

LIQ03

Notice of progress report in voluntary winding up



Companies House

FRIDAY



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A03

07/08/2020

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COMPANIES HOUSE

1 Company details

Company number 01842240

Company name in full Lifeline Project

→ Filling in this form
Please complete in typescript or in
bold black capitals.

2 Liquidator's name

Full forename(s) Anthony

Surname Collier

3 Liquidator's address

Building name/number 4th Floor

Street Abbey House

Post town Booth Street

County/Region Manchester

Postcode M24AB

Country

4 Liquidator's name

Full forename(s) Geoffrey Lambert

Surname Carton-Kelly

① Other liquidator
Use this section to tell us about
another liquidator.

5 Liquidator's address

Building name/number 4th Floor

Street Abbey House

Post town Booth Street

County/Region Manchester

Postcode M24AB

Country

② Other liquidator
Use this section to tell us about
another liquidator.

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6 Period of progress report

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7 Progress report

<input checked="" type="checkbox"/> The progress report is attached	
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8 Sign and date

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LIQ03

Notice of progress report in voluntary winding up



Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **Michael Cheetham**

Company name **FRP Advisory Trading Limited**

Address **4th Floor**

Abbey House

Post town **Booth Street**

County/Region **Manchester**

Postcode **M 2 4 A B**

Country

DX **cp.manchester@frpadvisory.com**

Telephone **0161 833 3344**



Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.



Important information

All information on this form will appear on the public record.



Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.



Further information

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse

FRP

Lifeline Project (In Liquidation)

The Joint Liquidators' Progress Report for the period 7 June 2019 to 6 June 2020 pursuant to section 104A of the Insolvency Act 1986 and the Insolvency (England and Wales) Rules 2016

6 August 2020

Contents and Abbreviations

FRP

Section	Content
1.	Progress of the Liquidation
2.	Estimated Outcome for Creditors
3.	Joint Liquidators' Remuneration, Disbursements and Expenses
4.	Decision of Creditors by Correspondence

Appendix	Content
A.	Statutory Information about the Company and the Liquidation
B.	Joint Liquidators' Receipts & Payments Account for the Reporting Period and Cumulatively
C.	Schedule of Work
D.	Details of the Joint Liquidators' Time Costs and Disbursements for Reporting Period and Cumulatively
E.	Statement of Expenses Incurred in the Reporting Period
F.	Revised Estimated Outcome Statement
G.	Revised Fee Estimate for Creditor Consideration & Schedule of Charge Out Rates and Disbursement Policy

The following abbreviations may be used in this report:

FRP	FRP Advisory Trading Limited
The Company or Lifeline	Lifeline Project (In Liquidation)

The Joint Liquidators

	Appointed	Resigned
David Thornhill	7 June 2018	13 July 2020
Russell Cash	7 June 2018	22 August 2018
Geoffrey Carton-Kelly	7 June 2018	-
Anthony Collier	13 July 2020	-

The Reporting Period

The reporting period 7 June 2019 to 6 June 2020

CVL

Creditors' Voluntary Liquidation

SIP

Statement of Insolvency Practice

QFCH

Qualifying floating charge holder

HMRC

HM Revenue & Customs

SIP 9

Statement of Insolvency Practice 9 – Remuneration of Insolvency Office Holders

The Insolvency Rules

The Insolvency (England and Wales) Rules 2016

HMRC

HM Revenue & Customs

DBEIS

Department for Business, Energy and Industrial Strategy

Taylors

Taylors Solicitors LLP

CGI or the Purchaser

Change, Grow, Live

TUPE

Transfer of Undertakings (Protection of Employment) Regulations 2006

RPS

Redundancy Payments Service

Wignall Brownlow

Wignall Brownlow LLP

1. Progress of the Liquidation

Work Undertaken During the Reporting Period

The Joint Liquidators attach at **Appendix B** a receipts and payments account detailing transactions for the Reporting Period and cumulatively.

A Schedule of Work undertaken during the Reporting Period together with details of work still to be completed is attached at **Appendix C**.

Asset Realisations

Sale of Business and Certain Assets

The Company's business and certain assets were sold as a going concern to CGL, an unconnected third party, on 2 June 2017, and the sale consideration was received on 4 July 2017.

Full details of the consideration, and reasons why this was in the best interests of the general body of creditors to achieve the statutory purpose of the Administration was detailed in the Joint Administrators' Proposals and subsequent Progress Reports.

Excluded Assets

Cash at Bank

During the Administration period cash at bank totalling £2,291,789 was received, being the reconciled cash proceeds held in the Company's current account at the date of Administration.

Following a further reconciliation of book debt receipts in respect of post-Administration services, previously received and apportioned to CGL, funds totalling £34,776 have been returned to CGL during the previous reporting period and no further movement is envisaged.

Book Debts

At the date of Administration, the debtor ledger totalled £3,177,556 which included invoicing in advance for services provided after the date of Administration. Following

a reconciliation exercise the remaining debtor ledger was estimated to realise £2,931,667.

During the Administration period, book debt collections totalled £2,383,743 with the remaining ledger per the Company records totalling £525,750 when the Company moved from Administration to Liquidation.

During the Reporting Period, further book debt receipts totalling £45 were received in relation to the historic ledger with cumulative collections in the Liquidation totalling £214,694.

Cumulative book debt collections across the Administration and Liquidation total £2,598,437 and the remaining ledger balance comprised bad and doubtful debts which are considered uncollectible; with no further realisations anticipated.

Sundry Refunds

A sundry refund of £22 has been received during the Reporting Period which relates to a health plan refund. Cumulative sundry refunds in the Liquidation to date total £4,381.

Other Assets

Bank Interest Gross

During the Reporting Period gross bank interest has been received in the sum of £19,131. Cumulative bank interest received during the Administration period and the Liquidation to date totals £58,831.

