Company No: 48896

## PRESTON INCORPORATED LAW SOCIETY

## UNAUDITED DIRECTORS' REPORT AND ACCOUNTS

FOR THE YEAR ENDED

**31 DECEMBER 2007** 





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#### **COMPANY DETAILS**

**Directors** Mr C Blackburn President

> Mrs B Cullen Mr P A Dixon (resigned 19 April 2007)

Mr G P Earnshaw Mrs S A Harrison (resigned 19 April 2007)

Mr R Kellock Mr C H Lavery Mr J J Myles (appointed 19 April 2007) Mrs R J Oldfield

Mr K G Parr Mr S T Shorthouse Mrs R M Stirling (resigned 19 April 2007)

Mr S Vohra Mr J J Ward Miss S J Wilkinson (appointed 19 April 2007)

Mr J M Bransby Windle (appointed 19 April 2007)

Company secretary

Company number

Registered office Richard House

Winckley Square Preston

PR13HP

K G Parr

48896

Accountants Moore and Smalley LLP

Chartered Accountants

Richard House Winckley Square

Preston PR13HP

**Bankers** National Westminster Bank Plc

> 35 Fishergate Preston PRI 2BY

#### **DIRECTORS' REPORT**

#### FOR THE YEAR ENDED 31 DECEMBER 2007

The Directors present their annual report together with the unaudited accounts for the year ended 31 December 2007

### Principal activities

The principal activity of the Company, which is limited by guarantee, is to provide guidance and assistance and an advisory service to solicitors through the committee of the Preston Incorporated Law Society

#### **Directors**

The directors who held office during the year are shown on page 1. The Company has no share capital

#### Statement of directors' responsibilities

The directors are responsible for preparing the annual report and the accounts in accordance with applicable law and regulations

Company law requires the directors to prepare accounts for each financial year. Under that law the directors have elected to prepare the accounts in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The accounts are required by law to give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period In preparing these accounts, the directors are required to

- select suitable accounting policies and then apply them consistently,
- make judgements and estimates that are reasonable and prudent,
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements, and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue to business

The directors are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the accounts comply with the Companies Act 1985 They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

#### **Small company exemptions**

The report of the Directors' has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 and was approved by the Board on 1.7-th of the 2008. and signed on its behalf.

K G Parr Secretary

ACCOUNTANTS' REPORT TO THE BOARD OF DIRECTORS ON THE UNAUDITED ACCOUNTS OF PRESTON INCORPORATED LAW SOCIETY

#### YEAR ENDED 31 DECEMBER 2007

In accordance with our terms of engagement, and in order to assist you to fulfil your duties under the Companies Act 1985, we have compiled the accounts of the company set out on pages 4 to 9 from the accounting records and information and explanations you have given to us

This report is made to the company's board of directors, as a body, in accordance with the terms of our engagement. Our work has been undertaken so that we might compile the accounts that we have been engaged to compile, report to the company's board of directors that we have done so, and state those matters that we have agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's board of directors, as a body, for our work or for this report

We have carried out this engagement in accordance with technical guidance issued by the Institute of Chartered Accountants in England and Wales and have complied with the ethical guidance laid down by the Institute relating to members undertaking the compilation of accounts.

You have acknowledged on the Balance Sheet for the year ended 31 December 2007 your duty to ensure that the company has kept proper accounting records and to prepare accounts that give a true and fair view under the Companies Act 1985 You consider that the company is exempt from the statutory requirement for an audit for the year

We have not been instructed to carry out an audit of the accounts. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the accounts.

Moore and Smalley LLP

Moore and Smalley LLP Chartered Accountants Preston

21 April 2008

## PROFIT AND LOSS ACCOUNT

## FOR THE YEAR ENDED 31 DECEMBER 2007

Turnover	Note	£	2007	£	2006 £
Subscriptions			4,870		8,470
Other income					
Surplus on annual dinner			<u>2,524</u>		2,054
			7,394		10,524
Administrative expenses					
Sundry expenses and professional subs Travelling, conference and meeting ex	penses	353 213		260 238	
Secretary's, president's and treasurer's and expenses Accountancy Bank interest and charges	nonorarium	4,856 818 	(/ 248)	5,419 623 116	(( (5)
Other expenditure			(6,318)		(6,656)
Deficit on golf day			(160)		
Investment income			916		3,868
Building society interest received Halifax dividends received		6 188		-	
Tiumax dividends feeelved			<u>194</u>		<u> </u>
Surplus for the year before taxation	ı		1,110		3,868
Add/less Income tax refund	6				<del>_</del>
Surplus for the year on ordinary activities transferred to reserves	7		1,110		3,868

