in accordance with those provisions.

LOVEWELL BLAKE

Chartered Accountants

& Registered Auditors

Sixty Six North Quay Great Yarmouth Norfolk NR30 1HE

17 June 2004

# Abbreviated profit and loss account

# Year ended 31 January 2004

	Note	2004 £	2003 £
Gross profit		597,902	648,348
Distribution costs Administrative expenses		(421,292) (249,576)	(422,906) (260,703)
Operating loss	2	(72,966)	(35,261)
Income from fixed asset investments Interest receivable	5	749 1	717 -
Interest payable	6	(4,817)	(3,346)
Loss on ordinary activities before taxation		(77,033)	(37,890)
Tax on loss on ordinary activities	7	13,973	13,207
Loss for the financial year		(63,060)	(24,683)
Balance brought forward		1,053,249	1,077,932
Balance carried forward		990,189	1,053,249

All of the activities of the company are classed as continuing.

The company has no recognised gains or losses other than the results for the year as set out above.

### Abbreviated balance sheet

## 31 January 2004

		2004	I	2003	3
	Note	£	£	£	£
Fixed assets					
Tangible assets	8		490,967		492,710
Investments	9		671		671
			491,638		493,381
Current assets					
Stocks	10	598,520		593,857	
Debtors	11	281,303		336,593	
Cash at bank and in hand		1,731		2,974	
		881,554		933,424	
Creditors: Amounts falling due within	42	,		(325,365)	
one year	13	(334,812)		(325,365)	
Net current assets			546,742		608,059
Total assets less current liabilities			1,038,380		1,101,440
Capital and reserves					
Called-up share capital	15		48,191		48,191
Profit and loss account			990,189		1,053,249
Shareholders' funds (including non- equity interests)	16		1,038,380		1,101,440

These abbreviated financial statements have been prepared in accordance with the special provisions for medium-sized companies under Part VII of the Companies Act 1985.

These abbreviated accounts were approved by the directors on the 17 June 2004 and are signed on their behalf by:

C W Knights

P.W. Kill

The notes on pages 9 to 15 form part of these abbreviated accounts.

# **Cash flow statement**

	Note	2004 £	£	2003 £	£
Net cash outflow from operating activities	17		(43,992)		(14,074)
Returns on investments and servicin Income from other fixed asset investme Interest received Interest paid		749 1 (4,817)		717 _ (3,346)	
Net cash outflow from returns on investments and servicing of finance	ı	<del></del>	(4,067)	— <del>-</del> -	(2,629)
Taxation			26,346		-
Capital expenditure Payments to acquire tangible fixed asse Receipts from sale of fixed assets	ets	(27,620) 4,000		(16,100) 9,750	
Net cash outflow from capital expend	liture		(23,620)		(6,350)
Decrease in cash	18		(45,333)		(23,053)

#### Notes to the abbreviated accounts

### Year ended 31 January 2004

#### 1. Accounting policies

#### Basis of accounting

The financial statements have been prepared under the historical cost convention, and in accordance with applicable accounting standards.

#### Turnover

The turnover shown in the profit and loss account represents the amount of goods and services provided during the year, exclusive of Value Added Tax.

#### Fixed assets

All fixed assets are initially recorded at cost.

#### Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Leasehold Property Fixtures, fittings and plant and machinery Motor Vehicles

- Over the period of the lease
- 20% straight line
- 20% straight line

The directors are advised that the value of the freehold land and buildings is materially in excess of £357,166, at which it is included in the accounts. For this reason, and because a constant programme of maintenance is followed, provision has not been made for depreciation of the freehold land and buildings as the amount would be negligible.

#### **Stocks**

Stocks are stated at the lower of cost and net realisable value, less a reserve of £5,000, set up in previous years. Cost is computed on a first in first out basis. The cost of work in progress and finished goods includes all production overheads and depreciation and the attributable proportion of indirect overheads based on the normal level of activity. Net realisable value is based on estimated selling price less the estimated cost of disposal.

#### Work in progress

Work in progress is valued on the basis of direct costs plus attributable overheads based on normal level of activity. Provision is made for any foreseeable losses where appropriate. No element of profit is included in the valuation of work in progress.

#### Operating lease agreements

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against profits on a straight line basis over the period of the lease.

#### Notes to the abbreviated accounts

### Year ended 31 January 2004

#### 1. Accounting policies (continued)

#### **Pension costs**

The company operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the company. The annual contributions payable are charged to the profit and loss account.

