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Registration Number 26390

Hastings Cottage Improvement Society Limited

Directors' Report and Financial Statements

for the year ended 31 March 1998

Gibbons & Mannington

Chartered Accountants
7/9 Wellington Square
Hastings
East Sussex
TN34 1PD

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Company Information

Directors M. A. Lester

J. W. Lester R. Sandford

Secretary R Sandford FRICS

Company Number 26390

Registered Office 3 Cambridge Gardens

Hastings East Sussex TN34 1EH

Auditors Gibbons & Mannington

7/9 Wellington Square

Hastings East Sussex TN34 1PD

Business Address 3 Cambridge Gardens

Hastings East Sussex TN34 1EH

Bankers National Westminster Bank PLC

Havelock Road

Hastings East Sussex TN34 1BW

Solicitors Funnell & Perring

192/193 Queens Road

Hastings East Susex TN34 1RG

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Directors' Report for the year ended 31 March 1998

The directors present their report and the financial statements for the year ended 31 March 1998.

Principal Activity

The principal activity of the company which remained unchanged during the year under review was that of providing and improving living accommodation for renting.

Directors and their Interests

The directors who served during the year and their interests in the company are as stated below:

	Ord	Ordinary shares	
	1998	1997	
M. A. Lester	58	58	
J. W. Lester	71	71	
R. Sandford	80	80	

Directors' Responsibilities

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the company and of the profit or loss of the company for that year. In preparing these the directors are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Auditors

In accordance with Section 385 of the Companies Act 1985, a resolution proposing that Gibbons & Mannington be reappointed as auditors of the company will be put to the Annual General Meeting.

This report is prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

This report was approved by the Board on 29.8.1998 and signed on its behalf by

R Sandford FBICS Secretary

Auditors' Report to the Shareholders of Hastings Cottage Improvement Society Limited

We have audited the financial statements on pages 3 to 9 which have been prepared under the historical cost convention as modified by the revaluation of certain fixed assets and the accounting policies set out on page 5.

Respective responsibilities of directors and auditors

As described on page 1 the company's directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error.

In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31 March 1998 and of its profit for the year then ended and have been properly prepared in accordance with the provisions of the Companies Act 1985 relating to small companies.

7/9 Wellington Square

Hastings East Sussex TN34 1PD 1.9.1998

Gibbons & Mannington Chartered Accountants and Registered Auditor

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Profit and Loss Account for the year ended 31 March 1998

		1998	1997
	Notes	£	£
Turnover	2	156,278	155,343
Property costs Administrative expenses Other operating income		(101,432) (28,237)	(54,965) (27,090) 12
Operating profit	3	26,609	73,300
Interest receivable and similar income Interest payable		1,350	1,724
and similar charges	4	(7,003)	(4,040)
Profit on ordinary activities before taxation		20,956	70,984
Tax on profit on ordinary activities	7	(3,462)	(16,578)
Profit on ordinary activities after taxation		17,494	54,406
Dividends		(9,600)	(9,000)
Retained profit for the year	•	7,894	45,406
Retained profit brought forward		199,254	153,848
Retained profit carried forward	I	207,148	199,254

Balance Sheet as at 31 March 1998

		199	98	199	7
	Notes	£	£	£	£
Fixed Assets					
Tangible assets	8		766,654		713,004
Current Assets					
Debtors	9	8,260		24,064	
Cash at bank and in hand		4,676		38,859	
		12,936		62,923	
Creditors: amounts falling					
due within one year	10	(95,305)		(99,536)	
Net Current Liabilities			(82,369)		(36,613)
Total Assets Less Current					
Liabilities			684,285		676,391
					
Capital and Reserves					
Called up share capital	11		15,000		15,000
Revaluation reserve	12		462,137		462,137
Profit and loss account	12		207,148		199,254
Shareholders' Funds			684,285		676,391
					

The financial statements are prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and with the Financial Reporting Standard for Smaller Entities.