Leasehold Property

During the Administration period, the Joint Administrators granted licences to occupy to CGL in respect of a number of properties utilised by Lifeline. This served to provide CGL sufficient time to correspond with the landlord of each property regarding future occupation whilst safeguarding the services provided from each property.

1. Progress of the Liquidation

FRP

Prior to moving the Company from Administration to Liquidation, the Joint Administrators granted CGL a final extension to the licence to occupy in relation to 16 remaining properties ending on 31 May 2018.

During the previous reporting period the Joint Liquidators took the necessary steps to disclaim the remaining leasehold properties after serving notice on CGL of their intention to do so.

No further rent or associated costs have been paid during the Reporting Period and for the avoidance of doubt no further extensions to the licence to occupy have been granted in the Liquidation.

The Joint Liquidators continue to hold the balance of licence fees paid by CGL on account which will be dealt with prior to any distribution to unsecured creditors.

Investigations

Part of Joint Liquidators' duties include carrying out proportionate investigations into what assets the Company has, including any potential claims that could be brought by the Company or by the Joint Liquidators against any party which could result in a benefit to the estate.

During the Administration and previous reporting period, the Joint Liquidators have reviewed the Company's books and records and accounting information, requested further information from the Trustees and any de facto or shadow directors as appropriate, and invited creditors to provide information on any concerns they have concerning the way in which the Company's business has been conducted.

The former Joint Administrators submitted a confidential report to the Secretary of State for Business, Energy and Industrial Strategy at the outset of the Administration.

Investigations in this matter were broadly completed in the Administration period and finalised during the previous reporting period.

Should anything further come to light that requires further investigation or reporting to the Secretary of Business, Energy and Industrial Strategy, further confidential submissions will be made in due course.

Block Transfer Order

Although outside the Reporting Period, creditors should note that a Joint Liquidator, David Thornhill, applied for a Block Transfer Order which was filed in Court on 17 May 2020 to remove himself as an officeholder and to be replaced by Anthony Collier, a qualified Insolvency Practitioner of FRP.

This Order was granted on 13 July 2020, being the date of transfer. On receipt of this Order the relevant notices were filed with the Registrar of Companies and the London Gazette in accordance with the Order.

2. Estimated Outcome for Creditors

FRP

The estimated outcome for creditors was included in correspondence previously circulated in the Administration and provided in the Joint Liquidators' first progress report. A further update is as follows:

Outcome for Secured Creditors

The Company granted NatWest a fixed and floating charge debenture over all property and assets of the Company on 17 January 2007.

There is no outstanding debt due to NatWest and therefore there are no secured creditors in this matter.

Preferential Creditors

As part of the business and asset sale agreement, the Company's employees were transferred to CGL in accordance with TUPE.

Staff members working on contracts not novated to CGL were transferred to other providers under the same regulation.

Following the Administration appointment, CGL honoured certain employee pension arrears linked to the contracts acquired. The TUPE transfer and settlement of certain pension contributions has significantly reduced preferential and unsecured employee claims.

Prior to the Joint Administrators' appointment, some employees were made redundant by the Company and subsequently submitted claims to the RPS in respect of wage arrears and outstanding holiday pay.

The Joint Administrators and subsequently appointed Joint Liquidators have incurred considerable time costs liaising with the RPS and various pension scheme providers to finalise any outstanding pension contributions.

Throughout this case, various claims were submitted to the RPS in relation to six pension schemes with distributions processed by the RPS in relation to some of the smaller schemes during the previous reporting period.

During the Reporting Period the RPS adjudicated on the remaining outstanding pension schemes making distributions directly to each scheme. The distribution process for the larger schemes were more time consuming for the RPS to review and distribute.

Once the final distributions were processed, the RPS submitted its final proof of debt in this case with a preferential element of £37,251.

On receipt of this claim, a notice of intended dividend was circulated to all known preferential creditors on 24 March 2020. Once the final date for proving had passed preferential claims were adjudicated on.

A first and final dividend of £37,251, representing 100p in the pound, was declared on 24 April 2020 and paid on the same date.

Unsecured Creditors

During the Reporting Period the Joint Liquidators have incurred further substantive time costs liaising with unsecured creditors and reviewing unsecured creditor claims.

This process has been complicated by the variety and quantum of unsecured creditor claims and reduced means of communications with creditors due to the current Covid-19 restrictions regarding the requirement to work from home, and some cases the furloughing of some creditors' staff.

Despite this, the creditor claim review process is nearing completion and therefore with this document the Joint Liquidators have now issued a notice of intended dividend to all known unsecured creditors with a final date for proving of 30 September 2020.

An updated estimated outcome statement is included at **Appendix F**, for information purposes only. This reflects the current position with updated unsecured creditor claims estimated at £7m.

2. Estimated Outcome for Creditors

FRP

The estimated outcome statement shows that a dividend of c.60p in the pound may be payable, but as stated in previous reports this estimate is subject to change as costs are still to be incurred and some creditor claims are yet to be received which will still be subject to the full claim adjudication process.

The Prescribed Part

In accordance with the Insolvency Act 1986, the prescribed part is an element of net realisations due to the floating charge holder which is made available for unsecured creditors (subject to the floating charge post-dating 15 September 2003).

A Prescribed Part does not apply because there is no floating charge debt.

3. Joint Liquidators' Remuneration, Disbursements and Expenses

FRP

Joint Liquidators' Remuneration

The Joint Liquidators' proposed fee basis was approved in the Administration by way of a decision procedure by correspondence which was received on 8 November 2017.

The basis agreed for the drawing of the Joint Liquidators' remuneration is the basis determined for the Joint Administrators in the previous Administration, in accordance with the Insolvency Rules.

Details of the Joint Liquidators' remuneration drawn during the Reporting Period is set out in the statement of expenses attached at **Appendix E**. Fees of £51,672 plus disbursements and VAT have been drawn from the funds available during the Reporting Period.