#### **Deferred taxation**

Provision is made, under the liability method, to take account of timing differences between the treatment of certain items for accounts purposes and their treatment for tax purposes. Tax deferred or accelerated is accounted for in respect of all material timing differences.

#### Foreign currencies

Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are translated into sterling at the rate of exchange ruling at the date of the transaction. Exchange differences are taken into account in arriving at the operating profit.

### 2. Operating loss

Operating loss is stated after charging/(crediting):

	2004	2003
	£	£
Depreciation of owned fixed assets	26,194	28,471
Profit on disposal of fixed assets Auditors' remuneration	(831)	(2,811)
- as auditors	5,250	5,250
	-	

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#### 3. Particulars of employees

The average number of staff employed by the company during the financial year amounted to:

|                                                | 2004           | 2003    |
|------------------------------------------------|----------------|---------|
|                                                | No             | No      |
| Number of production staff                     | 49             | 54      |
| Number of distribution staff                   | 15             | 18      |
| Number of administrative staff                 | 6              | 6       |
|                                                | <u> </u>       |         |
|                                                | 70             | 78      |
|                                                |                |         |
| The aggregate payroll costs of the above were: |                |         |
|                                                | 2004           | 2003    |
|                                                | £              | £       |
| Wages and salaries                             | 769,182        | 814,444 |
| Social security costs                          | 60,488         | 59,308  |
| Other pension costs                            | 24,883         | 29,436  |
|                                                | <u>854,553</u> | 903,188 |
|                                                |                |         |

## Notes to the abbreviated accounts

# Year ended 31 January 2004

### 4. Directors' emoluments

The directors' aggregate emoluments in respect of qualifying services were:

|                                                                       | 2004<br>£ | 2003<br>£ |
|-----------------------------------------------------------------------|-----------|-----------|
| Emoluments receivable Value of company pension contributions to money | 92,847    | 92,111    |
| purchase schemes                                                      | 8,443     | 10,596    |
|                                                                       | 101,290   | 102,707   |

The number of directors who were accruing benefits under company pension schemes was as follows:

|                        | 2004 | 2003 |
|------------------------|------|------|
|                        | No   | No   |
| Money purchase schemes | 2    | 2    |
|                        |      |      |

#### 5. Income from fixed asset investments

|                                              | 2004    | 2003 |
|----------------------------------------------|---------|------|
|                                              | £       | £    |
| Income from fixed asset investments - listed | 749     | 717  |
|                                              | ******* |      |

### 6. Interest payable

| 2004  | 2003       |
|-------|------------|
| £     | £          |
| 4,817 | 3,346      |
|       | £<br>4,817 |

# Notes to the abbreviated accounts

| 7. | Tax on loss on ordinary                                                             | activities                   |                               |                                  |                                          |                                          |
|----|-------------------------------------------------------------------------------------|------------------------------|-------------------------------|----------------------------------|------------------------------------------|------------------------------------------|
|    |                                                                                     |                              | 200                           |                                  | 2003                                     |                                          |
|    | Deferred tax:                                                                       |                              | £                             | £                                | £                                        | £                                        |
|    | Decrease in deferred tax<br>Capital allowances<br>Trading losses carried for        | -                            | 2)<br>(800)<br>(13,173)       |                                  | 624<br>(13,831)                          |                                          |
|    | Total deferred tax (note 1                                                          | 2)                           | <del></del>                   | (13,973)                         |                                          | (13,207)                                 |
|    | Factors affecting curren                                                            | t tax charge                 |                               | · <del></del> ·                  |                                          | · <del></del>                            |
|    | The tax assessed on the                                                             | loss on ordinary:            | activities for the            | vear is                          |                                          |                                          |
|    | The tax absolute of the                                                             | logs on ordinary             |                               | 2004                             |                                          | 2003                                     |
|    | Loss on ordinary activities                                                         | before taxation              |                               | £<br>(77,033)                    |                                          | £<br>(37,890)                            |
|    | Loss on ordinary activities Effects of:                                             | by rate of tax               |                               | (14,636)                         |                                          | (6,244)                                  |
|    | Depreciation on assets no<br>Capital allowances for the                             |                              |                               | 371                              |                                          | 371                                      |
|    | depreciation  Depreciation for the period                                           |                              |                               | -                                |                                          | (210)                                    |
|    | allowances Trading losses for the yea Untaxed income Sundry tax adjusting items     | r carried forward            | -                             | 798<br>13,173<br>(142)<br>436    |                                          | 6,221<br>(138)                           |
|    | Total current tax                                                                   |                              |                               |                                  |                                          | -                                        |
| 8. | Tangible fixed assets                                                               |                              |                               |                                  |                                          |                                          |
|    |                                                                                     | Freehold<br>Property<br>£    | Leasehold<br>Property<br>£    | Plant &<br>Machinery<br>£        | Motor<br>Vehicles<br>£                   | Total<br>£                               |
|    | Cost At 1 February 2003 Additions Disposals At 31 January 2004                      | 357,167<br>-<br>-<br>357,167 | 117,203<br>-<br>-<br>117,203  | 179,488<br>2,125<br>—<br>181,613 | 107,586<br>25,495<br>(23,891)<br>109,190 | 761,444<br>27,620<br>(23,891)<br>765,173 |
|    | Depreciation At 1 February 2003 Charge for the year On disposals At 31 January 2004 | -<br>-<br>-<br>-             | 36,714<br>2,115<br><br>38,829 | 156,372<br>9,560<br>—<br>165,932 | 75,648<br>14,519<br>(20,722)<br>69,445   | 268,734<br>26,194<br>(20,722)<br>274,206 |
|    | Net book value At 31 January 2004 At 31 January 2003                                | 357,167<br>357,167           | 78,374<br>80,489              | 15,681<br>23,116                 | 39,745<br>31,938                         | 490,967<br>492,710                       |