The financial statements were approved by the Board on

and signed on its behalf by

M. A. Lester
Director

Notes to the Financial Statements for the year ended 31 March 1998

1. Accounting Policies

1.1 Accounting convention

The financial statements are prepared under the historical cost convention modified to include the revaluation of certain fixed assets.

1.2 Turnover

Turnover represents aggregate rentals receivable from operating leases granted to tenants of the freehold investment properties in respect of continuing activities.

1.3 Tangible fixed assets and depreciation

Depreciation is provided at rates calculated to write off the cost or valuation less residual value of each asset over its expected useful life, as follows:

Plant and machinery

25% reducing balance method

Investment properties were revalued in November 1995. The Directors do not consider that a further revaluation is necessary at this time as in their opinion no significant alteration has arisen in the valuations. A further revaluation will be considered by the Directors within the next two years.

1.4 Pensions

A defined contribution scheme is provided for a director. The premiums paid by the company are charged to the profit and loss account during the year in which they are paid.

1.5 Operating leases

The rental costs under an operating lease for the company's administration office are charged to the profit and loss account during the year in which they are due to be paid.

1.6 Deferred taxation

Deferred taxation is provided at the anticipated rates on differences arising from the inclusion of tangible fixed assets in the financial statements at different written down values to those at which they are included in taxation computations to the extent that it is probable that a liability will crystallize in the future.

2. Turnover

The total turnover of the company for the year has been derived from its principal activity wholly undertaken in the UK.

3.	Operating profit	1998	1997
		£	£
	Operating profit is stated after charging:		
	Depreciation of tangible assets	12	17

Notes to the Financial Statements for the year ended 31 March 1998

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 continued

4.	Interest payable and similar charges	1998 £	1997 £
	On loans and overdrafts	7,003	4,040
5.	Directors' emoluments		
	Remuneration and other benefits	1998 £ 16,240	1997 £ 15,062
	Number of directors to whom retirement benefits are accruing under a money purchase scheme	Number 1	Number

6. Pension costs

The company operates a defined contribution pension scheme in respect of the directors. The scheme and its assets are held by independent managers. The pension charge represents contributions due from the company and amounted to £5,112 (1997 - £4,926).

7.	Taxation	1998	1997
		£	£
	UK current year taxation		
	UK Corporation Tax at 21% (1997 - 24%)	3,462	16,578

No provision has been made for deferred taxation as no liability is likely to crystallize.

Notes to the Financial Statements for the year ended 31 March 1998

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8. Tangible fixed assets

_	Land and buildings m freehold	Plant nachinery	Total
	£	£	£
Cost/revaluation			
At 1 April 1997	712,955	753	713,708
Additions	53,662	-	53,662
At 31 March 1998	766,617	753	767,370
Depreciation			
At 1 April 1997	-	704	704
Charge for the year	-	12	12
At 31 March 1998	-	716	716
Net book values			
At 31 March 1998	766,617	37	766,654
At 31 March 1997	712,955	49	713,004

The 1995 valuation was made on 20 November 1995 by Messrs W A Bryan & Co., Chartered Surveyors and Valuers on an open market value for existing use basis.

9. Debtors

	1998	1997
	£	£
Trade debtors	4,201	19,690
Other debtors	2,400	2,250
Prepayments	1,659	2,124
	8,260	24,064
		

Notes to the Financial Statements for the year ended 31 March 1998

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10.	Creditors: amounts falling due within one year	1998 £	1997 £
	Bank loan	65,399	71,293
	Trade creditors	9,172	2,440
	Other creditors, taxation and social security costs	7,442	-
	Corporation tax	3,612	16,803
	Accruals	80	
	Proposed dividend	9,600	9,000
		95,305	99,536

The company's bankers hold a legal charge in their favour over certain of the company's freehold properties.

11.	Share capital	1998 £	1997 £
	Authorised	~	~
	2,000 ordinary shares of £25.00 each	50,000	50,000
	Allotted, called up and fully paid		
	600 ordinary shares of £25.00 each	15,000	15,000

12. Reserves

	Revaluation reserve	Profit and loss account	Total
	£	£	£
At 1 April 1997	462,137	199,254	661,391
Retained profit for the year		7,894	7,894
At 31 March 1998	462,137	207,148	669,285

13. Capital commitments

The board of directors has authorised refurbishment work on existing freehold investment properties at a cost of approximately £ - (1997 - £50,000). Of this work contracts have been agreed for £ - (1997 - £50,000).

