# BOLTON LAW SOCIETY (A COMPANY LIMITED BY GUARANTEE) DIRECTORS' REPORT AND ACCOUNTS FOR THE PERIOD ENDED 31 DECEMBER 2013



### **HILL ECKERSLEY & CO. LTD**

Chartered Accountants 62 Chorley New Road Bolton Lancashire BL1 4BY

### **DIRECTORS' REPORT AND ACCOUNTS**

CONTENTS	PAGES
Officers and professional advisers	1
The directors' report	2
Accountants' report to the directors	3
Profit and loss account	4
Balance sheet	5
Notes to the directors' report and accounts	6 to 7
The following page does not form part of the Directors' Report and A	Accounts
Detailed profit and loss account	9

### DIRECTORS' REPORT AND ACCOUNTS

CONTENTS	PAGES
Officers and professional advisers	1
The directors' report	2
Accounteries report to the directors	3
Pront and loss account	4
Baic≃ce sheet	5
Notes to the directoral report and accounts	6 to 7
The following page does not form part of the Cimctors' Report and Accoun	ts
Detailed profit and loss account	6

### OFFICERS AND PROFESSIONAL ADVISERS

The board of directors Ms I Freudenberger

Mr R Cornthwaite (Vice President)

Company secretary Mr J Egan and Mr A McLoughlin

Registered office 20 Wood Street

Bolton BL1 1DY

Treasurer Mr J Barker

Accountants Hill Eckersley & Co. Ltd

Chartered Accountants 62 Chorley New Road

Bolton Lancashire BL1 4BY

Bankers The Royal Bank of Scotland plc

46 - 48 Deansgate

Bolton Lancashire BL1 1BH

### THE DIRECTORS' REPORT

### PERIOD FROM 1 NOVEMBER 2012 TO 31 DECEMBER 2013

The directors have pleasure in presenting their report and the unaudited Directors' Report and Accounts of the company for the period from 1 November 2012 to 31 December 2013.

### PRINCIPAL ACTIVITIES

The company is limited by guarantee and has no share capital. The company's principal activity continues to be that of The Bolton Law Society.

### **DIRECTORS**

The directors who served the company during the period and up to the date of this report are listed on page 1.

In addition to the officers listed on page 1, the following members who all served throughout the year, make up the committee:

Mr I Ahmed

Mr J Birtwell

Mrs J Bromley

Mrs R Eckersley

Ms S Fox

Mr D Gradwell

Mrs K Hall

Mr P Hayes

Mr A Hussain

Mr N Lewis

Mr A Shimmin

Joint Secretaries

### **SMALL COMPANY PROVISIONS**

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

Registered office:
20 Wood Street
Bolton
BL1 1DY
MR J EGAN AND MR A McLOUGHLIN

Approved by the directors on 20 January 2014

Signed on behalf of the directors

### ACCOUNTANTS' REPORT TO THE DIRECTORS OF BOLTON LAW SOCIETY

### PERIOD FROM 1 NOVEMBER 2012 TO 31 DECEMBER 2013

As described on the balance sheet, the directors of the company are responsible for the preparation of the Directors' Report and Accounts for the period ended 31 December 2013, set out on page 4.

You consider that the company is exempt from an audit under the Companies Act 2006.

In accordance with your instructions we have compiled these unaudited Directors' Report and Accounts in order to assist you to fulfil your statutory responsibilities, from the accounting records and information and explanations supplied to us.

HILL ECKERSLEY & CO. LTD Chartered Accountants

62 Chorley New Road Bolton Lancashire BL1 4BY

20 January 2014

### PROFIT AND LOSS ACCOUNT

TURNOVER	Note	Period from 1 Nov 12 to 31 Dec 13 £ 5,553	Year to 31 Oct 12 £ 10,224
Administrative expenses		15,905	11,767
OPERATING LOSS	2	(10,352)	(1,543)
Interest receivable		135	129
LOSS ON ORDINARY ACTIVITIES BEFORE TAXATION		(10,217)	(1,414)
Tax on loss on ordinary activities	•	_	_
LOSS FOR THE FINANCIAL PERIOD		(10,217)	(1,414)
Balance brought forward		35,264	36,678
Balance carried forward		25,047	35,264