### Notes to the abbreviated accounts

## Year ended 31 January 2004

| ^  | l 4     |       |
|----|---------|-------|
| 9. | Investm | ienis |

|                                        | Listed investments<br>£ |
|----------------------------------------|-------------------------|
| Cost                                   |                         |
| At 1 February 2003 and 31 January 2004 | 671                     |
| Net book value<br>At 31 January 2004   | 671                     |
| •                                      | 671                     |
| At 31 January 2003                     | 671                     |

The above investment consists of 4,218 ordinary 25p shares fully paid in Cosalt Plc. The market value of this investment at 31st January 2004 was approximately £15,400 (2003: £11,900).

#### 10. Stocks

|                  | 2004    | 2003    |
|------------------|---------|---------|
|                  | £       | £       |
| Raw materials    | 29,765  | 43,814  |
| Work in progress | 24,655  | 10,508  |
| Finished goods   | 544,100 | 539,535 |
|                  | 598,520 | 593,857 |
|                  |         |         |

#### 11. Debtors

|                                | 2004    | 2003    |
|--------------------------------|---------|---------|
|                                | £       | £       |
| Trade debtors                  | 234,915 | 302,342 |
| Prepayments and accrued income | 19,208  | 21,044  |
| Deferred taxation (note 12)    | 27,180  | 13,207  |
|                                | 281,303 | 336,593 |

#### 12. Deferred taxation

The movement in the deferred taxation account during the year was:

|                                                          | 2004<br>£ | 2003<br>£ |
|----------------------------------------------------------|-----------|-----------|
| Balance brought forward                                  | (13,207)  |           |
| Profit and loss account movement arising during the year | (13,973)  | (13,207)  |
| Balance carried forward                                  | (27,180)  | (13,207)  |

The balance of the deferred taxation account consists of the tax effect of timing differences in respect of:

|                                                   | 2004   | 2003   |
|---------------------------------------------------|--------|--------|
|                                                   | £      | £      |
| Excess of taxation allowances over depreciation o | n      |        |
| fixed assets                                      | 176    | (624)  |
| Trading losses carried forward                    | 27,004 | 13,831 |
|                                                   | 27,180 | 13,207 |
|                                                   |        |        |

### Notes to the abbreviated accounts

# Year ended 31 January 2004

| 13  | Creditors: | Amounts    | falling.   | due | within         | one vear  |  |
|-----|------------|------------|------------|-----|----------------|-----------|--|
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|                           | 2004    | 2003    |
|---------------------------|---------|---------|
|                           | £       | £       |
| Bank loans and overdrafts | 96,111  | 52,021  |
| Trade creditors           | 136,007 | 139,179 |
| PAYE and social security  | 17,449  | 17,816  |
| VAT                       | 33,652  | 45,276  |
| Other creditors           | 51,593  | 71,073  |
|                           | 334,812 | 325,365 |
|                           |         |         |

The bank overdraft is secured by a mortgage over some of the company's freehold property.