Cumulatively, remuneration drawn by the Joint Administrators and Joint Liquidators to date is £685,010 and is set out as follows:

Category	Billed Administration (£)	Billed Liquidation (£)	Billed Total (£)	Calculated by
Case Administration and Statutory Matters	75,000	20,000	95,000	Fixed Fee
Asset Realisations:				
Cash at Bank	45,536	(396)	45,140	2% of realisations
Fixtures, Fittings & Stock	5,000	-	5,000	10% of realisations
Book Debts	60,575	16,644	77,219	*See table
Creditors & Investigations	139,774	110,226	250,000	Time Costs
Freehold Property	22,650	-	22,650	3% of realisations
Leasehold Property	95,000	95,000	190,000	Fixed Fee
Total	443,535	241,475	685,010	

* Book Debt Increments	Percentage	Realised Administration (£)	Billed Administration (£)	Realised Liquidation (£)	Billed Liquidation (£)
First £1,912,000	2%	1,912,000	38,240	-	-
£1,912,001 to 2,412,000	5%	446,699	22,335	53,301	2,665
Over £2,412,001	7.5%	-	-	186,392	13,979
Total		2,358,699	60,575	239,693	16,644

The remuneration drawn by the Joint Liquidators during the Reporting Period is a continuation of the basis under which approval was obtained in the Administration.

A breakdown of the time costs incurred across the categories of work under which remuneration has been drawn on a time cost basis during the Reporting Period and cumulatively for the Liquidation is attached at **Appendix D**.

Time costs during the Reporting Period which relate to those categories of remuneration calculated on a time costs basis, being Investigations and Creditors, total £63,433 which comprises 194 hours at an average hourly rate of £327.

The remuneration incurred by the Joint Liquidators in relation to those categories of work for which a time cost basis has been agreed has now exceeded the fee estimate circulated to creditors on 18 October 2017.

The time costs basis exceeded specifically relates to the work undertaken in respect of Creditors and the receipt, review and admission or rejection of creditor claims.

The Joint Liquidators have undertaken further significant work in and liaising with the RPS, various former employees and pension scheme providers to ensure any outstanding pensions contributions are paid appropriately.

Creditors will note that all preferential creditor matters have now been finalised with a distribution processed during the Reporting Period representing 100pence in the pound.

At the date of Administration, the Company's purchase ledger contained in excess of 5,000 creditors, all of whom have been notified of the Company's insolvency and subsequently written to at various occasions, including when the Company moved from Administration to Liquidation.

To date, 380 creditors have submitted claims in this matter, and this number is expected to increase further. Some of the claims received represent claims from parties not previously on the Company's purchase ledger.

3. Joint Liquidators' Remuneration, Disbursements and Expenses

FRP

These claims received have required and will continue to require significant work to adjudicate on, with some claims relating to refunds claimed or set-off applied at the date of Administration due to the discontinuance of services.

A number of other substantial claims received relate to claims submitted by landlords in relation to dilapidations claims and outstanding rent arrears accrued prior to the Company entering Administration. The claims require further review in conjunction with the property records maintained during the period licences to occupy were granted. The Joint Liquidators have engaged specialist property agents, Wignall Brownlow, to assist with any complex landlord claims that require such expertise.

As detailed above, the majority of the work required to adjudicate on unsecured creditor claims has now been completed and the Joint Liquidators expect to make a distribution to unsecured creditors within two months of 30 September 2020.

Proposed revised fee basis in respect of creditors

The cumulative time incurred by the Joint Administrators and subsequently appointed Joint Liquidators has now exceeded the fee estimate circulated to creditors dated 18 October 2017. This specifically relates to those categories of work calculated on a time cost basis, being Investigations and Creditors, which is summarised as follows:

Categories of Work Calculated on a Time Cost Basis	Time Incurred (£)
Administration	150,031
Liquidation to 6 June 2020	135,508
Total	285,538
Fee Estimate	(250,000)
Time Exceeding Fee Estimate	35,538

For the reasons previously outlined in the body of this report, the Joint Liquidators attach at **Appendix G** a revised fee estimate for creditor consideration. This includes further costs anticipated to be incurred in relation to the time expected to be incurred dealing with Creditors only and no further aspects of remuneration.

The remuneration recovered by the Joint Liquidators, which is subject to creditor approval is currently restricted to the total amount set out in the fee estimate circulated to creditors in the report dated 18 October 2017.

Should the revised fee estimate included with this report receive creditor approval from the appropriate class of creditor, further remuneration will be drawn by the Joint Liquidators based on time incurred and restricted to the revised fee estimate.

Further details of the decision process to approve the Joint Liquidators revised fee estimate in relation those categories of work calculated on a time costs basis, are detailed in the following section.

Joint Liquidators' Disbursements

The Joint Liquidators' disbursements are a recharge of actual costs incurred by them in dealing with this matter. Mileage payments made for expenses relating to the use of private vehicles for business travel, which is directly attributable to the insolvency estate, are paid by FRP at the HMRC approved mileage rate prevailing at the time the mileage was incurred. Details of disbursements incurred during the Reporting Period are set out in **Appendix D**.

Expenses of the Liquidation

An estimate of the expenses expected to be incurred by the Joint Liquidators was initially set out in the estimated outcome statement included with the Joint Administrators' Proposals and updates were provided to creditors in subsequent reports in the Administration and the Joint Liquidators' First Progress Report.

The Joint Liquidators attach at **Appendix E**, a statement of expenses that have been incurred during the Reporting Period. For the avoidance of doubt, the amounts stated include those expenses paid and those committed to but not yet paid.

In the estimated outcome statements previously circulated to creditors, the Joint Liquidators' stated expenses other than pre appointment costs, post appointment

3. Joint Liquidators' Remuneration, Disbursements and Expenses

FRP

remuneration, legal fees and estimated agents and valuers fees were estimated to total £100,000.