### **BALANCE SHEET**

### **31 DECEMBER 2013**

		31 Dec 13		31 Oct 12
	Note	£	£	£
FIXED ASSETS	_			0.50
Tangible assets	3		694	979
CURRENT ASSETS				
Debtors	4	_		800
Cash at bank and in hand		25,902		33,485
		25,902		34,285
CREDITORS: Amounts falling due within one year	5	1,549		
NET CURRENT ASSETS			24,353	34,285
TOTAL ASSETS LESS CURRENT LIABILITIES			25,047	35,264
RESERVES	6		<del></del>	<del></del>
Profit and loss account	_		25,047	35,264
MEMBERS' FUNDS			25,047	35,264
			·	

The directors are satisfied that the company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the Directors' Report and Accounts for the period by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The directors acknowledge their responsibilities for:

- (i) ensuring that the company keeps adequate accounting records which comply with section 386 of the Act, and
- (ii) preparing Directors' Report and Accounts which give a true and fair view of the state of affairs of the company as at the end of the financial period and of its profit or loss for the financial period in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Act relating to Directors' Report and Accounts, so far as applicable to the company.

These Directors' Report and Accounts have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006 and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

These Directors' Report and Accounts were approved by the directors and authorised for issue on 20 January 2014, and are signed on their behalf by:

MS I PREUDENBERGER

Director

Company Registration Number: 00012738

### NOTES TO THE DIRECTORS' REPORT AND ACCOUNTS

#### PERIOD FROM 1 NOVEMBER 2012 TO 31 DECEMBER 2013

### 1. ACCOUNTING POLICIES

#### Basis of accounting

The Directors' Report and Accounts have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

### Turnover

The turnover shown in the profit and loss account represents amounts invoiced during the period.

In respect of long-term contracts and contracts for on-going services, turnover represents the value of work done in the year, including estimates of amounts not invoiced. Turnover in respect of long-term contracts and contracts for on-going services is recognised by reference to the stage of completion.

### Fixed assets

All fixed assets are initially recorded at cost.

### Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Equipment

25% Reducing balance

### 2. OPERATING LOSS

Operating loss is stated after charging:

•	Period from	
	1 Nov 12 to	Year to
	31 Dec 13	31 Oct 12
	£	£
Directors' remuneration	_	-
Depreciation of owned fixed assets	285	326
•		

### 3. TANGIBLE FIXED ASSETS

	Equipment £
COST	
At 1 November 2012 and 31 December 2013	1,646
DERDECLATION	
DEPRECIATION At 1 November 2012	667
Charge for the period	285
Charge for the period	
At 31 December 2013	952
NET BOOK VALUE	
At 31 December 2013	694
At 31 October 2012	979

### NOTES TO THE DIRECTORS' REPORT AND ACCOUNTS

### PERIOD FROM 1 NOVEMBER 2012 TO 31 DECEMBER 2013

### 4. DEBTORS

	31 Dec 13	31 Oct 12
•	£	£
Prepayments and accrued income	_	800

### 5. CREDITORS: Amounts falling due within one year

	31 Dec 13	31 Oct 12
	£	£
Accruals and deferred income	1,549	_

### 6. COMPANY LIMITED BY GUARANTEE

The Society is a Company Limited by Guarantee as defined by the Companies Acts.

### **MANAGEMENT INFORMATION**

PERIOD FROM 1 NOVEMBER 2012 TO 31 DECEMBER 2013

The following page does not form part of the statutory Directors' Report and Accounts.

### **DETAILED PROFIT AND LOSS ACCOUNT**

	Period from			
	1 Nov 12 to 31 Dec 13		Year to	
			31 Oct 12	
	£	£	£	
TURNOVER		,		
Member Subscriptions		880	5,610	
Annual Dinner		(710)	942	
Law Seminars		4,059	2,014	
Poems pints and pasties		(60)	_	
Charity Ball		700	(115)	
President's Dinner		(766)	(1,226)	
Sponsorships		1,450	2,999	
		5,553	10,224	
OVERHEADS				
Salaries	10,494		8,554	
Telephone, postage, stationery, Insurance and miscellaneous	4,466		2,245	
Accountancy fees	660		642	
Depreciation	285		326	
		15,905	11,767	
OPERATING LOSS		(10,352)	(1,543)	
Deposit account interest received net		135	129	
LOSS ON ORDINARY ACTIVITIES		$(\overline{10,217})$	(1,414)	