

# AP03

## Appointment of secretary



Companies House

You can use the WebFiling service to file this form online.  
Please go to [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)

☒ **What this form is for**  
You may use this form to appoint  
an individual as a secretary.

☐ **What this form is NOT for**  
You cannot use this form if you  
are appointing a corporate secretary.  
To do this, please use form  
AP04 'Appointment of corporate  
secretary'.

THURSDAY



A12 \*A3BCL3DV\* #213  
03/07/2014  
COMPANIES HOUSE

### 1 Company details

Company number	0	0	0	3	1	9	1	9
Company name in full	HORSELL GRAPHIC INDUSTRIES LIMITED							

→ **Filling in this form**  
Please complete in typescript or in  
bold black capitals.

All fields are mandatory unless  
specified or indicated by \*

### 2 Date of secretary's appointment

Date of appointment	d	3	d	0	m	0	m	6	y	2	y	0	y	1	y	4
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### 3 New secretary's details

Title*	MRS
Full forename(s)	SANDRA KATHRYN
Surname	PYM
Former name(s) ①	

① **Former name(s)**  
Please provide any previous names  
which have been used for business  
purposes in the past 20 years.

Married women do not need to give  
former names unless previously used  
for business purposes.

Continue in section 6 if required.

### 4 New secretary's service address ②

	Please complete your service address below.														
Building name/number	BUILDING 8														
Street	CROXLEY GREEN BUSINESS PARK HATTERS LANE														
Post town	WATFORD														
County/Region	HERTFORDSHIRE														
Postcode	W	D	1	8		8	P	X							
Country	UK														

② **Secretary's service address**  
This is the address that will  
appear on the public record. This  
does not have to be your usual  
residential address.

Please state 'The Company's  
Registered Office' if your service  
address is recorded in the company's  
register of secretaries as the  
company's registered office.

If you provide your residential  
address here it will appear on the  
public record.

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## Appointment of secretary

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## Signatures

I consent to act as secretary of the above named company.

New secretary's  
signature

Signature

X



X

Authorising signature

Signature

X



X

This form may be signed and authorised by:

Director <sup>①</sup>, Secretary, Person authorised <sup>②</sup>, Administrator, Administrative Receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor.**① Societas Europaea**

If the form is being filed on behalf of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership.

**② Person authorised**

Under either section 270 or 274 of the Companies Act 2006.

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## Additional former names (continued from Section 3)

Former names <sup>③</sup>


**③ Additional former names**

Use this space to enter any additional names.