During the Reporting Period the Joint Liquidators have incurred expenses totalling £6,321 which, combined with the expenses incurred and paid during the Administration totalling £67,191 and the previous reporting period totalling £41,313, have exceeded the initial estimate by £14,825.

This further increase primarily relates to record destruction costs incurred to appropriately dispose of the Company's historic records in accordance with GDPR regulations, which were initially secured at the outset of the Administration.

Specific pension advice has also been obtained in relation to the Company's pension schemes and these should be appropriately closed.

These costs are likely to increase further during the course of the Liquidation as the Joint Liquidators are likely to require further pension advice to assist with the closure of the Company's pension schemes and to arrange for the ongoing secure storage and subsequent destruction of records held in accordance with statute.

The Joint Liquidators will continue to provide details of the expenses incurred in this matter in future progress reports following subsequent reporting periods.

When instructing third parties to provide specialist advice and services, or having the specialist services provided by the firm, the Joint Liquidators are obligated to ensure that such advice or work is warranted and that the advice or work contracted reflects the best value and service for the work being undertaken. This is reviewed by the Joint Liquidators periodically throughout the duration of the assignment. The specialists chosen may regularly be used by the Joint Liquidator and usually have knowledge specific to the insolvency industry and, where relevant, to matters specific to this insolvency appointment.

Creditors have a right to request further information from the Joint Liquidators and further have a right to challenge the Joint Liquidators' remuneration and other expenses, which are first disclosed in this progress report, under the Insolvency

(England and Wales) Rules. For ease of reference these are the expenses incurred in the Period as set out in **Appendix E** only.

Further details of these rights can be found in the Creditors' Guide to Fees which you can access using the following link <https://creditors.frpadvisor.com/info.aspx> and select the one for liquidation. Alternatively, a hard copy of the relevant guide will be sent to you on request. Please note there is a time limit for requesting information being 21 days following the receipt of this progress report. There is a time limit of 8 weeks following the receipt of this report for a Court application that the remuneration or expenses are excessive.

4. Decision of Creditors by Correspondence

FRP

As detailed in section three, the Joint Liquidators have included at **Appendix G** a revised fee estimate for creditor consideration specifically relating to those categories of work calculated on a time cost basis.

Creditors are invited to consider this by virtue of a decision procedure by correspondence.

Decision of Creditors by Correspondence

Joint Liquidators are required to seek a decision from the Company's creditors on the following matters:

1. That a Liquidation committee is **not** established, or if the creditors wish to form a committee, nominations to act are provided; and
2. Approval of the revised quantum of the Joint Liquidators' remuneration.

The decisions are being sought by means of voting by correspondence, in accordance with the Insolvency Rules.

If a Liquidation committee is established, the creditors' votes on decision 2 above will be disregarded and the committee will be asked to vote under a separate cover.

If a creditors' committee is not established, decision 2 will be determined by the unsecured creditors.

To vote by correspondence creditors must have lodged a completed proof of debt form, which is considered by the Joint Liquidators and accepted for voting purposes, either in whole or in part, and return the completed voting form by the decision date shown on that form.

Please note that if a creditor has already submitted a proof of debt form and the details of their claim have not changed, the submission of a further proof of debt form is not required. Creditors whose claims are wholly secured are not entitled to vote.

A creditor whose debt is treated as a small debt in accordance with the Insolvency Rules must still deliver a proof of debt form if they wish to vote.

Any creditor who has opted out from receiving notices may nevertheless vote if the creditor provides a proof of debt by the decision date.

A decision is made if, at the decision date, a majority in value of those who have responded have voted in favour. However, a decision is not made if those voting against it include more than half in value of creditors to whom notice of the vote by correspondence was sent and who are not connected with the Company. Notice of the decision will be sent to creditors after the decision date.

The Joint Liquidators must, however, summon a physical meeting of creditors to consider the decisions if requested to do so by the required minimum number of creditors. The required minimum number is any one of the following:

- 10% in value of the creditors
- 10% in number of the creditors
- 10 creditors

The request must be made in writing within 5 business days of the date on which the notice of decision by correspondence is delivered, in accordance with the Insolvency Rules.

Appendix A

Statutory Information about the Company and the Liquidation

FRP

COMPANY INFORMATION:

Other Trading Names: None

Date of Incorporation: 20 August 1984

Company Number: 01842240

Registered Office: 4th Floor
Abbey House
Booth Street
Manchester
M2 4AB

Previous Registered Office: Unit 14-15
Third Floor
12 Hilton Street
Manchester
M1 1JF

Business Address: Unit 14-15 Third Floor
12 Hilton Street
Manchester
Greater Manchester
M1 1JF

LIQUIDATION DETAILS:

Joint Liquidators: David Thornhill (resigned 13 July 2020)
Geoffrey Lambert Carton Kelly
Russell Stewart Cash (resigned 22 August 2018)
Anthony Collier (appointed 13 July 2020)

Address of Joint Liquidators: FRP Advisory Trading Limited
4th Floor
Abbey House
Booth Street
Manchester
M2 4AB

Date of appointment of Joint Liquidators: 7 June 2018

Court in which Liquidation Proceedings were Brought: High Court of Justice
Chancery Division
Manchester District Registry

Court Reference Number: 2516 of 2017
Liquidation proceedings following previous
Administration with above reference number

Appendix B

Joint Liquidators' Receipts & Payments Account for the Reporting Period and Cumulatively