### 14. Commitments under operating leases

At 31 January 2004 the company had annual commitments under non-cancellable operating leases as set out below.

|     |                                                                                                                            |                                | Land<br>2004<br>£                   | & buildings                    | 2003<br>£                           |
|-----|----------------------------------------------------------------------------------------------------------------------------|--------------------------------|-------------------------------------|--------------------------------|-------------------------------------|
|     | Operating leases which expire:<br>After more than 5 years                                                                  |                                | 7,115                               |                                | 7,115                               |
| 15. | Share capital                                                                                                              |                                |                                     |                                |                                     |
|     | Authorised share capital:                                                                                                  |                                | 2004<br>£                           |                                | 2003<br>£                           |
|     | 62,000 Ordinary shares of £1 each 10,000 4.2% 'A' Preference shares of £1 each 8,000 3.5% 'B' Preference shares of £1 each |                                | 62,000<br>10,000<br>8,000<br>80,000 |                                | 62,000<br>10,000<br>8,000<br>80,000 |
|     | Allotted, called up and fully paid:                                                                                        |                                |                                     |                                | <del></del>                         |
|     |                                                                                                                            | 2004                           |                                     | 2003                           | 0                                   |
|     | Ordinary shares 4.2% 'A' Preference shares 3.5% 'B' Preference shares                                                      | No<br>34,732<br>7,359<br>6,100 | \$4,732<br>7,359<br>6,100           | No<br>34,732<br>7,359<br>6,100 | £<br>34,732<br>7,359<br>6,100       |
|     |                                                                                                                            | 48,191                         | 48,191                              | 48,191                         | 4 <u>8,191</u>                      |
| 16. | Reconciliation of movements in shareholder                                                                                 | s' funds                       |                                     |                                |                                     |
|     | Equity shareholders' funds                                                                                                 |                                | 2004                                |                                | 2003                                |
|     | Loss for the financial year<br>Opening shareholders' equity funds                                                          |                                | £<br>(63,060)<br>1,087,981          |                                | £<br>(24,683)<br>1,112,664          |
|     | Closing shareholders' equity funds                                                                                         |                                | 1,024,921                           |                                | 1,087,981                           |

# Notes to the abbreviated accounts

| 16. | Reconciliation of movements in shareholders' funds                                                                                                           | (continued)                                                       |                     |                                                                    |
|-----|--------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------|---------------------|--------------------------------------------------------------------|
|     | Non-equity shareholders' funds                                                                                                                               |                                                                   |                     |                                                                    |
|     | Opening and closing shareholders' non-equity funds                                                                                                           | 13,459                                                            |                     | 13,459                                                             |
|     | Total shareholders' funds                                                                                                                                    | 1,038,380                                                         |                     | 1,101,440                                                          |
| 17. | Reconciliation of operating loss to<br>Net cash outflow from operating activities                                                                            |                                                                   |                     |                                                                    |
|     |                                                                                                                                                              | 2004                                                              |                     | 2003                                                               |
|     | Operating loss Depreciation Profit on disposal of fixed assets (Increase)/decrease in stocks Decrease/(increase) in debtors (Decrease)/increase in creditors | £<br>(72,966)<br>26,194<br>(831)<br>(4,663)<br>42,917<br>(34,643) |                     | £<br>(35,261)<br>28,471<br>(2,811)<br>24,055<br>(45,650)<br>17,122 |
|     | Net cash outflow from operating activities                                                                                                                   | (43,992)                                                          |                     | (14,074)                                                           |
| 18. | Reconciliation of net cash flow to movement in net of                                                                                                        | lebt                                                              |                     |                                                                    |
|     |                                                                                                                                                              | 2004                                                              |                     | 2003                                                               |
|     | Decrease in cash in the period                                                                                                                               | £<br>(45,333)                                                     |                     | £<br>(23,053)                                                      |
|     | Movement in net debt in the period                                                                                                                           | (45,333)                                                          |                     | (23,053)                                                           |
|     | Net debt at 1 February 2003                                                                                                                                  | (49,047)                                                          |                     | (25,994)                                                           |
|     | Net debt at 31 January 2004                                                                                                                                  | (94,380)                                                          |                     | (49,047)                                                           |
| 19. | Analysis of changes in net debt                                                                                                                              |                                                                   |                     |                                                                    |
|     |                                                                                                                                                              | At<br>1 Feb 2003<br>£                                             | Cash flows<br>£     | At<br>31 Jan 2004<br>£                                             |
|     | Net cash:<br>Cash in hand and at bank<br>Overdrafts                                                                                                          | 2,974<br>(52,021)                                                 | (1,243)<br>(44,090) | 1,731<br>(96,111)                                                  |
|     | Net debt                                                                                                                                                     | (49,047)                                                          | (45,333)            | (94,380)                                                           |