Notes to the Financial Statements for the year ended 31 March 1998

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14. Contingent liabilities

There is a contingent liability for repayment of local authority grants if the properties were sold within a period after receipt of the grant amounting to £Nil (1997 - £13,424).

15 Transactions with directors

During the year the company occupied premises owned by Mr R Sandford, a director and secretary of the company. The rent paid was £1,000 which is considered to be not materially different from the market rent. During the year the company purchased goods and services to the value of £18,602 (1997-£23,577) from Mr R Sandford practising as W A Bryan & Co., Chartered Surveyors. All goods and services were supplied at market value.

16. Related party transactions

During the year the company used the local builders merchants' trade accounts of Gensing Investment Co. Limited a company of which Mrs N L Sandford, the wife of Mr R Sandford is a director and major shareholder to purchase building materials to the value of £2,345(1997- £792).

17. Ultimate parent undertaking

In the directors' opinion no party has overall control of the company.

Detailed Trading and Profit and Loss Account for the year ended 31 March 1998

Rents receivable 156,278 £ £ Property costs 156,278 155,343 Agents commission 18,363 18,253 Insurance 4,447 4,948 Electricity 96 109 Repairs and maintenance 74,646 27,497 Professional fees 3,800 4,158 Legal fees 80 - Salary: secretary and manager 54,846 100,378 Administration costs Salary: secretary and manager 8,683 8,145 Directors' fees 10,000 9,000 Employer's NI contributions 1,128 1,136 Scoretary's pension contributions 5,112 4,926 Accountancy 705 682 Auditors remuneration 975 940 Bank charges 84 801 Bank charges 84 801 Bank charges 1,133 1,095 Depreciation 12 17 Cortain income and expenses 1,1350 <th></th> <th colspan="2">1998</th> <th colspan="2">1997</th>		1998		1997	
Rent receivable		£	£	£	£
Property costs Agents commission 18,363 18,253 Insurance 4,447 4,948 Electricity 96 109 Repairs and maintenance 74,646 27,497 Professional fees 3,800 4,158 Legal fees 80 -	Rents receivable				
Agents commission 18,363 18,253	Rent receivable		156,278		155,343
Insurance	Property costs				
Electricity	_	•		•	
Repairs and maintenance 74,646 27,497 Professional fees 3,800 4,158 Legal fees 80		•		•	
Professional fees	-				
Legal fees		· ·			
Comparison of		,		4,158	
Administration costs 54,846 100,378 Salary: secretary and manager 8,683 8,145 Directors' fees 10,000 9,000 Employer's NI contributions 1,128 1,136 Secretary's pension contributions 5,112 4,926 Accountancy 705 682 Auditors remuneration 975 940 Bank charges 84 801 Bad debts 405 348 Office rent and general expenses 1,133 1,095 Depreciation 12 17 (28,237) (27,090) Operating profit 26,609 73,288 Other income and expenses Other income - 12 Interest receivable 1,350 1,724 Bank deposit interest 1,350 1,736 27,959 75,024 Interest payable Interest on loans repayable (7,003) 4,040	Legal fees	80		-	
Salary: secretary and manager 8,683 8,145 Directors' fees 10,000 9,000 Employer's NI contributions 1,128 1,136 Secretary's pension contributions 5,112 4,926 Accountancy 705 682 Auditors remuneration 975 940 Bank charges 84 801 Bad debts 405 348 Office rent and general expenses 1,133 1,095 Depreciation 12 17 Operating profit 26,609 73,288 Other income and expenses Other income and expenses Other income and expenses 1,350 1,724 Interest receivable Bank deposit interest 1,350 1,736 Interest payable Interest on loans repayable Interest on loans (4,040) Other income (7,003) (4,040)			(101,432)		(54,965)
Salary: secretary and manager 8,683 8,145			54,846		100,378
Directors' fees					
Employer's NI contributions				•	
Secretary's pension contributions		•		•	
Accountancy Auditors remuneration Bank charges Bad debts Office rent and general expenses Depreciation Operating profit Other income and expenses Other income Bank deposit interest Interest payable Interest on loans repayable in less than 5 years Auditors remuneration 975 940 828 84 801 801 801 801 801 801 801 801 801 801				· ·	
Auditors remuneration 975 940 Bank charges 84 801 Bad debts 405 348 Office rent and general expenses 1,133 1,095 Depreciation 12 17 Operating profit 26,609 73,288 Other income and expenses Other income - 12 Interest receivable Bank deposit interest 1,350 1,724 Interest payable Interest on loans repayable in less than 5 years 7,003 (4,040)	- ·	•		•	
Bank charges 84 801 Bad debts 405 348 Office rent and general expenses 1,133 1,095 Depreciation 12 17 (28,237) (27,090) Operating profit 26,609 73,288 Other income and expenses Other income - 12 Interest receivable Bank deposit interest 1,350 1,724 Interest payable Interest payable 1 1,703 4,040 Interest payable 7,003 4,040 4,040	•				
Bad debts 405 348 Office rent and general expenses 1,133 1,095 Depreciation 12 17 (28,237) (27,090) Operating profit 26,609 73,288 Other income and expenses Other income - 12 Interest receivable Bank deposit interest 1,350 1,724 Bank deposit interest 1,350 1,736 27,959 75,024 Interest payable Interest on loans repayable 7,003 4,040 in less than 5 years 7,003 4,040 (7,003) (4,040)					
Office rent and general expenses 1,133 1,095 Depreciation 12 17 (28,237) (27,090) Operating profit 26,609 73,288 Other income and expenses Other income - 12 Interest receivable Bank deposit interest 1,350 1,724 Interest payable 1,350 1,736 Interest payable 75,024 Interest on loans repayable in less than 5 years 7,003 4,040 (7,003) (4,040)	_				
Depreciation 12					
(28,237) (27,090) Operating profit 26,609 73,288 Other income and expenses	-				
Operating profit 26,609 73,288 Other income and expenses - 12 Other income - 12 Interest receivable - 1,350 Bank deposit interest 1,350 1,724 Interest payable 27,959 75,024 Interest on loans repayable in less than 5 years 7,003 4,040 (7,003) (4,040)	Depreciation	12		17	
Other income and expenses Other income - 12 Interest receivable Bank deposit interest 1,350 1,724 1,350 1,736 75,024 Interest payable Interest on loans repayable 7,003 4,040 in less than 5 years 7,003 4,040 (7,003) (4,040)			(28,237)		(27,090)
Other income - 12 Interest receivable 1,350 1,724 Bank deposit interest 1,350 1,736 27,959 75,024 Interest payable 1,003 4,040 in less than 5 years 7,003 4,040 (7,003) (4,040)	Operating profit		26,609		73,288
Interest receivable Bank deposit interest 1,350 1,724 1,350 27,959 75,024 Interest payable Interest on loans repayable 7,003 4,040 in less than 5 years 7,003 (7,003) (4,040)	Other income and expenses				
Bank deposit interest 1,350 1,724 1,350 1,736 27,959 75,024 Interest payable Interest on loans repayable 7,003 4,040 in less than 5 years 7,003 4,040 (7,003) (4,040)		-		12	
27,959 75,024		1,350		1,724	
Interest payable Interest on loans repayable in less than 5 years 7,003 4,040 (7,003) (4,040)			1,350		1,736
Interest payable Interest on loans repayable in less than 5 years 7,003 4,040 (7,003) (4,040)			27,959		75,024
Interest on loans repayable in less than 5 years 7,003 4,040 (7,003) (4,040)	Interest payable		·		·
(7,003) (4,040)	- •				
	* *	7,003		4,040	
Net profit for the year 20,956 70,984			(7,003)	 	(4,040)
	Net profit for the year		20,956		70,984