FRP

**Lifeline Project
(In Liquidation)
Joint Liquidators' Summary of Receipts & Payments**

Statement of Affairs £		From 07/06/2019 To 06/06/2020 £	From 02/06/2017 To 06/06/2020 £
410,000.00	SECURED ASSETS		
1.00	Freehold Property	NIL	NIL
	Goodwill	NIL	NIL
		NIL	NIL
45,000.00	ASSET REALISATIONS		
	Plant and Machinery	NIL	NIL
5,000.00	Furniture & Equipment	NIL	549.00
1,187,389.00	Stock	NIL	NIL
2.00	Book Debts	44.60	214,693.93
60,000.00	Contracts/ Records	NIL	NIL
2,748,208.00	Prepayments	NIL	NIL
	Cash at Bank	NIL	(34,775.63)
	Bank Interest Gross	19,131.15	43,299.80
	Insurance Refund	NIL	3,568.45
	Sundry Refunds	22.09	4,381.00
	CGL Contribution to Licence Extension	NIL	8,400.00
	Transfer from Administration	NIL	4,547,813.92
	Licence Fee	NIL	99,742.21
		19,197.84	4,887,672.68
	COST OF REALISATIONS		
	Joint Administrators' Remuneration	NIL	395.74
	Joint Liquidators' Remuneration	(51,672.25)	(241,870.47)
	Joint Liquidators' Disbursements	(1,105.60)	(1,236.37)
	Accountancy Fees	NIL	(7,250.00)
	Agents/Valuers Fees	NIL	(457.50)
	Legal Fees	(2,137.50)	(125,728.45)
	Legal Disbursements	NIL	(62.00)
	VAT Irrecoverable	(12,247.28)	(80,271.47)
	Pension Agent & Advice	(75.00)	(75.00)
	Stationery & Postage	NIL	(5,643.66)
	Storage & Destruction Costs	(6,246.05)	(19,421.70)
	Statutory Advertising	NIL	(69.93)
	Insurance	NIL	(13,795.21)
	Bank Charges - Floating	3.00	(4.80)
	Licence Fee	NIL	(13,692.28)
		(73,480.68)	(509,183.10)
(280,000.00)	PREFERENTIAL CREDITORS		
	Preferential Creditors	37,250.85	37,250.85
		(37,250.85)	(37,250.85)
(3,999,000.00)	UNSECURED CREDITORS		
	Unsecured Creditors	NIL	NIL
		NIL	NIL
176,600.00		(91,533.69)	4,341,238.73
	REPRESENTED BY		
	IB Current floating		4,254,355.92
	IB Current Licence Fee Account		86,882.81
			4,341,238.73

Note:

Appendix C
Schedule of Work

FRP

Lifeline Project (In Liquidation)

Schedule of Work

The table below sets out a detailed summary of the work undertaken by the office holders during the Reporting Period together with an outline of work still to complete. Where work undertaken results in the realisation of funds from the sale of assets; recoveries from successful actions taken against third parties), there may be a financial benefit to creditors should there be sufficient funds available to make a distribution to one or more class of creditor. In this case work undertaken will include the scrutiny and agreement of creditor claims.

A proportion of the work undertaken by an Insolvency Practitioner is required by statute, including ensuring the appointment is valid, notifications of the appointment to third parties, regular reporting on the progress, notifying statutory bodies where required in relation to the conduct of the Trustees, complying with relevant legislation and regulatory matters. This may not have a direct financial benefit to creditors but is substantially there to protect creditors and other stakeholders and ensuring they are kept informed of developments.

Note	Category		
1	ADMINISTRATION AND PLANNING Work undertaken during the Reporting Period	ADMINISTRATION AND PLANNING Future work to be undertaken	Fee Basis Agreed
	General Matters		
	<p>Necessary Administrative and Strategy Work:</p> <ul style="list-style-type: none"> - Revision of the estimated outcome statement to consider and understand projected outcomes for creditors. - Completed formal case reviews overseeing the conduct of the case and associated strategy as required by the insolvency practitioners' regulatory professional body. Internal staff discussions and case updates have also been held when required. <p>Statutory Matters:</p> <ul style="list-style-type: none"> - Liaised with Solicitors and Trustees regarding employment requirements and submitting supplementary forms and information to the Redundancy Payments Service; 	<p>General review of the conduct of the case and strategy to ensure compliance with the insolvency practitioners' regulatory professional body to ensure all statutory matters are attended to.</p> <p>Continue formal case reviews overseeing the conduct of the case and associated strategy as required by the insolvency practitioners' regulatory professional body to ensure all statutory matters are attended to and to ensure the case is progressing. This aids efficient case management.</p> <p>Internal staff discussions and case updates where required.</p>	<p>Fixed Fee of £95,000</p> <p><i>Fee combined with Section 6 below.</i></p> <p>Amount billed in the Administration: £75,000</p> <p>Amount billed in the Liquidation: £20,000</p>

Lifeline Project (In Liquidation)

Schedule of Work

	- Assisting with other employee matters and general queries/ considerations.		
	Regulatory Requirements		
	<p>Continued consideration and checks in accordance with the Money Laundering Regulations including consideration of professional and ethical matters and other legislation such as the Bribery Act and Data Protection Act ("DPA").</p> <p>Regular reference to statutory provision throughout the duration of the case in relation to direction, review and reporting requirements.</p> <p>Liaised with CGL to ensure secure destruction of historic Company records in accordance with GDPR regulations.</p>	<p>Continued reference to statutory provision throughout the case in relation to direction, review and reporting requirements.</p> <p>The Joint Liquidators will continue to implement the secure destruction of client records held and document this in accordance with statute.</p> <p>Any further records identified will be appropriately documented and destroyed appropriately.</p>	
	Case Management Requirements		
	<p>Updated case strategy and to document this in accordance with internal procedures.</p> <p>Continued to administer insolvent estate bank accounts throughout the duration of the case.</p> <p>Reviewed and updated the forecast of the work that has been or is anticipated to be undertaken throughout the duration of the case.</p>	<p>Continued administration of the insolvent estate bank accounts including regular bank reconciliations as appropriate throughout the duration of the case.</p> <p>Continue to update ongoing case strategy in accordance with internal procedures.</p>	

Lifeline Project (In Liquidation)

Schedule of Work

2	ASSET REALISATION Work undertaken during the Reporting Period	ASSET REALISATION Future work to be undertaken	Fee Basis Agreed
	<p>One of the main purposes of an insolvency process is to realise the insolvency assets and to ensure a fair distribution of the proceeds to the creditors in the correct order of priority as set out by legislation.</p> <p>No further substantive realisations have been received during the Reporting Period with the only receipts being bank interest received and a sundry debtor receipt.</p> <p>No further asset realisations are envisaged.</p>	<p>No further assets have been identified or are expected to be realised during future Reporting Periods.</p>	<p>Percentage of Realisations, (Various)</p> <p>Amount billed in the Administration: £133,761</p> <p>Amount billed in the Liquidation: £16,249</p>
3	LEASEHOLD PROPERTIES Work undertaken during the Reporting Period	LEASEHOLD PROPERTIES Work undertaken during the reporting period	Fee Basis Agreed
	<p>No further costs have been defrayed during the Reporting Period and no further work has been undertaken.</p> <p>Any dilapidations claims brought by landlords have been dealt with under the time classification of Creditors and adjudicated on accordingly.</p>	<p>Aside from dealing with dilapidations claims received from landlord which will be dealt with under the time classification of Creditors, nothing further is anticipated to be undertaken under this category of work.</p>	<p>Fixed Fee (£190,000)</p> <p>Amount billed in the Administration: £95,000</p> <p>Amount billed in the Liquidation: £95,000</p>

Lifeline Project (In Liquidation)

Schedule of Work

4	CREDITORS Work undertaken during the Reporting Period	CREDITORS Future work to be undertaken	Fee Basis Agreed
	<p>Secured Creditors:</p> <p>It was understood that there are no secured creditors with outstanding balances on appointment.</p> <p>The previous Joint Administrators have received confirmation of nil balances from the holders of outstanding charges.</p> <p>Preferential Creditors:</p> <p>The Joint Liquidators have continued to deal with various queries from former employees regarding their residual claims and liaised with the Redundancy Payments Service as required.</p> <p>As stated in correspondence issued by the Joint Administrators, the majority of preferential creditor claims have been mitigated as all employees have been transferred under TUPE to CGL or other service providers.</p> <p>The Joint Liquidators have made supplementary submissions to the Redundancy Payments Service and provided additional information required.</p> <p>During the Reporting Period the RPS adjudicated on and made the necessary remaining distributions to the pension scheme providers.</p> <p>One receipt of the RPS's final claim, the Joint Liquidators issued a notice of intended distribution to all known preferential creditors.</p>	<p>Secured Creditors</p> <p>There are no secured creditors in this matter.</p> <p>Preferential Creditors:</p> <p>No further work is anticipated to be undertaken in respect of Preferential Creditors.</p>	<p>Time costs capped at £250,000.</p> <p><i>Fee combined with section 5 below.</i></p> <p>Amount billed in the Administration: £139,774</p> <p>Amount billed in the Liquidation: £110,226</p>

Lifeline Project (In Liquidation)

Schedule of Work

<p>Once this notice period expired a first and final distribution of £37,251, representing 100pence in the pound, was declared and distributed.</p> <p>The Joint Liquidators continue to liaise with the Redundancy Payments Service for updates to ensure any distributions are processed as soon as possible.</p> <p>Pensions:</p> <p>The Joint Liquidators have provided further information to the Redundancy Payments Service regarding the employer pension schemes in accordance with their obligations.</p> <p>All pension scheme contributions have now been accounted for with distributions processed by the RPS directly to respective schemes and its subrogated claim lodged in the Liquidation estate.</p> <p>The Joint Liquidators have also continued to correspond with the Pensions Regulator regarding any queries raised and have continued to deal with various employee and pensions ombudsman queries.</p> <p>A specific scheme has been identified with the Company registered as the Trustee. Specific pension scheme agents have been engaged to assist with the appropriate closure of this scheme.</p> <p>Unsecured Creditors:</p> <p>Review and respond to various creditor enquiries and correspondence received in the Administration to date.</p>	<p>Pensions:</p> <p>The Joint Liquidators will continue to assist pension scheme providers and former employees to deal with any further queries raised.</p> <p>The Joint Liquidators will also continue to deal with pension scheme with the Company registered as its Trustee and ensure the scheme is closed in accordance with the relevant legislation.</p> <p>Unsecured Creditors:</p> <p>With this report, the Joint Liquidators will issue a notice of intended dividend to all known unsecured creditors to request submission of claims with a final date for proving of 30 September 2020.</p> <p>To date the Joint Administrators are aware of approximately 5,300 potential creditors according to the information currently available, of which 380 claims have</p>	
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Lifeline Project (In Liquidation)

Schedule of Work

	<p>The Joint Liquidators have continued to adjudicate and review creditor claims with over 90% of creditor claims now agreed.</p> <p>This adjudication process has been progressed as quickly and efficiently as possible despite a number of difficulties as detailed in the body of the Progress Report.</p> <p>Landlord Claims</p> <p>Dealt with landlord claims received for historic rent arrears and claims for dilapidations. Further correspondence has been requested and specialist agents, Wignall Brownlow LLP, have been engaged to assist the Joint Liquidators with any complex claims that require such expertise.</p>	<p>been received. As required the office holder will also advertise for claims and adjudicate on them, either agreeing or rejecting, in full or in part. There is a statutory time limit to enable creditors whose claims have been rejected to appeal, once this time limit has passed the office holder will make a distribution to creditors.</p> <p>Deal with further creditor enquiries as they are received.</p> <p>Landlord Claims</p> <p>The Joint Liquidators will continue to deal with dilapidations claims received as part of the unsecured creditor claim adjudication process.</p>	
5	INVESTIGATIONS Work undertaken during the Reporting Period	INVESTIGATIONS Future work to be undertaken	Fee Basis Agreed
	<p>The Joint Liquidators have finalised their investigations during the Reporting Period.</p>	<p>No further investigations are anticipated in this matter.</p>	<p>Time costs capped at £250,000.</p> <p><i>Fee combined with section 4 above.</i></p> <p>Amount billed in the Administration: £139,774</p> <p>Amount billed in the Liquidation: £110,226</p>

