

# HEREFORD SOCIETY FOR AIDING THE INDUSTRIOUS

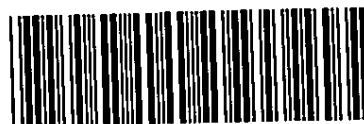
Company No. 20458

Reg. Charity No. 212220

## REPORT AND ACCOUNTS

for the year 6<sup>th</sup> April 2009 to 5<sup>th</sup> April 2010

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Report of the Trustees and  
Financial Statements For The Year Ended 5 April 2010  
for  
Hereford Society for Aiding  
the Industrious

Thorne Widgey  
Chartered Accountants  
Registered Auditors  
33 Bridge Street  
Hereford  
Herefordshire  
HR4 9DQ

Hereford Society for Aiding  
the Industrious

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for the Year Ended 5 April 2010

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Hereford Society for Aiding  
the Industrious

Report of the Trustees  
for the Year Ended 5 April 2010

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 5 April 2010. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**

0020458 (England and Wales)

**Registered Charity number**

212220

**Registered office**

18 Venns Close  
Bath Street  
Hereford  
HR1 2HH

**Trustees**

C George  
G E Kent  
M Bricknell  
Mrs J O'Donnell  
Mrs M E Phillips  
M J Jones  
R J Miller  
R G V Weston  
T G Nellist

**Company Secretary**

Mrs S Robertson

**Auditors**

Thorne Widgey  
Chartered Accountants  
Registered Auditors  
33 Bridge Street  
Hereford  
Herefordshire  
HR4 9DQ

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006

**Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error

Hereford Society for Aiding  
the Industrious

Report of the Trustees  
for the Year Ended 5 April 2010

**STATEMENT OF TRUSTEES RESPONSIBILITIES**

The trustees (who are also the directors of Hereford Society for Aiding the Industrious for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP,
- make judgements and estimates that are reasonable and prudent,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

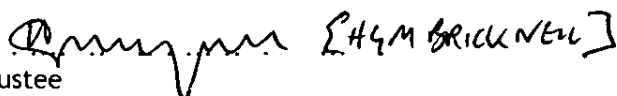
**STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITORS**

So far as the trustees are aware, there is no relevant information (as defined by Section 418 of the Companies Act 2006) of which the charitable company's auditors are unaware, and each trustee has taken all the steps that they ought to have taken as a trustee in order to make them aware of any audit information and to establish that the charitable company's auditors are aware of that information

**AUDITORS**

The auditors, Thorne Widgery, will be proposed for re-appointment at the forthcoming Annual General Meeting.

**ON BEHALF OF THE BOARD**

  
Trustee

Date . 20<sup>th</sup> September 2010

Report of the Independent Auditors to the Members of  
Hereford Society for Aiding  
the Industrious

We have audited the financial statements of Hereford Society for Aiding the Industrious for the year ended 5 April 2010 on pages five to fifteen. The financial statements have been prepared under the accounting policies set out therein and the requirements of the Financial Reporting Standard for Smaller Entities (effective April 2008).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

**Respective responsibilities of trustees and auditors**

The trustees' (who are also the directors of the charitable company for the purposes of company law) responsibilities for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and for being satisfied that the financial statements give a true and fair view are set out on page two.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view, are properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice and are prepared in accordance with the Companies Act 2006. We also report to you whether, in our opinion, the information given in the Report of the Trustees is consistent with those financial statements.

In addition, we report to you if, in our opinion, the charitable company has not kept adequate accounting records, if the charitable company's financial statements are not in agreement with the accounting records and returns, if we have not received all the information and explanations we require for our audit, or if certain disclosures of trustees' remuneration specified by law are not made.

We read the Report of the Trustees and consider the implications for our report if we become aware of any apparent misstatements within it.

**Basis of audit opinion**

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charitable company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Report of the Independent Auditors to the Members of  
Hereford Society for Aiding  
the Industrious

**Opinion**

In our opinion

- the financial statements give a true and fair view of the state of the charitable company's affairs as at 5 April 2010 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended,
- the financial statements have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities;
- the financial statements have been prepared in accordance with the Companies Act 2006, and
- the information given in the Report of the Trustees is consistent with the financial statements



Peter G Lewis FCA, FCCA, AIT (Senior Statutory Auditor)  
for and on behalf of Thorne Widgey  
Chartered Accountants  
Registered Auditors  
33 Bridge Street  
Hereford  
Herefordshire  
HR4 9DQ

Date . 21.5.10 . . . . .

Hereford Society for Aiding  
the Industrious

Statement of Financial Activities  
for the Year Ended 5 April 2010

	Notes	5 4 10 Unrestricted funds £	5.4 09 Total funds £
<b>INCOMING RESOURCES</b>			
<b>Incoming resources from generated funds</b>			
Investment income	2	33,329	37,835
<b>Incoming resources from charitable activities</b>			
Almshouse rental	3	54,166	55,221
<b>Total incoming resources</b>		<b>87,495</b>	<b>93,056</b>
<b>RESOURCES EXPENDED</b>			
<b>Costs of generating funds</b>			
Investment management costs	4	288	-
<b>Charitable activities</b>			
Almshouse rental	5	70,134	41,505
<b>Governance costs</b>	7	<b>15,830</b>	<b>18,259</b>
<b>Total resources expended</b>		<b>86,252</b>	<b>59,764</b>
<b>NET INCOMING RESOURCES</b>			
		<b>1,243</b>	<b>33,292</b>
<b>Other recognised gains/losses</b>			
Gains/losses on investment assets		158,031	(167,823)
<b>Net movement in funds</b>		<b>159,274</b>	<b>(134,531)</b>
<b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>		<b>720,867</b>	<b>855,398</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>880,141</b>	<b>720,867</b>

The notes form part of these financial statements



Hereford Society for Aiding  
the Industrious

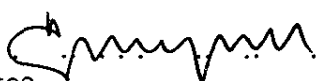
Balance Sheet  
At 5 April 2010

	Notes	5 4.10 Unrestricted funds £	5 4 09 Total funds £
<b>FIXED ASSETS</b>			
Tangible assets	11	713	892
Investments	12	844,655	604,671
		<u>845,368</u>	<u>605,563</u>
<b>CURRENT ASSETS</b>			
Debtors amounts falling due within one year	13	11,330	7,546
Cash at bank and in hand		31,624	109,011
		<u>42,954</u>	<u>116,557</u>
<b>CREDITORS</b>			
Amounts falling due within one year	14	(8,181)	(1,253)
<b>NET CURRENT ASSETS</b>		<u>34,773</u>	<u>115,304</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>880,141</u>	<u>720,867</u>
<b>NET ASSETS</b>		<u>880,141</u>	<u>720,867</u>
<b>FUNDS</b>	15		
Unrestricted funds		880,141	720,867
<b>TOTAL FUNDS</b>		<u>880,141</u>	<u>720,867</u>

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008)

The financial statements were approved by the Board of Trustees on  
and were signed on its behalf by

20<sup>th</sup> September 20.

Trustee   
[HGM BRICKNELL]

The notes form part of these financial statements

Notes to the Financial Statements  
for the Year Ended 5 April 2010

**1. ACCOUNTING POLICIES**

**Accounting convention**

The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by the revaluation of certain assets and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities

**Incoming resources**

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy

**Resources expended**

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources. Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life

**Taxation**

The charity is exempt from corporation tax on its charitable activities

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements

**2. INVESTMENT INCOME**

	5 4 10	5 4 09
	£	£
Investment Dividends and Interest	32,946	35,828
Bank and Building Society Interest	383	2,007
	<u>33,329</u>	<u>37,835</u>

**3. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES**

	Activity	5.4 10 £	5 4 09 £
Almshouse Contributions	Almshouse rental	<u>54,166</u>	<u>55,221</u>

**4. INVESTMENT MANAGEMENT COSTS**

	5 4 10 £	5 4 09 £
Portfolio management	<u>288</u>	<u>-</u>

**5. CHARITABLE ACTIVITIES COSTS**

	Direct costs £	Grant funding of activities (See note 6) £	Totals £
Almshouse rental	<u>59,739</u>	<u>10,395</u>	<u>70,134</u>

**6. GRANTS PAYABLE**

	5 4 10 £	5 4 09 £
Almshouse rental	<u>10,395</u>	<u>14,950</u>

The total grants paid to institutions during the year was as follows

	5 4 10 £	5 4 09 £
Noah's Ark Trust	-	1,000
Marches Family Network	-	150
Hereford Headway	-	1,000
Alzheimers Society	-	200
The Living Theatre	-	1,250
Wheeled Sports for Hereford Research	-	1,000
Diocesan of Hereford	-	358
Future Fit Training	-	769
West Mercia Women's Aid	250	-
Children at No 1	1,000	-
The Plynlhmon Trust	250	-
Herefordshire Headway	400	-
Friends of Widemarsh Workshop	400	-
	<u>2,300</u>	<u>5,727</u>

**6. GRANTS PAYABLE - continued**

	£
<u>Individuals:</u>	
Christmas presents for residents	960
Haven Breast Cancer	500
Days out with Dad	100
Herefords Canal Road Day Centre	600
<u>Individual Grants</u>	
C Meadows	210
Rebecca Mason	388
Amanda Jackson	337
Kate Plant	300
Lydia Griffiths	1,000
K Konieczka	100
Mrs C Rennard	750
G Grafton	500
Ewan Morris	150
Daniel Shutt	500
Dawn Litchfield	1,700
	<u>8,095</u>

**7. GOVERNANCE COSTS**

	5 4 10	5 4 09
	£	£
Staff costs	7,362	9,665
Auditors' remuneration	2,571	1,393
Insurance	1,574	394
Office establishment costs	3,724	5,768
Staff expenses	420	420
Depreciation	179	619
	<u>15,830</u>	<u>18,259</u>

Notes to the Financial Statements - continued  
for the Year Ended 5 April 2010

**8. NET INCOMING/(OUTGOING) RESOURCES**

Net resources are stated after charging/(crediting)

	5.4 10	5 4 09
	£	£
Auditors' remuneration	2,571	1,393
Depreciation - owned assets	179	619
	<u>          </u>	<u>          </u>

**9. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 5 April 2010 nor for the year ended 5 April 2009

**Trustees' Expenses**

There were no trustees' expenses paid for the year ended 5 April 2010 nor for the year ended 5 April 2009

**10. STAFF COSTS**

	5.4 10	5 4 09
	£	£
Wages and salaries	7,362	9,665
	<u>          </u>	<u>          </u>

**11. TANGIBLE FIXED ASSETS**

	Land and buildings £	Plant and machinery etc £	Totals £
<b>COST</b>			
At 6 April 2009 and 5 April 2010	114,173	27,722	141,895
	<u>          </u>	<u>          </u>	<u>          </u>
<b>DEPRECIATION</b>			
At 6 April 2009	114,173	26,830	141,003
Charge for year	-	179	179
	<u>          </u>	<u>          </u>	<u>          </u>
At 5 April 2010	114,173	27,009	141,182
	<u>          </u>	<u>          </u>	<u>          </u>
<b>NET BOOK VALUE</b>			
At 5 April 2010	-	713	713
	<u>          </u>	<u>          </u>	<u>          </u>
At 5 April 2009	-	892	892
	<u>          </u>	<u>          </u>	<u>          </u>

Notes to the Financial Statements - continued  
for the Year Ended 5 April 2010

**12. FIXED ASSET INVESTMENTS**

	Listed investments £
<b>MARKET VALUE</b>	
At 6 April 2009	604,671
Additions	81,953
Revaluations	158,031
	<hr/>
At 5 April 2010	844,655
	<hr/>
<b>NET BOOK VALUE</b>	
At 5 April 2010	844,655
	<hr/>
At 5 April 2009	604,671
	<hr/>

There were no investment assets outside the UK

**13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	5 4 10 £	5 4 09 £
Other debtors	382	-
Loans	10,676	7,546
Prepayments	272	-
	<hr/>	<hr/>
	11,330	7,546
	<hr/>	<hr/>

**14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	5 4 10 £	5 4 09 £
Accrued expenses	8,181	1,253
	<hr/>	<hr/>

# 15. MOVEMENT IN FUNDS

	At 6 4.09 £	Net movement in funds £	Transfers between funds £	At 5 4 10 £
<b>Unrestricted funds</b>				
General fund	645,610	215,692	(58,327)	802,975
John Venn Memorial Homes	24,199	(28,617)	19,881	15,463
Venns Close Memorial Homes	51,058	(27,801)	38,446	61,703
	<u>720,867</u>	<u>159,274</u>	<u>-</u>	<u>880,141</u>
<b>TOTAL FUNDS</b>	<u>720,867</u>	<u>159,274</u>	<u>-</u>	<u>880,141</u>

Net movement in funds, included in the above are as follows

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
<b>Unrestricted funds</b>				
General fund	87,495	(29,834)	158,031	215,692
John Venn Memorial Homes	-	(28,617)	-	(28,617)
Venns Close Memorial Homes	-	(27,801)	-	(27,801)
	<u>87,495</u>	<u>(86,252)</u>	<u>158,031</u>	<u>159,274</u>
<b>TOTAL FUNDS</b>	<u>87,495</u>	<u>(86,252)</u>	<u>158,031</u>	<u>159,274</u>

# 16. MAINTENANCE RESERVE

	Total £	John Venn Memorial Homes £	Venns Close Memorial Homes £
Balance brought forward	75,257	24,199	51,058
Annual Allocation - Year 4	58,327	19,881	38,446
Expenditure in the year	<u>(56,418)</u>	<u>(28,617)</u>	<u>(27,801)</u>
Balance carried forward	<u>77,166</u>	<u>15,463</u>	<u>61,703</u>

**17. SCHEDULE OF QUOTED INVESTMENTS AT 5TH APRIL 2010**

	Market Value £	Cost £
<b>Aviva Investors UK</b>		
38,226 Retail A Corporate Bond	18,322	15,152
<b>BAT International Finance</b>		
10,000 5.75% Pref Shares	10,949	9,915
<b>BG Group</b>		
2,352 Ordinary 10p Shares	26,825	2,965
<b>BP</b>		
5,150 Ordinary \$0.25 Shares	32,105	29,883
<b>BT Group</b>		
1,475 Ordinary £1.15 Shares	1,828	4,665
<b>Cable &amp; Wireless</b>		
6,800 Ordinary \$0.05 Shares	3,764	3,901
6,800 Ordinary 5p Shares	6,256	6,308
<b>Carillion</b>		
2,315 Ordinary 50p Shares	7,565	1,814
<b>Centrica</b>		
3,341 Ordinary 6.17p Shares	9,819	3,575
<b>Chesnara</b>		
485 Ordinary 5p Shares	1,139	406
<b>Diageo</b>		
2,600 Ordinary 28.101/108p Shares	28,756	11,117
<b>Foreign &amp; Colonial Investments</b>		
2,770 Ordinary 25p Shares	7,980	4,707
<b>GKN</b>		
3,500 Ordinary 10p Shares	4,830	5,063
<b>Glaxosmithkline</b>		
2,600 Ordinary 25p Shares	32,903	33,882
<b>HSBC Holdings</b>		
2,000 Ordinary \$0.5 Shares	13,360	10,406
<b>Intercontinental Hotel</b>		
477 Ordinary 13.62p Shares	4,923	2,725
<b>Invensys</b>		
264 Ordinary 10p Shares	899	5,918



**17. SCHEDULE OF QUOTED INVESTMENTS AT 5TH APRIL 2010**

<b>Invesco</b>		
21,955 Corporate Bonds	17,983	15,090
<b>Ladbroke's</b>		
1,957 Ordinary 28 33p Shares	3,112	10,770
<b>Land Securities</b>		
1,868 00 Ordinary 10p Shares	12,665	21,818
10,000 00 5 292% Pref Shares	10,504	9,332
<b>LLoyds Banking PLC</b>		
24,900 7 975% Pref Shares	20,951	23,100
16,319 Ordinary 10p Shares	10,243	30,014
<b>Marks &amp; Spencer</b>		
5,700 Ordinary 25p Shares	21,096	11,669
15,000 00 6.375% Pref Share	15,851	15,023
<b>Mitchells &amp; Butlers</b>		
582 Ordinary 8 54p Shares	1,845	2,153
<b>National Express</b>		
7,000 Ordinary 5p Shares	16,030	24,581
<b>National Grid</b>		
4,041 Ordinary 11 40p Shares	25,923	19,220
<b>Pennon Group</b>		
1,152 Ordinary 40 7p Shares	6,019	4,572
<b>Prudential</b>		
860 Ordinary 5p Shares	4,709	4,705
<b>Reckitt Benckiser</b>		
1,757 Ordinary 10p Shares	63,551	6,892
<b>Rexam</b>		
4,561 Ordinary 64.29p Shares	13,359	1,519
<b>RIT Capital Partners</b>		
1,400 Ordinary £1 Shares	15,148	1,189
<b>Royal Bank of Scotland</b>		
4,305 Ordinary 25p Shares	1,894	11,649
<b>Scottish &amp; Southern Energy</b>		
800 Ordinary 50p Shares	8,808	9,965
<b>Shell Transport &amp; Trading</b>		
3,025 Ordinary B Euro 0 07 Shares	54,919	1,481
<b>Smiths Group</b>		

Notes to the Financial Statements - continued  
for the Year Ended 5 April 2010

**17. SCHEDULE OF QUOTED INVESTMENTS AT 5TH APRIL 2010**

1,800 Ordinary 37 5p Shares	20,448	13,738
<b>Standard Life Plc</b>		
9,600 Ordinary 10p Shares	19,229	12,566
<b>St James' Place</b>		
1,045 Ordinary 15p Shares	2,722	1
<b>Tate &amp; Lyle Int Finance</b>		
15,000 6.5% Pref Shares	16,033	15,248
<b>Tesco</b>		
10,650 Ordinary 5p Shares	46,375	17,689
<b>Unilever Plc</b>		
1,700 Ordinary 3 11p Shares	32,895	22,736
<b>Uniq</b>		
750 Ordinary 10p Shares	159	851
<b>United Utilities</b>		
564 Ordinary 5p Shares	3,153	3,429
<b>Vodafone</b>		
17,000 Ordinary \$0 11 Shares	25,840	24,801
<b>Whitebread</b>		
1,324 Ordinary 76.80p Shares	19,516	9,908
<b>Wincanton Group</b>		
750 Ordinary 10p shares	1,509	906
	<hr/>	<hr/>
	724,712	499,017
<b>Treasury Stock</b>		
4% Fixed Interest - 2016	68,415	66,220
5% Fixed Interest - 2012	51,528	50,020
	<hr/>	<hr/>
	844,655	615,257
	<hr/>	<hr/>

Hereford Society for Aiding  
the Industrious

Detailed Statement of Financial Activities  
for the Year Ended 5 April 2010

	5 4 10 £	5 4 09 £
<b>INCOMING RESOURCES</b>		
<b>Investment income</b>		
Investment Dividends and Interest	32,946	35,828
Bank and Building Society Interest	383	2,007
	<hr/> 33,329	<hr/> 37,835
<b>Incoming resources from charitable activities</b>		
Almshouse Contributions	54,166	55,221
	<hr/> 54,166	<hr/> 55,221
<b>Total incoming resources</b>	<hr/> 87,495	<hr/> 93,056
<b>RESOURCES EXPENDED</b>		
<b>Investment management costs</b>		
Portfolio management	288	-
	<hr/> 288	<hr/> -
<b>Charitable activities</b>		
General expenses - Venns Close	1,691	2,067
General expenses - John Venn	1,630	1,840
Maintenance - Venns Close	27,801	2,236
Maintenance - John Venn	28,617	20,412
Grants to institutions	2,300	5,727
Grants to individuals	8,095	9,223
	<hr/> 70,134	<hr/> 41,505
<b>Governance costs</b>		
Wages	7,362	9,665
Auditors' remuneration	2,571	1,393
Insurance	1,574	394
Office establishment costs	3,724	5,768
Staff expenses	420	420
Depn of office	125	396
Depn of office equipment	54	223
	<hr/> 15,830	<hr/> 18,259
<b>Total resources expended</b>	<hr/> 86,252	<hr/> 59,764
<b>Net income before gains and losses</b>	<hr/> 1,243	<hr/> 33,292

This page does not form part of the statutory financial statements

Hereford Society for Aiding  
the Industrious

Detailed Statement of Financial Activities  
for the Year Ended 5 April 2010

	5 4 10 £	5 4.09 £
<b>Realised recognised gains and losses</b>		
Realised gains/(losses) on fixed asset investments	-	(1,200)
<b>Net income</b>	<u>1,243</u>	<u>32,092</u>

This page does not form part of the statutory financial statements

**Hereford Society for Aiding the Industrious**  
**TRUSTEES REPORT**  
**6<sup>th</sup> April 2009 to 5<sup>th</sup> April 2010**

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The Trustees are pleased to present their report, together with the financial statements of the charity for the year ending 5<sup>th</sup> April 2010

Reference and Administrative details

**Charity Number:** 212220

**Company Number:** 20458

**Principal Office:** 18 Venns Close, Bath Street, Hereford, HR1 2HH

Auditors Thorne Widgery, 33 Bridge Street, Hereford HR4 9DQ

Bankers Lloyds Bank Plc, High Town, Hereford

Solicitors Lambe Corner, 36/37 Bridge Street, Hereford

**Directors and Trustees**

The directors of the charitable company (the charity) are its trustees for the purpose of the charity law and throughout this report are collectively referred to as the trustees

The trustees serving during the year and since the year-end are as follows

Hereford Society for Aiding	H G M Bricknell (appointed 16 <sup>th</sup> September 2002)
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Industrious nominated Chairman

Elected Trustees

G E Kent  
Dr R G Miller  
M Jones  
C R George  
Mrs J E O'Donnell  
Mrs M E Phillips  
R G V Weston  
T Nellist

Secretary

Mrs S J Robertson

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **GOVERNING DOCUMENT**

The Hereford Society for Aiding the Industrious is a company limited by guarantee and governed by its Memorandum and Articles of Association dated 5<sup>th</sup> November 1884 and amended to allow for current governance arrangement on 23<sup>rd</sup> March 1950. It is registered as a charity with the Charity Commission. The number of the Members of Society is limited to 100, consisting of Members of Committee and ordinary members. The Committee whenever they shall think fit, register an increase of Members. Anyone who takes an interest in the welfare and progress of the objects of the Society shall be qualified to become a member of the Society.

### **APPOINTMENT OF TRUSTEES**

As set out in the Articles of Association the chair of the Committee and Trustees are elected and serve until resignation, death or vote of a majority of two thirds of the members of the Committee present and voting at a special meeting of the Committee. The trustees have powers to co-opt members if required.

### **TRUSTEE INDUCTION AND TRAINING**

New trustees are provided with a copy of the charity commission booklet "Charity Trustees and their Responsibilities". They are also given a copy of the Memorandum and Articles of Association, advised of the Committee and decision-making process, and recent financial performance of the charity.

### **ORGANISATION**

The Board of Trustees, currently 9 in number, administers the charity. The board meets monthly and there is an investment sub-committee who meet when required to discuss investments and finances. A secretary is appointed by the Trustees to manage the day-to-day operations of the charity. To facilitate effective operations, the secretary has delegated authority, within terms of delegation approved by the Trustees and in consultation with the Chairman.

### **RELATED PARTIES**

The Society administers two sets of almshouses and has appointed a building consultant to oversee the maintenance of these in consultation with the Secretary and the Chairman when necessary.

### **RISK MANAGEMENT**

The Charity does not have a risk management strategy. However, regular meetings between the Chairman and Secretary and monthly meetings of the Trustees ensure that any risk is identified and managed.

### **OBJECTIVES AND ACTIVITIES**

The objectives of the charity are

- (a) To improve the conditions of the poor and generally to relieve poverty in the City of Hereford and its neighbourhood (which expression shall in this clause include such extent of suburbs and surrounding, or adjoining, country as the Society may from time to time think fit)
- (b) To advance education in the City of Hereford and its neighbourhood.
- (c) To promote such other activities for the benefit of the inhabitants of the City of Hereford and its neighbourhood as are charitable as the Society may from time to time decide
- (d) For the purpose of furthering any of the objects aforesaid and subject to the conditions imposed by law to exercise any of the following powers -
  - (i) To acquire and hold land of any tenure in England and Wales
  - (ii) To sell, let, relet, lease, exchange, manage, improve, develop, mortgage or otherwise deal with the whole or any part of the property of the Society and to invest the whole or

- any part of the moneys of the Society in or upon such investments as may from time to time to be determined
- (iii) To borrow or raise money by charge, mortgage, debenture or otherwise, of all or any part of the property of the Society
  - (iv) To erect, alter, fit up, furnish and maintain buildings and premises
  - (v) To charge each Occupier of the Homes of the Society a weekly sum towards the cost of maintaining the Homes and the essential services therein of such an amount as may be approved from time to time by the Charity Commissioners
  - (vi) To assist by subscription or otherwise any other charitable organisation with any object or objects similar to any objects of the Society
  - (vii) To promote or form, assist or amalgamate with any other Society or Company formed for charitable purposes only having objects similar to any of the objects of the Society and to take or otherwise acquire any shares or interest in any such Society or Company

The two main areas of activity are grants and loans to individuals displaying an industrious nature and secondly, maintaining and administering the almshouses at Venns Close and Friar Street. The Society also gives donations to Herefordshire charities preferring to donate to a specific project rather than running costs

### **ACHIEVEMENTS AND PERFORMANCE**

Refurbishment of the almshouses has been ongoing and is now largely complete and the Trustees have commissioned Energy Performance Certificates for all almshouses and improvements carried out where practical to improve Energy Performance. Further measures are ongoing. There has been an increase in applications for assistance from the general public and local charities.

### **PUBLIC BENEFIT SCHEME**

The Society has throughout the year given due regard to the public benefit of the charity. In particular the charity has assisted by way of donation and loan to industrious individuals, advanced education and promoted other activities for the benefit of the locality. The charity also continues to invest and improve its housing stock with a view to providing accommodation of a good standard and an independent way of life for those residents of Hereford city and surrounding areas who may not otherwise be able to enjoy such facilities.

### **FINANCIAL REVIEW**

The finances are reviewed by the Committee at their monthly meetings, in addition the Chairman and Secretary meet fortnightly to monitor and administer the finances and investments. Stockbrokers advise in their professional capacity.

Staffing costs are closely monitored. The Trustees have invested in a SAGE accounting package to increase efficiency.

The principal funding sources are the receipt of weekly maintenance contributions and income from investments.

### **INVESTMENTS POWERS AND POLICY**

Under the Memorandum and Articles of Association, the charity has the power to invest

A minimal amount is held in the charity's bank accounts, any surplus being transferred to a deposit account held with Brewin Dolphin, the Society's Stockbrokers, pending reinvestment based on their recommendations. The deposit account also attracts a higher interest rate than the Society's bank accounts.

## **RESERVES POLICY**

It is the policy of the Society to hold reserves to a minimum acceptable level to meet refurbishment costs relating to the almshouses and pending awards to successful applicants. No charitable bequests are sought or received by the charity, incoming being derived from the Capital endowment levels and monitored monthly.

## **PLANS FOR FUTURE PERIODS**

Continue improvement of housing stock  
Improve quality of applicants for awards  
Monitor investment performance by stockbrokers

## **TRUSTEES RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS**

Company law requires the Trustees to prepare financial statements that give a true and fair view of the state of affairs of the charity at the end of the financial year and if its surplus or deficit for the financial year. In doing so, the Trustees are required to

- Select suitable accounting policies and then apply them consistently,
- Make sound judgements and estimates that are reasonable and prudent, and
- Prepare the financial statements on the going concern basis unless it is appropriate to presume that the charity will continue in business

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enables them to ensure that the financial statements comply with the Companies Act 1985. The Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

## **AUDITORS**

A resolution will be proposed at the Annual General Meeting that Thorne Widgery be re-appointed as auditors to the charity for the ensuing year

By order of the Trustees



Chairman

20/09/ 2010