## **Continuing operations**

None of the Company's activities were acquired or discontinued during the above two financial years

## Total recognised gains and losses

The Company has no recognised gains or losses other than the profit or loss for the above two years

#### **BALANCE SHEET**

#### AS AT 31 DECEMBER 2007

	Note	•	2007	£	2006
Tangible assets		£	£	i.	£
Fixed assets	2		1		1
Investments					
William Bramwell Prize Fund					
Government securities and cash at bank	3		460		448
Current assets					
Debtors and prepayments	4	2,621		760	
Cash at bank and building society		7,245		<u>7,979</u>	
		9,866		8,739	
Current liabilities					
Creditors - Amounts falling due within one year	5	(5,441)	4,425	(5,424)	3,315
Total net assets			<b>4,886</b>		3,764
Reserves					
Revenue account	7		4,426		3,316
William Bramwell Prize Fund	7		<u>460</u>		448
			4,886		3,764

The directors are satisfied that the company is entitled to exemption from the provisions of the Companies Act 1985 (the Act) relating to the audit of the accounts for the year by virtue of section 249A(1), and that no member or members have requested an audit pursuant to section 249B(2) of the Act

The directors acknowledge their responsibilities for

- (1) ensuring that the company keeps proper accounting records which comply with section 221 of the Act, and
- (11) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 226, and which otherwise comply with the requirements of the Act relating to accounts, so far as applicable to the company.

**BALANCE SHEET (CONTINUED)** 

## AS AT 31 DECEMBER 2007

The accounts have been prepared in accordance with the special provisions related to small companies within Part VII of the Companies Act 1985 and the Financial Reporting Standard for Smaller Entities (effective January 2007).

These accounts were approved by the Directors and authorised for issue on and signed on its behalf by

1 Ir Aper 2009

Mr C Blackburn President

#### NOTES TO THE ACCOUNTS

## FOR THE YEAR ENDED 31 DECEMBER 2007

### 1 Accounting policies

### Basis of accounting

The accounts have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2007)

Any changes in accounting policy resulting from the implementation of new accounting standards, which have a material effect on the accounts, are disclosed separately within the relevant note to the accounts

#### **Depreciation**

Depreciation is calculated to write down the cost or valuation, less estimated residual value, of all tangible fixed assets over their expected useful lives at the following rates

Computer equipment

33<sup>1</sup>/<sub>3</sub>% on cost per annum

#### Investments

Investments are included at cost less amounts written off Profits or losses arising from disposals of fixed asset investments are treated as part of the result from ordinary activities.

2	Tangible fixed assets	Computer equipment £
	At 1 January 2007	988
	At 31 December 2007	988
	Depreciation	<del></del>
	At 1 January 2007 Charge for the year	987 
	At 31 December 2007	987
	WDV at 31 December 2007	1
	WDV at 31 December 2006	1

## NOTES TO THE ACCOUNTS

# FOR THE YEAR ENDED 31 DECEMBER 2007

3	Investments	•	2007	£	2006
	William Bramwell Prize Fund	£	£	r	£
	£344.77 3½% War Stock (at cost) Cash at bank	405	115	393	115
	Less Outstanding to Preston Incorporated Law Society	(60)	<u>345</u>	(60)	333
			460		448
	Market value of the 3½% War Stock at 31 December 2007		274		283
	The company also holds 228 20p ordinary shares in Halifax Group plc				
	Market value at 31 December 2007		1,663		
4	Debtors			2007 £	2006 £
	Subscriptions William Bramwell Prize Fund Deposits for Ball			1,150 60 1,411	60 700
				<u>2,621</u>	760
5	Creditors - Amounts falling due within one	e year			
	Accountancy fee Secretary's and treasurer's honorarium and ex Sundry creditors	penses		641 4,700 100	623 4,700 101
				5,441	5,424
6	Corporation tax				
	The income from members is exempt principle of mutual trading and the tax char corporation tax on bank interest received	from taxation ge for the year	on under the ear represents		
	Income tax refund				

## NOTES TO THE ACCOUNTS

## FOR THE YEAR ENDED 31 DECEMBER 2007

7	Reserves			
	Revenue account	2007 £		
	Balance at 1 January 2007	3,316		
	Surplus for the year	1,110		
	Balance at 31 December 2007	4,426		
	William Bramwell Prize Fund			
	Balance at 1 January 2007 Interest received	448 12		
	Balance at 31 December 2007	460		