Lifeline Project (In Liquidation)

Schedule of Work

6	STATUTORY COMPLIANCE AND REPORTING Work undertaken during the Reporting Period	STATUTORY COMPLIANCE AND REPORTING Future work to be undertaken	Fee Basis Agreed
	<p>The Joint Liquidators have calculated the value of assets that are not subject to charge by obtaining a bond to the correct level and ensuring it is properly maintained.</p> <p>Ensuring all statutory requirements are adhered to in accordance with the Insolvency Rules and any other regulatory bodies as appropriate.</p> <p>Following the anniversary of the Liquidation, the Joint Liquidators prepared and circulated a progress report to all known creditors by virtue of upload to the FRP Creditors' Portal in accordance with the Insolvency Rules.</p>	<p>To place legal advertisements as required by statute which may include formal meetings of creditors and notices to submit claims.</p> <p>To provide statutory reports to various stakeholders and creditors at regular intervals and manage any queries arising therefrom.</p> <p>To deal with the statutory requirements in order to bring the case to a close and for the office holders to obtain their release from office; this includes preparing final reports for creditors, other stakeholders, convening final meetings, statutory advertising and filing the relevant documentation with the Court/Registrar of Companies.</p>	<p>Fixed Fee £95,000</p> <p><i>Fee combined with Section 1 above.</i></p> <p>Amount billed in the Administration: £75,000</p> <p>Amount billed in the Liquidation: £20,000</p>

Appendix D

Details of the Joint Liquidators' Time Costs and Disbursements for the Reporting Period and Cumulatively

FRP

FRP

Lifeline Project (In Liquidation)

Time charged for the period 07 June 2019 to 06 June 2020

	Appointment Takers / Partners	Managers / Directors	Other Professional	Junior Professional & Support	Total Hours	Total Cost	Average Hry Rate £
Creditors	40.00	3.30	147.10	0.40	190.80	62,732.50	328.79
Unsecured Creditors	37.00	2.25	126.00		165.25	54,963.75	332.61
Employees			2.20	0.40	2.60	695.00	267.31
Preferential Creditors	3.00	0.85	7.10		10.95	3,941.25	359.93
Landlord		0.20			0.20	85.00	425.00
Pensions - Creditors			11.80		11.80	3,047.50	258.26
Investigation			2.80		2.80	700.00	250.00
Investigatory Work			2.80		2.80	700.00	250.00
Total Hours	40.00	3.30	149.90	0.40	193.60	63,432.50	327.65

FRP Charge out rates	From
Grade	1st May 2015
Appointment taker / Partner	450-495
Managers / Directors	340-465
Other Professional	200-295
Junior Professional & Support	125-175

Disbursements for the period
07 June 2019 to 06 June 2020

	Value £
Category 1	
Computer Consumables	279.99
Consultancy	35.00
Grand Total	314.99

Mileage is charged at the HMRC rate
prevailing at the time the cost was incurred

FRP

Lifeline Project (In Liquidation)

Time charged for the period 07 June 2019 to 06 June 2020

	Total Hours	Total Cost £	Average Hrly Rate £
Creditors	190.80	62,732.50	328.79
Employees	2.60	695.00	267.31
Preferential Creditors	10.95	3,941.25	359.93
Unsecured Creditors	165.25	54,963.75	332.61
Landlord	0.20	85.00	425.00
Pensions - Creditors	11.80	3,047.50	258.26
Investigation	2.80	700.00	250.00
Investigatory Work	2.80	700.00	250.00
Grand Total	193.60	63,432.50	327.65

Disbursements for the period

07 June 2019 to 06 June 2020

	Value £
Category 1	
Computer Consumables	279.99
Consultancy	35.00
Grand Total	314.99

Mileage is charged at the HMRC rate prevailing at the time the cost was incurred

FRP Charge out rates

Grade	From
	1st May 2016
Appointment taker / Partner	450-495
Managers / Directors	340-465
Other Professional	200-295
Junior Professional & Support	125-175

Time charged from the start of the case to 06 June 2020

	Total Hours	Total Cost £	Average Hrly Rate £
Creditors	413.45	131,751.25	318.66
Employees	5.50	1,317.00	239.45
Preferential Creditors	14.55	5,441.25	373.97
Unsecured Creditors	345.20	114,411.50	331.44
Landlord	1.70	373.00	219.41
Pensions - Creditors	46.50	10,208.50	219.54
Investigation	11.35	3,756.25	330.95
Investigatory Work	6.30	1,990.00	315.87
CDDA Enquiries	0.30	75.00	250.00
IT – Investigations	3.50	1,010.00	288.57
GDPR Work	1.25	681.25	545.00
Grand Total	424.80	135,507.50	318.99

Appendix E

Statement of Expenses Incurred in the Reporting Period

FRP

Statement of Expenses for the Reporting Period Ended 6 June 2020

Expenses	Incurred and Paid for the
	Reporting Period to 6 June 2020
	£
Joint Liquidators' Remuneration (Time Costs)	51,672
Joint Liquidators' Disbursements	1,106
Agents/ Valuers Fees	2,680
Legal Fees	2,138
Storage & Destruction Costs	6,246
Pension Agent & Advice	75
Total	63,916

Appendix F

Revised Estimated Outcome Statement

FRP

Lifeline Project - August 2020 Cumulative Estimated Outcome Statement / '£		NBV 28 Feb 2017 (or latest schedule if available)	Estimated to Realise
Fixed Charge Assets			
Goodwill	1	-	1
Freehold Properties	2	1,243,884	755,000
Leasehold Improvements	3	1,080,828	-
Less: Due to Chargeholder	4	-	-
Surplus/ (shortfall)			755,001
Assets not specifically pledged			
Surplus b/d from fixed charge		-	755,001
Equipment	1	467,874	45,000
Stock	1	-	5,000
Book Debts/Accrued Income	5	3,177,556	2,598,437
Cash at Bank	6	3,033,959	2,257,013
Motor Vehicles	7	30,627	50
Contracts/Records	1	-	2
Rent Deposits	8	27,705	-
Rental Income	9	-	35,000
Furniture & Equipment		-	549
Sundry Refunds		-	29,929
Bank Interest		-	58,831
Other Asset Realisations	10	448,562	17,519
			5,802,330
Less Costs of Realisations:			
Administrators' outstanding pre-appointment fees (and disbursements)	11		(28,533)
Outstanding Legal pre-appointment fees (and disbursements)	11		(33,275)
Outstanding Agent pre-appointment fees (and disbursements)	11		(34,567)
Administrators'/Liquidators' post-appointment fees	12		(760,010)
Legal post-appointment fees	12		(305,839)
Agent post-appointment fees	12		(25,720)
Other Costs/ Contingency	12		(100,000)
Insurance			(38,515)
Irrecoverable VAT	13		(257,589)
			(1,564,048)
Net realisations after costs			4,238,282
Preferential creditors			
Employee arrears of pay & holiday	14		(1,041)
Pension Contributions	15		(36,210)
Net Property			4,201,031
Less: Prescribed Part	16		-
Available to Unsecured Creditors			4,201,031
Estimated Unsecured Creditor Claims	17		(7,000,000)
Shortfall to creditors			(2,798,969)
Estimated distribution to unsecured creditors, pence in the £			
			60.01

Appendix G

Revised Fee Estimate for Creditor Consideration

FRP

Lifeline Project (In Liquidation)
Joint Liquidators' Revised Fee Estimate as at 6 August 2020

Activity	Initial fee estimate		Increase requested		Revised fee estimate		Average hourly rate
	Hours	Cost (£)	Hours	Cost (£)	Hours	Cost (£)	
ADMINISTRATION	-	-	-	-	-	-	-
ASSET REALISATION	-	-	-	-	-	-	-
STATUTORY COMPLIANCE AND REPORTING	-	-	-	-	-	-	-
TRADING	-	-	-	-	-	-	-
INVESTIGATION	345.0	125,135	-	-	345.0	125,135	363
CREDITORS	400.0	125,050	222.0	74,890	622.0	199,940	321
LEGAL AND LITIGATION	-	-	-	-	-	-	-
TOTAL:	745.0	250,185	222.0	74,890	967.0	325,075	

Hourly Charge out rates:	
	£
Appt taker/partner	450-545
Managers/directors	340-465
Other professional	200-295
Junior Professional/support	125-175

The above fees estimate is based on the assumptions contained in the accompanying schedule of work

Time costs are maintained on computerised records of all time spend on the administration of each case. Matters dealt with during the assignment are dealt with by different members of staff depending on the level of complexity and experience required. Time is charged to the case in maximum of six minute units. Charge-out rates are based on individual expertise, qualification and grade. The costs of the firm's support staff are not directly charged to the estate unless dealing with directly identifiable case specific matters. Charge out rates are reviewed at least annually, details of FRP charge out rates applicable to this assignment are set out above.

Further information can be found in the Creditors' Guide to Fees which you can access using the following link <http://www.frpadvisor.com/fees-guide.html>. Alternatively, a hard copy of the relevant guide will be sent to you on request.

On occasions it may be necessary to change the rates applicable to the work undertaken and if this occurs during the period of the assignment this will be notified to creditors as part of the normal reporting procedures.

The office holder anticipates that it will not be necessary to seek further approval.

FRP Advisory Trading Limited ("FRP")

HOURLY CHARGE OUT RATES

	£/hour
Restructuring Advisory Partner/Director	450-545
Managers/Directors	340-465
Other Professional	200-295
Junior Professional/Support	125-175

Time costs are maintained on computerised records of all time spent on the administration of each case. Matters dealt with during the assignment are dealt with by different members of staff depending on the level of complexity and experience required. Time is charged to the case in maximum of six minute units. Charge-out rates are based on individual expertise, qualification and grade. The costs of the firm's support staff are not directly charged to the estate unless dealing with directly identifiable case specific matters. Charge out rates are reviewed at least annually, details of FRP charge out rates applicable to this assignment are set out above.

Further information can be found in the Creditors' Guide to Fees which you can access using the following link <http://www.frpadvisory.com/fees-guide.html>. Alternatively, a hard copy of the relevant guide will be sent to you on request.

On occasions it may be necessary to change the rates applicable to the work undertaken and if this occurs during the period of the assignment this will be notified to creditors as part of the normal reporting procedures.

DISBURSEMENT POLICY

Disbursements are expenses met by and reimbursed to an office holder in connection with an insolvency appointment.

There are two types of disbursements; direct disbursements (known as Category 1) and indirect disbursements (known as Category 2).

Category 1 Disbursements:

These are payments to independent third parties where there is specific expenditure directly referable to the appointment in question, these include but are not limited to such items as case advertising, storage, bonding, searches, insurance, licence fees.

Category 1 disbursements can be drawn without prior approval

Category 2 Disbursements

These are expenses that are directly referable to the appointment in question but not to a payment to an independent third party. With the exception of mileage FRP do not charge category 2 disbursements.

Mileage payments made for expenses relating to the use of private vehicles for business travel, which is directly attributable to the insolvency estate, are paid by FRP at the HMRC approved mileage rate prevailing at the time the mileage was incurred, at the time of this report this is 45p per mile.

Category 2 disbursements require prior approval in the same manner as an office holder's remuneration.