

AD03

Change of location of the company records to the single alternative inspection location (SAIL)



Companies House

You can use the WebFiling service to file this form online.
Please go to www.companieshouse.gov.uk

☒ What this form is for
You may use this form to tell us
which of the company records are
held at the SAIL

☒ What this form is NOT for
You cannot use this form to tell
us which company records are
returning to the registered office. To
do this, please use form AD04

For further information, please
refer to our guidance at
www.companieshouse.gov.uk

1 Company details	
Company number	00032052
Company name in full	PHOENIX PROPERTY AND INVESTMENT COMPANY, LIMITED (THE)
<p>→ Filing in this form Please complete in typescript or in bold black capitals</p> <p>All fields are mandatory unless specified or indicated by *</p>	

2 Company records	
<p>The following records are now kept at the single alternative inspection location which is as stated on the last filed form AD02 'Notification of single alternative inspection location (SAIL)' *</p> <p>Please tick as appropriate:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Register of members <input checked="" type="checkbox"/> Register of directors <input type="checkbox"/> Directors' service contracts <input type="checkbox"/> Directors' indemnities <input checked="" type="checkbox"/> Register of secretaries <input checked="" type="checkbox"/> Records of resolutions etc. <input type="checkbox"/> Contracts relating to purchase of own shares <input type="checkbox"/> Documents relating to redemption or purchase of own share out of capital by private company <input type="checkbox"/> Register of debenture holders <input type="checkbox"/> Report to members of outcome of investigation by public company into interests in its shares <input type="checkbox"/> Register of interests in shares disclosed to public company <input type="checkbox"/> Instruments creating charges and register of charges: England and Wales or Northern Ireland <input type="checkbox"/> Instruments creating charges and register of charges: Scotland 	<p>● Important You must file form AD02 'Notifica- tion of single alternative inspection location (SAIL)' with this form if you have not filed one previously</p> <p>If you have previously filed a form AD03, you do not need to include those records on this form.</p> <p>A full list of the company records which are held at the SAIL must be included in the company's next An- nual Return (AR01).</p>

3 Signature	
I am signing this form on behalf of the company	
Signature	<p>Signature</p> <p>X <i>[Handwritten Signature]</i> X</p> <p>● Societas Europaea If the form is being filed on behalf of a Societas Europaea (SE) please delete 'direct or' and insert details of which organ of the SE the person signing has membership.</p> <p>● Person authorised Under either section 270 or 274 of the Companies Act 2006.</p>
<p>This form may be signed by Director ●, Secretary, Person authorised ●, Liquidator, Administrator, Administrative receiver, Receiver, Receiver manager, Charity Commission receiver and manager, CIC manager, Judicial factor</p>	

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27/08/2015

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COMPANIES HOUSE

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Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name	A W S Bullock		
Company name	Phoenix Property & Investment Co. Ltd		
Address	PRIORY PARK HOUSE PARK LANE		
Rail town	REIGATE		
County/Region			
Postcode	R H 2	8 J X	
Country			
DX			
Telephone			

Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following

- ☐ The company name and number match the information held on the public Register
- ☐ You have ticked the relevant boxes in section 2.
- ☐ You have signed the form.

Important information

Please note that all information on this form will appear on the public record

Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below

For companies registered in England and Wales:
The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland
The Registrar of Companies, Companies House,
Fourth Floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland
The Registrar of Companies, Companies House,
Second Floor, The Linenhall, 32-38 Linenhall Street,
Belfast, Northern Ireland, BT2 8BG.
DX 481 N.R. Belfast 1

Further information

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk