REGISTERED COMPANY NUMBER: 0020458 (England and Wales)
REGISTERED CHARITY NUMBER: 212220

Report of the Trustees and
Unaudited Financial Statements For The Year Ended
5 April 2011
for

Hereford Society for Aiding the Industrious

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Thorne Widgery
Chartered Accountants
33 Bridge Street
Hereford
Herefordshire
HR4 9DQ

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Report of the Trustees for the Year Ended 5 April 2011

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 5 April 2011. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS Registered Company number 0020458 (England and Wales)

Registered Charity number 212220

Registered office 18 Venns Close Bath Street Hereford HR1 2HH

Trustees C George G E Kent M Bricknell Mrs J O'Donnell Mrs M E Phillips M J Jones R J Miller R G V Weston

T G Nellist

Company Secretary Mrs S Robertson

Independent Examiner
Thorne Widgery
Chartered Accountants
33 Bridge Street
Hereford
Herefordshire
HR4 9DQ

Solicitors Lambe Corner & Co 36/37 Bridge Street Hereford HR4 9DJ

Bankers Lloyds Bank plc High Town Hereford HR1 2AE

Report of the Trustees for the Year Ended 5 April 2011

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Hereford Society for Aiding the Industrious is a company limited by guarantee, as defined by the Companies Act 2006, governed by its Memorandum and Articles of Association dated 5th November 1884 and amended to allow for current governance arrangement on 23rd March 1950. It is registered as a charity with the Charity Commission. The number of the Members of the Society is limited to 100, consisting of Members of Committee and ordinary Members. The Committee whenever they shall think fit register an increase of Members. Anyone who takes an interest in the welfare and progress of the objects of the Society shall be qualified to become a Member of the Society

Risk management

The charity does not have a risk management strategy. However, regular meetings between the Chairman and Secretary and monthly meetings of the Committee ensure that any risk is identified and managed.

Appointment of Trustees

As set out in the Articles of Association the chair of the Committee and trustees are elected and serve until resignation, death or vote of a majority of two-thirds of the Members of the Committee present and voting at a Special Meeting of the Committee. The trustees have powers to co-opt members if required

Trustee induction and training

New Trustees are provided with a copy of the Charity Commission booklet "Charity Trustees and their responsibilities". They are also given a copy of the Memorandum and Articles of Association, advised of the committee and decision-making process, and recent financial performance of the charity

Organisation

The Board of Trustees, currently 9 in number, administers the charity. The Board meets monthly and there is an investment sub-committee who meet when required to discuss investments and finances. A Secretary is appointed by the trustees to manage the day-to-day operations of the Charity. To facilitate effective operations, the Secretary has delegated authority, within terms of delegation approved by the trustees and in consultation with the Chairman.

Related parties

The Society administers two sets of almshouses and has appointed a Building Consultant to oversee the maintenance of these in consultation with the Secretary and the Chairman when necessary.

Report of the Trustees for the Year Ended 5 April 2011

OBJECTIVES AND ACTIVITIES

The objectives of the charity are

- (a) To improve the conditions of the poor and generally to relieve poverty in the City of Hereford and its neighbourhood (which expression shall in this clause include such extent of suburbs and surrounding, or adjoining, country as the Society may from time to time think fit).
- (b) To advance education in the City of Hereford and its neighbourhood.
- (c) To promote such other activities for the benefit of the inhabitants of the City of Hereford and its neighbourhood as are charitable as the Society may from time to time decide.
- (d) For the purpose of furthering any of the objects aforesaid and subject to the conditions imposed by law to exercise any of the following powers -
- (1) To acquire and hold land of any tenure in England and Wales
- (11) To sell, let, relet, lease, exchange, manage, improve, develop, mortgage or otherwise deal with the whole or any part of the property of the Society and to invest the whole or any part of the moneys of the Society in or upon such investments as may from time to time be determined.
- (111) To borrow or raise money by charge, mortgage, debenture or otherwise, of all or any part of the property of the Society.
- (iv) To erect, alter, fit up, furnish and maintain buildings and premises.
- (v) To charge each Occupier of the Homes of the Society a weekly sum towards the cost of maintaining the Homes and the essential services therein of such an amount as may be approved from time to time by the Charity Commissioners
- (vi) To assist by subscription or otherwise any other charitable organisation with any object or objects similar to any objects of the Society.
- (VII) To promote or form, assist or amalgamate with any other Society or Company formed for charitable purposes only having objects similar to any of the objects of the Society and to take or otherwise acquire any shares or interest in any such Society or Company

The two main areas of activity are grants and loans to individuals displaying an industrious nature and secondly, maintaining and administering the almshouses at Venns Close and Friars Street. The Society also gives donations to Herefordshire charities preferring to donate to a specific project rather than running costs

Report of the Trustees for the Year Ended 5 April 2011

ACHIEVEMENT AND PERFORMANCE

Refurbishment of the almshouses is almost complete. Friars Street Almshouses have had the benefit of cavity wall and roof insulation paid for by grants where applicable. The Almshouses in Friar Street have also had secondary glazing added to the remaining single-glazed windows. The smallest Almshouse in Venns Close has had an extension added to provide additional accommodation space

Due to the current economic climate, there has been an increase in applications for assistance particularly from governmental organisations and institutes on behalf of their clients.

This year, a special project to renovate the Rev John Venn's Grave was launched and the Society was successful in securing a grant from the Hereford City Council for £2,000, Hereford Family History Society £100 and miscellaneous donations totalling £125. A Service attended by the Mayor of Hereford was held on 12th May 2010 at the graveside to commemorative the good works of Rev John Venn.

PUBLIC BENEFIT

The Society has throughout the year given due regard to the public benefit of the charity. In particular, the charity has assisted by way of donation and loan to industrious individuals, advanced education and promoted other activities for the benefit of the locality. The charity also continues to invest and improve its housing stock with a view to providing accommodation of a good standard and an independent way of life for those residents of Hereford City and surrounding areas who may not otherwise be able to enjoy such facilities

FINANCIAL REVIEW

The finances are reviewed by the Committee at their monthly meetings, in additional the Chairman and Secretary meet fortnightly to monitor and administer the finances. Stockbrokers advise in their professional capacity

Staffing costs are closely monitored and the Society continues to use the SAGE accounting package which provides an efficient means of accounting.

The principal funding sources are Weekly Maintenance Contributions and income from investments

Investment powers and policy

Under the Memorandum and Articles of Association, the charity has the power to invest.

A minimal amount is held in the charity's bank accounts, any surplus being transferred to a deposit account held with Brewin Dolphin, the Society's Stockbrockers, pending reinvestment based on their recommendations. The deposit account also attracts a higher interest rate than the Society's bank accounts.

Reserves policy

It is the policy of the Society to hold reserves to a minimum acceptable level to meet refurbishment costs relating to the Almshouses and pending awards to successful applicants. No charitable bequests were sought but occasionally the Society receives small donations

The trustees are committed to an improvement programme for the almshouses for which the free reserves at the year end, totalling £52,296, are intended

Report of the Trustees for the Year Ended 5 April 2011

ON BEHALF OF THE BOARD

Independent Examiner's Report to the Trustees of Hereford Society for Aiding the Industrious

I report on the accounts for the year ended 5 April 2011 set out on pages eight to nineteen

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 43(2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 43 of the 1993 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 43(7)(b) of the 1993 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

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Peter G Lewis FCA, FCCA, AllT Thorne Widgery Chartered Accountants 33 Bridge Street Hereford Herefordshire HR4 9DQ

<u>Statement of Financial Activities</u> <u>for the Year Ended 5 April 2011</u>

	Note	nrestricted funds £	Restricted funds £	5 4.11 Total funds £	5 4 10 Total funds £
INCOMING RESOURCES	S				
Incoming resources from generated funds					
Voluntary income	2	47	2,225	2,272	-
Investment income Incoming resources from charitable	2	33,209	-	33,209	33,329
activities					
Almshouse rental		60,118		60,118	_54,166
Total incoming resources		93,374	2,225	95,599	87,495
RESOURCES EXPENDED					
Costs of generating funds	_	20.4		20.4	200
Investment management costs Charitable activities	3	294	•	294	288
Almshouse rental		34,499	2,620	37,119	70,134
Governance costs		15,443		15,443	_15,830
Total resources expended		50,236	2,620	52,856	86,252

NET INCOMING/(OUTGOING) RESOURCES before transfers		43,138	(395)	42,743	1,243
Gross transfers between funds	11	(395)	395	-	
Net incoming/(outgoing) resources before	ı				
other recognised gains and losses		42,743	-	42,743	1,243
Other recognised gains/losses		25.044		25.044	450.004
Gains/losses on investment assets		25,811	-	25,811	<u>158,031</u>
Net movement in funds		68,554	•	68,554	159,274
RECONCILIATION OF FUNDS					
Total funds brought forward		880,141	-	880,141	720,867
					
TOTAL FUNDS CARRIED FORWARD		948,695		948,695	<u>880,141</u>

<u>Hereford Society for Aiding</u> <u>the Industrious</u>

Balance Sheet At 5 April 2011

	l Note s	Unrestricted funds £	Restricted funds £	5 4 11 Total funds £	5 4 10 Total funds £
FIXED ASSETS Tangible assets Investments	7 8	570 895,829	<u>.</u>	570 895,829	713 844,655
		896,399	-	896,399	845,368
CURRENT ASSETS Debtors amounts falling due within one					
year Cash at bank and in hand	9	11,929 49,498		11,929 49,498	11,330 31,624
		61,427	-	61,427	42,954
CREDITORS		(0.424)		(2.424)	(0.404)
Amounts falling due within one year	10	(9,131)		(9,131) ———	(8,181)
NET CURRENT ASSETS		52,296	<u> </u>	. 52,296	34,773
TOTAL ASSETS LESS CURRENT LIABILITIES	;	948,695		948,695	880,141
NET ASSETS		948,695	-	948,695	880,141
FUNDS Unrestricted funds Restricted funds	11			948,695 	880,141
TOTAL FUNDS				948,695	880,141

The notes form part of these financial statements

Balance Sheet - continued At 5 April 2011

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 5 April 2011

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 5 April 2011 in accordance with Section 476 of the Companies Act 2006

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008)

M Bricknell -Truste

Notes to the Financial Statements for the Year Ended 5 April 2011

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by the revaluation of certain assets and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements

Maintenance

The cost of maintaining the Almshouses is accounted for on a five-year basis, with an annual allocation charged to the surplus account from a maintenance reserve, with actual expenditure in the year charged against the reserve. At the end of this five year period, maintenance is to be met with general funds

Notes to the Financial Statements - continued for the Year Ended 5 April 2011

2. INVESTMENT INCOME

	Investment Dividends and Interest Bank and Building Society Interest	5 4 11 £ 33,189 20 33,209	5.4 10 £ 32,946 383 33,329
3.	INVESTMENT MANAGEMENT COSTS		
	Portfolio management	5.4.11 £ <u>294</u>	5 4 10 £
4.	NET INCOMING/(OUTGOING) RESOURCES		
	Net resources are stated after charging/(crediting):		
		5 4.11	5 4 10

5. TRUSTEES' REMUNERATION AND BENEFITS

Depreciation - owned assets

There were no trustees' remuneration or other benefits for the year ended 5 April 2011 nor for the year ended 5 April 2010

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Trustees' Expenses

There were no trustees' expenses paid for the year ended 5 April 2011 nor for the year ended 5 April 2010

6. STAFF COSTS

	5.4.11	5.4.10
	£	£
Wages and salaries	7,608	<u>7,362</u>

Notes to the Financial Statements - continued for the Year Ended 5 April 2011

7. TANGIBLE FIXED ASS	ETS
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8.

TANGIBLE	FIXED ASSETS	Land and buildings	Plant and machinery etc	Totals £
COST At 6 April 2	2010 and 5 April 2011	£ _114,173	£ 27,722	141,895
DEPRECIAT At 6 April 2 Charge for At 5 April 2	2010 year	114,173 ————————————————————————————————————	27,009 143 27,152	141,182 143 141,325
NET BOOK At 5 April 2	VALUE		570	570
At 5 April 2	2010		<u>713</u>	713
FIXED ASSI	ET INVESTMENTS			
				Listed investments £
MARKET VA At 6 April 2 Additions Revaluation	2010			844,655 25,363 25,811
At 5 April 2	2011			895,829
NET BOOK At 5 April 2				895,829
At 5 April 2	2010			844,655

There were no investment assets outside the UK.

Notes to the Financial Statements - continued for the Year Ended 5 April 2011

9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Other debtors Loans Prepayments			5 4 11 £ 863 10,752 314 11,929	5.4.10 £ 382 10,676 272 11,330
10.	CREDITORS: AMOUNTS FALLING DUE	WITHIN ONE YEAR	र		
	Accrued expenses			5.4.11 £ 9,131	5 4 10 £ 8,181
11.	MOVEMENT IN FUNDS				
	Unrestricted funds General fund John Venn Memorial Homes	At 6.4.10 £ 802,975 15,463	Net movement in funds £ 87,785 (4,642)	Transfers between funds £ 57,935 (10,821)	At 5.4.11 £ 948,695
	Venns Close Memorial Homes	61,703 880,141	(14,194) (18,949	(10,021) (47,509) (395)	948,695
	Restricted funds Restoration of John Venn's grave	-	(395)	395	
	TOTAL FUNDS	880,141	68,554		948,695

Notes to the Financial Statements - continued for the Year Ended 5 April 2011

11. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming	Resources	Gains and	Movement in
	resources	expended	losses	funds
	£	£	£	£
Unrestricted funds				
General fund	93,374	(31,400)	25,811	87,785
John Venn Memorial Homes	-	(4,642)	_	(4,642)
Venns Close Memorial Homes		(14,194)		(14,194)
	93,374	(50,236)	25,811	68,949
Restricted funds				
Restoration of John Venn's grave	2,225	(2,620)	-	(395)
TOTAL FUNDS	95,599	(52,856)	25,811	_68,554

Restoration of John Venn's Grave

This fund was established to fund the one-off restoration of John Venn's grave.

12. MAINTENANCE RESERVE

	Total £	John Venn Memorial Homes £	Venns Close Memorial Homes £
Balance brought forward	77,166	15,463	61,703
Annual Allocation - Year 5	58,327	19,881	38,446
Expenditure in the year	<u>(18,836</u>)	(4,642)	<u>(14,194)</u>
Balance transferred to general			
reserves	1 <u>16,657</u>	30,702	<u>85,955</u>

Notes to the Financial Statements - continued for the Year Ended 5 April 2011

13. SCHEDULE OF QUOTED INVESTMENTS AT 5TH APRIL 2011

	Market Value	Cost
	£	£
Aviva Investors UK 38,226 Retail A Corporate Bond	18,390	15,152
BAT International Finance 10,000 5.75% Pref Shares	10,782	9,915
BG Group 2,352 Ordinary 10p Shares	36,480	2,965
BHP Billiton PLC 3,700 Ordinary \$0 05 Shares	9,450	9,996
BP 5,150 Ordinary \$0 25 Shares	23,381	29,883
BT Group 1,475 Ordinary £1.15 Shares	2,737	4,665
Cable & Wireless 6,800 Ordinary \$0.05 Shares 6,800 Ordinary 5p Shares	3,098 3,567	3,901 6,308
Carillion 2,315 Ordinary 50p Shares	8,797	1,814
Centrica 3,341 Ordinary 6.17p Shares	10,868	3,575
Chesnara 485 Ordinary 5p Shares	1,193	406
Diageo 2,600 Ordinary 28 101/108p Shares	30,810	11,117
Foreign & Colonel Investments 2,770 Ordinary 25p Shares	8,695	4,707
G4S 425 Ordinary 25p Shares	10,455	9,954
GKN 3,500 Ordinary 10p Shares	7,032	5,063
Glaxosmithkline 2,600 Ordinary 25p Shares	30,927	33,882

<u>Hereford Society for Aiding</u> <u>the Industrious</u>

Notes to the Financial Statements - continued for the Year Ended 5 April 2011

13. SCHEDULE OF QUOTED INVESTMENTS AT 5TH APRIL 2011

HSBC Holdings 2,000 Ordinary \$0 5 Shares	12,820	10,406
Intercontinental Hotel 477 Ordinary 13 62p Shares	6,096	2,725
Invensys 264 Ordinary 10p Shares	911	5,918
Invesco 21,955 Corporate Bonds	18,192	15,090
Ladbrokes 1,957 Ordinary 28 33p Shares	2,593	10,770
Land Securities 1,868.00 Ordinary 10p Shares 10,000.00 5 292% Pref Shares	13,702 10,515	21,818 9,332
LLoyds Banking PLC 24,900 7.975% Pref Shares 16,319 Ordinary 10p Shares	22,684 9,480	23,100 30,014
Marks & Spencer 5,700 Ordinary 25p Shares 15,000 00 6 375% Pref Share	19,192 15,314	11,669 15,023
Mitchells & Butlers 582 Ordinary 8.54p Shares	1,756	2,153
National Express 7,000 Ordinary 5p Shares	17,185	24,581
National Grid 5,657 Ordinary 11.40p Shares	33,602	24,634
Pennon Group 1,152 Ordinary 40.7p Shares	7,200	4,572
Prudential 860 Ordinary 5p Shares	6,076	4,705
Reckitt Benckiser 1,757 Ordinary 10p Shares	56,259	6,892
Rexam 4,561 Ordinary 64.29p Shares	16,575	15,181
RIT Capital Partners 1,400 Ordinary £1 Shares	18,298	1,189
Royal Bank of Scotland		

<u>Hereford Society for Aiding</u> <u>the Industrious</u>

Notes to the Financial Statements - continued for the Year Ended 5 April 2011

13.	SCHEDULE OF QUOTED INVESTMENTS AT 5TH APRIL 2011 4,305 Ordinary 25p Shares	1,756	11,649
	Scottish & Southern Energy 800 Ordinary 50p Shares	10,088	9,965
	Shell Transport & Trading 3,025 Ordinary B Euro 0.07 Shares	68,365	1,481
	Smiths Group 1,800 Ordinary 37 5p Shares	23,346	13,738
	Standard Life Plc 9,600 Ordinary 10p Shares	19,853	12,566
	St James' Place 1,045 Ordinary 15p Shares	3,496	1
	Tate & Lyle Int Finance 15,000 6 5% Pref Shares	15,686	15,248
	Tesco 10,650 Ordinary 5p Shares	40,576	17,689
	Unilever Plc 1,700 Ordinary 3.11p Shares	32,300	22,736
	Uniq 75 Ordinary 10p Shares	0	851
	United Utilities 564 Ordinary 5p Shares	3,336	3,429
	Vodafone 17,000 Ordinary \$0 11 Shares	30,005	24,801
	Whitebread 1,324 Ordinary 76.80p Shares	21,846	9,908
	Wincanton Group 750 Ordinary 10p shares	<u>871</u>	906
		776,636	538,043
	Treasury Stock 4% Fixed Interest - 2016 5% Fixed Interest - 2012	69,369 49,824	66,220 50,021
		895,829	654,284

<u>Detailed Statement of Financial Activities</u> <u>for the Year Ended 5 April 2011</u>

	5 4 11 £	5.4.10 £
INCOMING RESOURCES		
Voluntary income Donations	2,272	-
Investment income Investment Dividends and Interest Bank and Building Society Interest	33,189 20	32,946 383
	33,209	33,329
Incoming resources from charitable activities Almshouse Contributions	60,118	54,166
Total incoming resources	95,599	87,495
RESOURCES EXPENDED		
Investment management costs Portfolio management	294	288
Charitable activities General expenses - Venns Close General expenses - John Venn Maintenance - Venns Close Maintenance - John Venn Renovation of John Venn's grave	4,615 3,180 14,195 4,643 2,620	1,691 1,630 27,801 28,617
Grants to institutions Grants to individuals	2,300 <u>5,566</u>	2,300 8,095
	37,119	70,134
Governance costs Wages Accountancy Insurance Office establishment costs Staff expenses Depn of office Depn of office equipment	7,608 1,757 1,841 3,674 420 100 43	7,362 2,571 1,574 3,724 420 125 54
	15,443	15,830
Total resources expended	52,856	86,252

<u>Detailed Statement of Financial Activities</u> <u>for the Year Ended 5 April 2011</u>

	5 4.11 £	5 4 10 £
		
Net income	42,743	1,243